

SUMMARY

A dedicated and detail-oriented Website Support Associate at Genpact, specializing in providing technical and functional support for web-based platforms. With a strong customer-first mindset, I handle queries, troubleshoot website issues, ensure seamless user experiences, and collaborate with internal teams to resolve content, UI, and performance-related challenges. Proficient in analyzing user concerns, tracking bugs, and offering effective solutions while maintaining high service standards. My role bridges the gap between end users and technical teams, making me a key contributor to digital success at Genpact.

EDUCATION

APTECH COMPUTER Full Stack Python	Mumbai January 2021
TOLANI COLLEGE OF COMMERCE B. Com	Mumbai October 2020
• CGPA: 5.58	

EXPERIENCE

WEBSITE ASSOCIATE Genpact	Mumbai April 2025 - Present
• Currently employed at Genpact, managing website updates, SEO optimization, and landing page development using HTML, CSS, PHP, and various CMS platforms. Ensure smooth project execution through collaboration tools and cross-functional communication.	

WEBSITE ANALYST Reachlocal India	Mumbai May 2024 - April 2025
• Website Analyst at ReachLocal responsible for managing and optimizing client websites using HTML, CSS, PHP, and CMS platforms such as WordPress, Duda, Squarespace, and Wix. Implemented SEO strategies, created landing pages, and improved website performance. Collaborated with cross-functional teams using Salesforce, Wrike, Slack, and MS Teams to ensure timely project delivery.	

FRONTEND DEVELOPER - WEBSITE DEVELOPER SkillUp IT Academy	Mumbai March 2023 - April 2024
• Web Developer at Skill Up IT Academy, responsible for maintaining and updating the company website, creating new web content, and developing an online lecture dashboard system. Contributed to enhancing website functionality and user experience using HTML, CSS, JavaScript, and Bootstrap.	

PROJECTS

DINERM4 SUSHI CAFE WEBSITE
• Created a fully responsive restaurant website for DinerM4 Sushi Cafe using HTML, CSS, JavaScript, and Bootstrap. Designed user-friendly navigation, menu showcases, and layout sections optimized for desktop and mobile screens. Focused on visual aesthetics, clean structure, and engaging UI to enhance the online presence of the cafe.
• https://radheyambre.github.io/DinerM4-Sushi-Cafe/

ONLINE MOCK TEST
• Developed an interactive Online Mock Test web application using HTML, CSS, Bootstrap, and JavaScript. Designed a responsive test interface with dynamic question handling and user-friendly navigation, demonstrating strong front-end development and DOM manipulation skills.
• https://radheyambre.github.io/RadheyAmbrePortfolio.github.io/OnlineTest/OnlineTest.html

SKILLUP IT ACADEMY WEBSITE
• Designed and developed the SkillUp IT Academy website using HTML, CSS, JavaScript, and Bootstrap, creating responsive layouts and intuitive navigation to showcase course offerings and academy information. Focused on clean UI/UX design, structured content organization, and mobile-friendly rendering to improve user engagement and accessibility.
• https://radheyambre.github.io/skillup-it-academy/

SCHOLARSHIP REQUEST FORM
• Built a responsive Scholarship Request Form using HTML, CSS, Bootstrap, JavaScript, and jQuery. Implemented client-side validation, progress tracking, animations, and interactive UI elements to enhance user experience. Ensured cross-device compatibility and clean layout structure.
• https://radheyambre.github.io/RadheyAmbrePortfolio.github.io/Form/index.html

PERSONAL PORTFOLIO WEBSITE
• Designed and deployed a personal portfolio website using HTML, CSS, and JavaScript to showcase projects and technical skills. Implemented responsive design principles and deployed the site using GitHub Pages for live accessibility.
• https://radheyambre.github.io/RadheyAmbrePortfolio.github.io/

HOBBIES

- Gaming
- Reading Books
- Net Surfing

SKILLS & LANGUAGES

Skills: HTML (Advanced), CSS (Advanced), CMS (Advanced), BootStrap (Advanced), JavaScript (Intermediate), SEO/SEM best practices (Intermediate), Community engagement (Intermediate), Photoshop (Intermediate), GitHub (Beginner), SQL (Beginner), Python (Beginner), SASS (Beginner), Google Analytics (Beginner), Web design (Beginner).

Languages: English, Marathi, Hindi.