



RENAN LADONG

Address: Block 3, Adoroh Estate, Auchi-Bode Road,
Fugar, Edo State.

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PERSONAL DATA:

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|-----------------|---------------|
| Place of Birth: | Plateau State |
| Sex: | Male |
| Marital Status: | Single |
| Religion: | Christian |

CAREER PROFILE:

I am an ICT Oriented smart worker that believes in self-development. I aspire to work with a team of intelligent and disciplined professionals who can contribute towards the attainment of the vision and goals of the organization through hard-work, integrity and honesty.

MY PROFILE:

- Excellent written and oral communication skills.
- Ability to work under pressure plus has good troubleshooting skills.
- Good planning, analytical, organizational and time management skills.
- A quick learner, able to handle multiple priorities and work with little or no supervision.
- Comfortable using Microsoft packages (Microsoft Word, Excel & PowerPoint). I also have basic knowledge in Photoshop.
- Has perfect knowledge of Corel Draw (Graphic Design).

CAREER HISTORY:

❖ **Mother Of Good Counsel Secondary School, Fugar** June 2021 – Till Date
Position: Mathematics Teacher

❖ **Imhokhai Farmers Initiative (NGO)** Feb. 2020 – June 2021
Position: NYSC/IT Manager

Work Description:

- Customer Database Management.
- Handling All IT Related Jobs.
- Conducting Entrepreneurship Training for Nirsal Loan Applicants.
- Handling Customer Complaints.

❖ **Zarzif Bakery** 2019
Position: Head of Marketing & ICT

Work Description:

- Creation and Management of Distribution Channels & Sales Points.
- Evaluation and Assessment of Daily, Weekly & Monthly Performance of Marketing Team based on Organizations set Targets & Expectations.
- Compilation of Daily, Weekly & Monthly Sales Report and forwarding of report on a Daily, Weekly & Monthly basis to Top Management.
- Oversight & Management of Workers under the Marketing Department.
- Customer Complaint Resolution and Management.

❖ **Nunoka Nigeria Limited (NunokaHomes)** 2018-2019

Position: IT Manager

Work Description:

- Online Content Management.
- Graphic Design of Ads, Flyers, Magazine .etc.
- Management of all ICT related activities.
- Customer Follow-up.

❖ **Awesome Hills Tasty Kitchen, Mararaba, Nasarawa State** 2018

Position: Supervisor/IT Manager

Work Description:

- Creation and Management of External Sales Points.
- Product Costing and Cost Management.
- Supervision of production and related activities.
- Management of all ICT related activities.

❖ **Nasarawa State University, Keffi, Nasarawa State.** 2014-2016

Position: Baker/ Supervisor

Work Description

- Creation and Management of External Sales Points.
- Training of students on pastries.
- Supervision of workers under pastries department.

❖ **Kims French Bakery, Maitama, Abuja.** 2013

Position: Trainee

EDUCATIONAL QUALIFICATIONS WITH DATES:

- Nasarawa State University, Keffi. 2016
Bachelors Degree in Entrepreneurship (B.sc)
- Commonwealth International College, Jos. 2009
National Examination Council (NECO)
- Faith Divine College, Jos. 2008
Senior School Certificate Examination (SSCE)
- Little Lambs Primary School, Jos, Plateau State. 2002
Primary School Leaving Certificate (PSLC)

HOBBIES:

Programming, Reading, Playing Chess, Watching and Playing Football

REFEREES:

Mr. Harmony

(Manager Lantisux Computer Institute)

08037366820

Mr. Thompson Ikhanoba

08132864977