



CyberCorps: Scholarship for Service (SFS) Student Awardee Agreement

XXXX

This SFS Service Agreement sets forth the SFS participant's and **XXXX** responsibilities. It also outlines the National Science Foundation (NSF) Reimbursement Guidelines.

Institutional Responsibilities:

- Provide mentorship to participants through the SFS process;
- Provide guidance in an effort to assist the participants to secure approved internship and employment;
- Establish a financial mechanism that insures all commitments to the federal government are met (i.e., repayment of funds if participant fails to meet program requirements)
 - To this end, refer to an additional Forgivable Loan Promissory Note (attached to this packet) under which the participant's loan is forgiven

Participant Responsibilities:

- Maintain full-time enrollment with good standing in his/her major, with a minimum GPA of 3.2/4.0 for undergraduate and 3.5/4.0 for graduate students, respectively.
 - Failure to maintain the required GPA can place the participant under probation or possibly lead to termination of the scholarship.
- Successfully complete the following required cybersecurity-related course:
 - Security & Risk Analysis 471 (Information, Risk, and the Post-Modern World);
- Participate in advising sessions with the faculty principal investigator (PI) or co-PIs;
- Maintain consistent contact with the PI or co-PI as determined by the student and the SFS committee;
- Serve as mentors for future SFS recipients;

- **Must** participate, in-person, at the annual SFS Job Fair organized by the National Science Foundation (NSF) and Office of Personnel Management (OPM). This event typically takes place in Washington DC or northern VA area in January of each year.;
- For participants with >1 year of funding, the participant is required to actively search and obtain a cybersecurity-related internship with an approved federal, state, local or tribal entity in the summer between year one and year two. This internship participation is **mandatory**;
- Within 18 months of graduation, obtain employment with an approved employer (e.g. federal, state, local, tribal, or Federally Funded Research and Development Center (FFRDC), as designated by the U.S. Office of Personnel Management (OPM). If the specific position for employment is not explicitly approved by OPM, it may not satisfy the mandatory fulfillment condition of the SFS program.

Program Restrictions:

- Students' tuition for Fall and Spring semesters and related fees, excluding items such as meal plans, housing, or parking are supported. The SFS program pays the full amount of tuition that a student would have normally paid (e.g., if a student normally pays only 25% of tuition for being a family member of a XXXX employee, the program would pay only 25% of tuition. Similarly, if a student normally pays out-of-state tuition, that is what the program would pay).
- Students receive fixed annual stipend—i.e., \$22,500 for undergraduates and \$34,000 for graduate students.
- Students may receive annual book allowance of up to \$2,000 per academic year, as long as the books are related to academic study.
- Students may receive an individual health insurance reimbursement allowance up to \$3,000 per year. If a student is covered under a family or a group plan, however, the reimbursement is not prorated to cover the student's portion.
- Students may receive a professional development allowance of up to \$4,000 per year that includes the support for the attendance to the SFS job fair, other relevant travel (e.g., a capture-the-flag competition trip), or professional certification etc.
- Students are expected to concentrate on fulfilling their academic responsibilities. Therefore, student participation in other college activities (e.g., serving as a learning assistant) may be limited (e.g., no more than 10 hours/week) or not permitted. Students interested in participating in such additional activities **must** receive permission from the program's PI prior to accepting any additional responsibilities.
- Scholarship recipients' earnings from sources other than SFS is limited to \$5,000 per academic year, which includes either financial reimbursement or in-kind support (e.g., laptop), as long as the earnings do not overlap with what the SFS program supports for. For instance, as the SFS program fully covers students' tuition, students shall not receive other earnings for tuition (e.g., no double-dipping). However, for instance, if

a student receives additional scholarship that supports housing or meal plans, the student may receive such a scholarship for the amount up to \$5,000 per year. Students **must** receive permission from the program's PI prior to accepting additional earnings.

- Earning restrictions **do not** apply to paid summer internships at an OPM approved agency.

Reimbursement for Unfulfilled Scholarship Responsibilities:

All scholarship participants are expected to fulfill all of the program's obligations within the timeframes established by the SFS and the US government. Acceptable and unacceptable reasons for failing to comply with the program's obligation are outlined in SFS Service Agreement.

In the event that all program obligations are not fulfilled—whether by choice, termination for unacceptable academic performance, or disciplinary action, it is **XXXX** responsibility to work with the participant to ensure that all previously received scholarship amounts are repaid to the federal government.

- If the participant fails to comply the SFS agreement, the participant may either repay the US government in a single lump sum equal to all scholarship benefits received or may use the forgivable loan option provided by **XXXX** to repay the scholarship benefits.
- A loan forgiveness schedule with examples is as follows:

Requirements Completed	Amount of Loan forgiven	Amount of Loan Repayable
Did not complete Bachelor's or Master's Program	None	All Stipends from XXX and all tuition & fee scholarships paid on behalf of student plus book allowance, professional development and insurance paid directly to the student plus applicable interest
Completed Bachelor's or Master's Program → no government employment	None	All Stipends from XXXX and all tuition & fee scholarships paid on behalf of student plus book allowance, professional development and insurance paid directly to the student plus applicable interest
Completed Bachelor's or Master's Program → 2 years award 1 year government employment	50% stipends, tuition, book allowance, professional development, and insurance paid by award	50% stipends, tuition, book allowance, professional development, and insurance paid by award plus applicable interest

Completed Bachelor's Program or Master's Program → 2 years award 2 years government employment	100% stipends, tuition, book allowance, professional development, and insurance paid by award	None
Completed Bachelor's <u>and</u> Master's Program, or PhD Program → 3 years award 1 year government employment	33% stipends, tuition, book allowance, professional development, and insurance paid by award	67% stipends, tuition, book allowance, professional development, and insurance paid by award plus applicable interest
Completed Bachelor's <u>and</u> Master's Program, or PhD Program → 3 years award 2 years government employment	67% stipends, tuition, book allowance, professional development, and insurance paid by award	33% stipends, tuition, book allowance, professional development, and insurance paid by award plus applicable interest
Completed Bachelor's <u>and</u> Master's Program, or PhD Program → 3 years award 3 years government employment	100% stipends, tuition, book allowance, professional development, and insurance paid by award	None

I certify that I have read and understand the terms of the SFS Service Agreement and this agreement. I further certify that I am either a United States citizen, and (if a male born after December 31, 1959) have either registered with the Selective Service System, or am exempt from having to do so under Selective Service law.

Participants Name (Printed)	Participants Signature	Date

Program PI Name (Printed)	PI Signature	Date