

SUMMARY

Educational Technology graduate with experience in developing learning programs and enhancing employee skills. Skilled in designing technology-based training materials, facilitating workshops, and implementing interactive learning methods to improve learning effectiveness. Committed to helping organizations develop employee potential through innovative and sustainable training solutions. I have internship experience as a learning media developer, module or teaching material designer, and LMS administration staff at the Learning Resource Center of Universitas Negeri Jakarta. I am interested in the field of education and training, especially in media development, video editing, instructional design to improve work skills, and organizational learning and development.

PROFESSIONAL EXPERIENCES

Cakrawala University

Learning Class Fasilitator (October 2024 - Now)

- Experienced in supporting hybrid class implementation with Zoom technical setup and audio-visual devices.
- Skilled in monitoring lecturer and student attendance to ensure smooth running of the class.
- Manage teaching materials in the Learning Management System (LMS).
- Moderating the class, as well as ensuring the quality of viewing and sound on the hybrid class Zoom.
- Conduct online class recordings and upload the results to the Edlink platform..

Pelatihan Refleksi dan Aktualisasi Integritas (PRESTASI) Anti-Corruption Learning Center KPK

Fasilitator (July, August, October 2023)

- Created photo and video documentation during the event.
- Assisted in the technical implementation of the training.

Learning Resource Center LP3 Universitas Negeri Jakarta

Module Development (Project Based) (April - September 2022)

- Create presentation slides based on teaching materials for STIN (Sekolah Tinggi Intelijen Negara)
- Develop videos related to the material to be used

Learning Resource Center LP3 Universitas Negeri Jakarta

Learning and Development Specialist (Internship) (July 2020 - October 2020)

- Developed learning video media.
 - Designed and developed learning modules.
 - Served as administrative staff for the Jakarta State University LMS.
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ORGANIZATION EXPERIENCE

Webinar "*Redifining Emerging Technology For Learning*"

Chair (November 2020 - January 2021)

- Coordinated members and liaised between members and lecturers.
- Served as the person in charge of the event.

Community Service for Educational Technology Study Program

Facilitator (September 2019)

- Created a video tutorial on "The Process of Making Simple Flipchart Media" for teachers.
- Provided counseling on "What is Flipchart Media and the Use of Flipcharts" for teachers.

Kartu Jakarta Mahasiswa Unggul Forum

Coordinator of Educational Technology Study Program (January 2018 - December 2019)

- Coordinated the collection of student data related to the Jakarta Student Excel Card.
- Documented each event.

Student Leadership Training of Educational Technology Study Program 2018

Public Relations, Promotion and Documentation Staff

- Documented each event (video and photo).
- Promoted events through Instagram as the main social media.
- Acted as an information link between students, lecturers, and alumni.

EDUCATION

Universitas Negeri Jakarta
Bachelor of Education
Graduation: September 2024
GPA: 3.62/4.00

Vocational Highschool 56 Jakarta
Multimedia Department

COMPETENCIES AND SKILLS

- Multimedia Development
- Organizational Learning
- Artificial Intelligence (AI)
- Motion Graphics Design
- Learning Program Design
- Learning Module Development
- Learning Management System (LMS)
- Instructional Design
- Learning and Development
- Emotional Intelligence

CERTIFICATIONS

LinkedIn Learning

- Ethics in the Age of Generative AI
- Generative AI: The Evolution of Thoughtful Online Search
- HR Foundations : Redefining HR
- Instructional Design : Need Analysis and Adult Learners
- Introduction to Artificial Intelligence
- Organizational Learning and Development
- What Is Generative AI?

Certificated of Achievement TOEFL Englishvit September 2024 - September 2026

Has successfully finished an online TOEFL test and achieved a total score of 513

E-Learning Myskill Professional Skills Certificate (Thinking Skill) December 2023

Learned various thinking skills such as: System Thinking, Critical Thinking, Strategic Thinking, Reflective Thinking, and Creative Thinking.

E-Learning Myskill Professional Skills Certificate (Artificial Intelligence) November 2023

Learned about Artificial Intelligence to work more productively, efficiently, and quickly.

Digital Talent Scholarship Fresh Graduated Academy Kominfo (Motion Graphic Artist) Program March - April 2023

- Basics of motion graphics.
- Basic logic of motion graphics and animation.
- Create a motion graphic video based on the script that has been created.

Certificate of Internship

Certificate is awarded for its contribution for imparting valuable insights and high contribution during the internship program at Pusat Sumber Belajar LP3 UNJ from July 20, 2020 to October 2, 2020

Certificate of Community Service

Certificate given for contribution as a Facilitator in the "Mentoring Activity for Simple Media Development for Elementary School Teachers in Sukamakmur District, Bogor Regency"

PORTOFOLIO LINK



FarkhanPortofolio