Cardboard Compactor Pricing and Decision

Oct. 20, 2020

# Overview

There is a lot of space and time taken up with flattening cardboard boxes. The task is to find a cardboard compactor that fits in the space provided (between the shelving), produces minimal amount of noise, takes in all required types/sizes of cardboard, robust enough to deal with debris, easy removal of compact cardboard, affordable warranty/maintenance, and safe for surrounding employees. At this point we will only be pricing out various units to see if the decision makes sense.

# Goals

1. Prospect and possibly buy a cardboard compactor that meets our requirements and price.

# Specifications

Owner: Luke Gall

Est time break down:

* ~1 hour measuring and drafting the space and cardboard sizes
* ~1 hour researching removal processes and relaying it to our warehouse
* ~2 hours creating a weighted requirements matrix with units
* ~3 hours scoping units
* ~2 hours contacting (email or phoning) companies
* ~1 hour shopping the best units for cheaper prices
* ~1 hour scoping out installation methods

Due Date: Nov 30th , 2020

Work Hours/Costs Saved: Will depend upon the analysis above. Update

# Milestones

1. Measure out possible space and cardboard input dimensions
2. Plan out possible compacted material removal (may need to be researched while seeing the types of compactors)
3. Scope out units
   1. Measure requirements to each unit
4. Contact companies for quotes and information
5. Figure out installation methods
6. Decide if we should move forward with the idea, if not (why? Or when?)

# Approval

Manager: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_