

# RAFSAN SANNY

## SENIOR ASSOCIATE - RESEARCH & DEVELOPMENT

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🔗 [rafsansanny01.github.io/portfolio](https://rafsansanny01.github.io/portfolio)



A highly motivated and dependable professional seeking an opportunity to contribute my skills and experiences in a dynamic role with clear pathways for career advancement. I bring a strong commitment to integrity, operational efficiency, and continuous personal and professional development. With a genuine enthusiasm for learning and self-improvement, I actively explore new challenges and ideas.

## PROFESSIONAL EXPERIENCE

### Quantanite Ltd.

Senior Associate  
Research & Development

Dec 2022 - Present  
Dhaka, Bangladesh

- Expertise in data processing, utilizing advanced functions and tools in Microsoft excel to clean, manipulate and analyse large sets of data.
- collaborated with cross functional teams to gather requirements and implement data driven solutions.
- utilized advanced excel functions such as data validation to streamline data analysis and reporting processes.
- played a crucial role in reviewing videos to ensure accurate algorithm detection of destruction.
- worked on various projects to improve the company's data driven decision making process.
- communicated with clients to gather requirements, provide updates and ensure satisfaction with data driven solutions.

### bkash

officer  
Services Quality and compliance Management

Apr 2022 - Sep 2022  
Dhaka, Bangladesh

- Served as Team Coordinator, ensuring effective management of team members in alignment with organizational policies.
- Conducted audits of both internal and external operations, while coordinating activities within the commercial division.
- Oversaw compliance matters and provided strategic guidance to ensure seamless business operations.
- Monitored daily customer insights and coordinated with the trade marketing team for timely follow-ups.
- Compiled, maintained, and submitted segmented weekly reports in accordance with organizational requirements.

## Velocita infosys

Admin  
Foreign Project

Feb 2021 – May 2021  
Dhaka, Bangladesh

- Prepared and streamlined reports, documentation notes, and salary statements.
- Designed and implemented comprehensive project plans.
- Developed and maintained accurate roster reports.
- Created and organized training manuals to enhance team capabilities.
- Crafted professional diagrams for effective project presentations

## Times Group

Customer Executive  
Services Management

Dec 2020 – Jan 2021  
Dhaka, Bangladesh

- Managed and resolved customer queries, ensuring exceptional service delivery.
- Provided comprehensive customer support and client services.
- Handled client calls and delivered effective solutions to address issues promptly.
- Prepared and analyzed monthly reports to track performance and service outcomes.

## SKILLS

### Core Skills

- Python, Java, C++
- Data Structures, Algorithms and OOP
- HTML, CSS, MySQL
- E-learning
- Content Development (AI Tools, Canva, Adobe Illustrator, Adobe Photoshop)
- Project Management
- Blended Learning
- Typing speed 70+ WPM

### Soft Skills

- Communication & Public Speaking
- Time Management & Prioritization
- Adaptability & Flexibility
- Stakeholder Collaboration
- Analytical Thinking & Decision Making
- Creative Problem Solving
- Initiative & Leadership

### Multimedia and Tools

- Visual Studio Code
- Canva, Figma, Adobe XD, Video Editing tools
- Invideo AI
- Excel, Weka
- Microsoft Office Suite

## EDUCATION

### IUBAT-(International University of Business Agriculture and Technology)

B.Sc in Computer Science and Engineering

2017-2021

Dhaka, Bangladesh

### Cumilla Govt. College

Higher Secondary Certificate  
GPA: 3.67; Group: Science

2013 – 2015

Cumilla, Bangladesh

### Cumilla Modern High School

Secondary School Certificate  
GPA: 4.75; Group: Science

2011 – 2013

Cumilla, Bangladesh

## PROJECTS

### **Flight Management System (FMS): Flight Monitoring, Flight Data Management,**

- Built a website using PHP.
- Designed and Implemented an Customer for managing Plane tickets,Plane.
- Styled HTML using CSS.

### **Pharmacy Management System(PMS): Prescription Management, Sales and Billing, Customer Management.**

- Order medicine, bill, and customer registration system using C++ with a MySQL database.
- Integrated MySQL for efficient order storage and customer management.
- Implemented search and order features in C++ to enhance user experience.

### **Restaurant Management System (RMS): Order, Billing and Payment.**

- Developed a order system using C++ for order food and billing.
- Enabled adding, updating, and deleting tasks through C++ functions.

## CERTIFICATES & AWARDS

### **Google Spreadsheet**

Certification From E-Learning Academy  
Department of Learning & Development  
Quantanite

### **Time Management**

Certification From E-Learning Academy  
Department of Learning & Development  
Quantanite

### **Graphic Design**

Certification From Coders Trust Academy  
Department of Graphic design

### **Annual Superstar 2023**

Quantanite

## REFERENCES

### **Simanta Sarkar**

Manager  
Department of Operation, Quantanite  
Simanta.sarker@quantanite.com

### **Mohammad Fakrul Islam Roman**

Senior Associate  
Department of Learning & Development,  
Quantanite  
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**Signature**

