

HRD/CR/2018/06/740395

June 28, 2018

Rachita Tripathi
Emp. No. 740395
ADM

Dear Rachita,

In a world which is being constantly disrupted by technology, each of us must think beyond the immediate. Your constant focus on being a strategic partner and your commitment to deliver great work have helped us achieve a lot together. We thank you for your continuous contribution towards our digital transformation journey and in helping our clients 'navigate their next'.

We are pleased to revise your compensation in acknowledgment of your commitment and performance with effect from **April 01, 2018**.

The revised compensation is:

Total Gross Salary: INR 34,533/- per month

All other terms and conditions of your employment remain unchanged.

We look forward to your continued support as we chase bigger dreams, meet new challenges and rise above them together. Wishing you all the best for the year ahead!

Best regards,



Shankar Krishnamurthy
EVP and Group Head – Human Resources

Emp. No. 740395
Role Designation: Systems Engineer
PL: 3
Unit: ADM

ANNEXURE I

SALARY COMPONENTS	CURRENT SALARY Amount (in INR per month)	REVISED SALARY Amount (in INR per month)
Fixed Salary		
Basic Salary	9,780 /-	10,760 /-
Fixed Dearness Allowance	1,100 /-	1,100 /-
Basket of Allowances	17,693 /-	18,308 /-
Bonus / Ex-Gratia	2,176 /-	2,372 /-
Retirement Benefits		
Provident Fund	1,306 /-	1,423 /-
Gratuity	523 /-	570 /-
Total Fixed Salary	32,578 /-	34,533 /-
TOTAL GROSS SALARY	32,578 /-	34,533 /-
TOTAL GROSS SALARY (per annum)	390,936 /-	414,396 /-

Basket of allowance includes HRA, LTA, Medical, Children's Education, and Transport Allowance.

Please note that your acceptance of the above mentioned compensation will be considered as an acceptance of the other terms laid out in the letter in addition to your existing terms of employment.