

## XXXX CyberCorps Student Agreement

As a XXXX CyberCorps Scholar, please read and agree to each of the statements below. By initialing each statement and signing at the bottom of this agreement, you acknowledge your understanding of and ability to abide by every statement in this agreement during your time as a CyberCorps scholar at XXXX.

Initial	Statement
<b>Eligibility</b>	
	I understand that upon acceptance into the scholarship program, I remain eligible for up to three years or until the completion of my degree requirements. I will not be required to re-apply for the program each year in order to continue as a scholarship recipient.
	I understand that if I fail to meet the requirements of my degree program, I may lose eligibility for the scholarship and may be responsible to pay back monies received under the scholarship.
<b>Scholarship for Tuition and Fees</b>	
	As a graduate student, my scholarship covers 100% of the cost of tuition and fees as long as I satisfactorily complete, at least 21 semester hours of approved graduate work each year and a maximum of 33 semester hours during the duration of the program.
	The scholarship may cover course credits taken during summer only with the approval of the Principal Investigator. Summer course credits count toward the previous academic year total, and may not exceed 21 per year for graduate programs.
<b>Scholarship Stipend</b>	
	I will receive a stipend of \$34,000 per year as an enrolled graduate student.
	I understand that I am responsible for any federal and state taxes resulting from receiving this stipend. It has been recommended to me to consult a tax advisor, and to inform any individuals who may claim me as a dependent, regarding my receipt of this stipend.
	I understand that if I am enrolled for less than one academic year I will receive a prorated amount. For example, if I am enrolled for only one semester, I am entitled to only half the stipend.
<b>Program of Study</b>	
	I will participate in SFS Orientation within a semester of joining the program.
	I will select and meet with my academic advisor and the Principal Investigator together within 1 week of beginning as a CyberCorps scholar.
	I will submit a program of study in cybersecurity concentration/focus to the Principal Investigator in consultation with my academic advisor within a month of joining the program.
	I will submit any update to my program of study in cybersecurity concentration to the Principal Investigator, as any changes occur.
	I will meet with my academic advisor at least once a month each semester for progress update.

	I will take advantage of our Student Success Center/Career Services/Library resources when applicable.
	I will complete the Career Readiness Certification offered by the Career Services.
	I will conduct research under the guidance of my academic advisor over regular semester.
<b>Professional Development /Travel</b>	
	I have up to \$4,000 in reimbursable professional development and travel funds to use per year. I understand that I will use these funds for the required DC SFS Job Fair trip each year. Additional funds beyond those used for the SFS Job Fair can be used for other professional development/travel related to my involvement with CyberCorps, with the approval of the Principal Investigator and in consultation with my academic advisor.
	I will submit justification for professional development and travel activities requested in consultation with my academic advisor and receive approval of the Principal Investigator at least 15 days prior to the activity.
	I understand that these professional development funds cannot be used for items such as meal plans, housing, or parking.
	I understand it is my responsibility to track all of my expenses and ensure I am staying within the allowed limits.
	I will submit all necessary reimbursement paperwork and required receipts to the CyberCorps Program Administration at my school no later than 15 days from the date of completion of the activity.
<b>Books/Supplies</b>	
	I will be reimbursed for up to \$2,000 per year for books and supplies (\$1,000 each in Fall and Spring semesters), which is to be used for items that will support my coursework and/or professional development.
	I will submit information for book/supplies requested and receive approval from the CyberCorps Program Administration at my school prior to purchase.
	I understand it is my responsibility to track all of my expenses and ensure I am staying within the allowed limits.
	I will submit all necessary reimbursement paperwork and required receipts to the CyberCorps Program Administration at my school.
<b>Communication and Professionalism</b>	
	I will acknowledge all XXXX CyberCorps Program Administration emails within 24 hours of the messages being sent, NOT 24 hours of me reading it. Thus, I will check my UAB email address at least once per 24 hours and respond, as needed.
	I will attend the annual SFS Job Fair in appropriate professional attire/.
<b>Participation</b>	
	The SFS student must commit to all activities assigned by the program directors. The activities will relate to research, scholarship, and professional development.
<b>Defined Research</b>	
	The SFS student will be required to pursue 3 CH directed reading courses under the advisement of one of the faculty members. This will be in addition to the CFSM course work. In this project, the student will work on a research project.
<b>Internship/Job Search</b>	

	I will start my search for an internship (while enrolled) or a full-time position (in the year prior to graduation/degree completion) by September 15 of each year and track all applications and the status of each.
	I understand that after graduation I must serve at a Federal, State, Local, Tribal, or Territorial Government organization in a Cyber Security position for a period equivalent to the length of the scholarship or one year, whichever is longer. An academic year (i.e., the fall and spring semesters) is equivalent to a calendar year of employment.
<b>Default/Repayment</b>	
	I understand that if I do not meet my obligations I will be required to pay back to XXXX the monies received under the scholarship. This includes scholarship money for tuition and fees, stipend, professional development, and any administrative and interest fees associated with repayment processes.
	I have reviewed and signed a Promissory Note with XXXX that outlines the requirements associated with repayment.

---

Student Printed Name

---

Student Signature

---

Date

---

Faculty Advisor's Printed Name

---

Faculty Advisor's Signature

---

Date

---

Principal Investigator Printed Name

---

Principal Investigator Signature

---

Date