

Raenique Walters

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SKILLS

- Proficient in HTML/HTML5, CSS, and Javascript.
- Website and mobile/desktop applications.
- Manage front-end design problems.
- Responsive design.
- 2 years of Remote Work Experience.
- Data Entry.
- Insurance Terminology.

EXPERIENCE

Propharma Group

Medical Information Specialist

Remote Position

October 2021-Present

- Interface with clients to provide concise, accurate, and non-promotional data in a timely manner.
- Ensure clients have essential information that is clearly understandable for using the company's products safely and effectively.
- Identify and capture adverse event information and product quality complaints.

National General Insurance Company

Information Service Representative

Remote Position Insurance

September 2020 - September 2021

- Processed changes on insurance policies.
- Instructed clients on amounts covered under benefits plans in easy to understand terminology.
- Assisted agents with errors made to policies or quotes.
- Followed Specific security rules and guidelines to protect sensitive data including insured payment information.

UNCP Athletic Marketing

Student Assistant

Pembroke, NC

September 2017-May 2020

- Assisted UNCP athletics marketing team.
- Created innovative ways to increase fan engagement.
- Ensure all sporting events run smoothly from start to finish.

CERTIFICATIONS

University of North Carolina at Charlotte Coding Bootcamp

July 2022-Present

Emergency Medical Technician (EMT)

January 2021-January 2025

EDUCATION

University of North Carolina at Pembroke

Bachelor of Science