



Feline Animal Care

Purpose: Volunteers work closely with staff to ensure that our cats and kittens receive the highest standard of care and assist with essential daily tasks to provide care and comfort for our animals to ensure happy and healthy residents. The care our volunteers provide during this shift is the most important role to help our animals get adopted. Potential adopters make a connection with animals when they're clean, comfy, and cozy in their condos and habitats!

Location: Dublin Adoption Center located at 4651 Gleason Drive. Parking is available on-site.

Key Responsibilities:

- Prepare food, deliver meals, and provide fresh water for our cats and kittens.
- Clean and sanitize condos and habitats, ***including picking up and disposing of animal waste and thoroughly sanitizing litter pans.***
- Provide and set-up clean bedding.
- Wash food and water bowls.
- Participate in the general upkeep of our adoption and holding areas; including laundry, sweeping and mopping.

Time Commitment:

- A two-hour weekly shift: shifts are available from 8:30 AM – 10:30 AM or 3:00 PM – 5:00 PM Monday – Sunday.
- We ask each volunteer to make a six-month minimum commitment, but we hope you stay longer!

Training & Support:

- Must complete the East Bay SPCA's New Volunteer Orientation.
- One-on-one training is provided by shelter staff during your first shift.
- During the animal care shift you will become familiar with working in a shelter environment and learn our safety and disease prevention protocols.
- The Volunteer Services Manager is available for questions and assistance.

Requirements & Qualifications:

- Commit to a regular weekly shift.
- Volunteers ages 18+ may volunteer on their own.
- Young adults ages 16 or 17 may volunteer on their own after signed permission by their parent or guardian.
- Children 10-15 years old may volunteer with a trained parent or guardian.
- ***The Feline Animal Care role is a physical shift.*** It involves cleaning, light lifting, and bending. Please note in your application if you are unable to perform these duties and we will explore alternative options with you.
- Computer, email, and internet access. You will have access to an online account to manage your schedule. We also communicate shelter schedule changes, training opportunities, and policy updates through email.
- Wear a volunteer apron and nametag during your shift. Aprons are \$15.