### Rafat Alzakout



## Personal details

Rafat Alzakout



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January 1, 1987



Swida







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## Skills

Microsoft Office

Data Science

Tableau

FastAPI

Large Language Models(LLM)

Deep Learning

Matplotlib

Data Visualisation

Front-End Design

## Education

# Bachelor's degree - Business Administration

Management

## Tishreen University, Latakia Further training in Al Management

Mystro, Wuppertal Germany

Full Site

# Employment

### Plant ,Machinery ,Vehicles Manager ( P.M.V)

Sigma Constriction and Trading, Doha Qatar

- · Great the Department and
- Recruitment Employee
- Policy & Formats
- Logistic work
- Labors and staff accommodation
- · Procurement for Vehicles and rented to follow up the Projects Reque

#### Human Resources Manager

Jun 2020 - Apr 2021

Oct 2004 - Feb 2010

Jun 2024 - Dec 2024

Jun 2021 - Mar 2022

Blue Rose Hotel, Doha Qatar

- All the HR Responsibility, and organize the Administration Work at hotel (New Opining"soft opining ")
- Recruitment
- Policy
- Accommodation
- Administration and support all department to make the procedure And tasks

#### Human Resources Manager

Smash Tennis Academy

Sep 2019 - Mar 2020

Smash Tennis Academy, Doha Qatar

- · Human Resources Manager for Al Khlife Group and Personal Business Companies under the group:
  - Al Shayeaa trading & cont

  - Cloud System
  - New Rest Gulf
  - 4 directions Gulf
  - Mission Production
  - Bayt Sharg Restaurant
  - Basta
  - Oryx Qatar
  - Al Besana Restaurant
  - Al Rawshana

#### Labour Resourse Manager

Nov 2013 - Sep 2019

Albandary International Group, Doha Qatar

- · Responsibilities:
- All the relation with real Estate , (cost , rented or release , handing over ) for staff (accommodation Manager )
- Labor deployment plan.
- Staff deployment plan.
- · Administration directly for the accommodation of workers and staff,

Flask Pandas Python Data Analysis Numpy Git & GitHub SQL Machine Learning Natural Language Processing (NLP) MLOps LangChain Jupyter Notebook Amazon Bedrock Vector Databases LLaMA Artificial Intelligence (AI) Microsoft Power BI Seaborn

EDA Finance

Management

# Languages

English

German

Arabic

transportation (Accommodation Manager).

- Recruiting for all the company group and coordination with the agency, controlling in the cost & Pavroll.
- Solve all the labors problem (All the Relation for labor from A to Z).
- Coordinate with Ministry of labor and Embassies of workers
- Supervision to senior document controller & senior time keeper and check all the reports from sites.
- Manage the PMV (Transportation, Drivers, Pickup & cars)

### Assistant Labour Resource Manager

Feb 2012 - Nov 2013

AL Khayyat Contracting & Trading (KCT), Doha Qatar

- · Responsibilities:
- Project Manager Administrative
- Procurement Coordinator
- Document Control supervision
- · Store Keeper Supervision Site
- Financial Coordinator
- Site HR Coordinator
- · Manage the transportation and accommodation For Labor

#### Sales outdoor

Nov 2011 - Dec 2011

Würth, Abu Dhabi UAE

- Definition of customers with Products Company
- Build a good relationship with your customers
- · Coordinating between store and the customer
  - · Proposals permanent fit with the market

#### Public relations officer

Sep 2010 - Nov 2011

METALLIC EQUIPMENT GROUP UAE, Abu Dahbi UAE

- Insurance Coordinator.
- Handling all transactions related mainly to Motor & Medical Insurance
- Logistics Coordinator (more than 50 cars)

#### **Showroom Supervisor**

Apr 2008 - Apr 2010

Owner, Damascus

· Full Manage for Showroomt