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User Login

From one cognizant, search for TMP or Talent Market Place. Click on the icon to launch



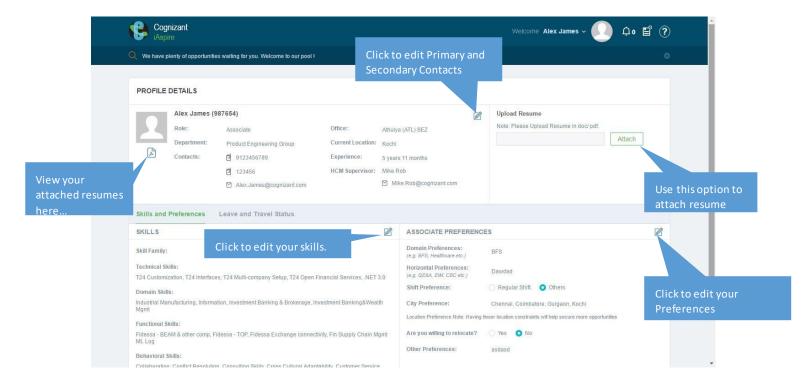


Talent Market Place

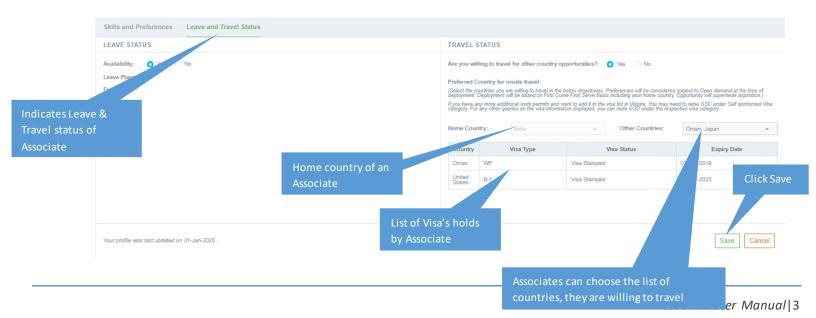


Profile Page

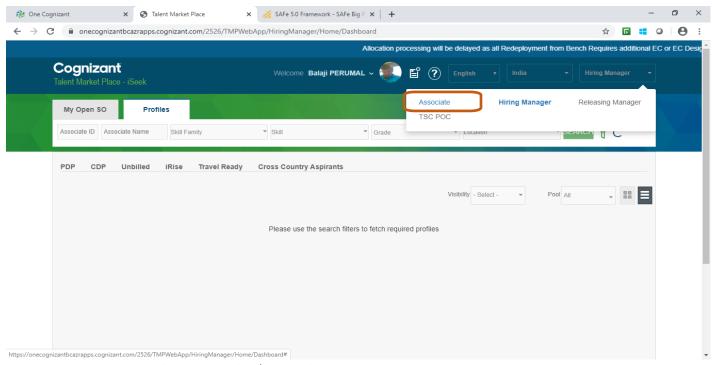
Associates who are having active releases (in Bench) can view their matching requirements/SOs, only after finishing their profile updates. By default, *Associate* view will be available.



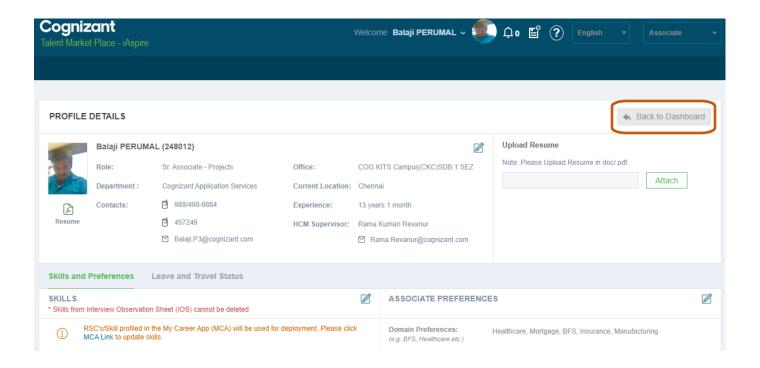
Save & Submit button will be available only for 48 hours, soon after receiving an intimation mail to do profiling. Once clicked on Save & Submit, profile will be submitted to Shared Services for approval. After submission, users can navigate to dashboard by clicking on the back to dashboard button. If profiling is not done within 48 hours, the profile will be auto submitted for approval and only save button will be available to save changes. Associates, who are willing to travel, can also opt for list of countries they are wishing to travel to (with or without VISA). Based on the eligibility & skill matches, profile will be considered for an SO.



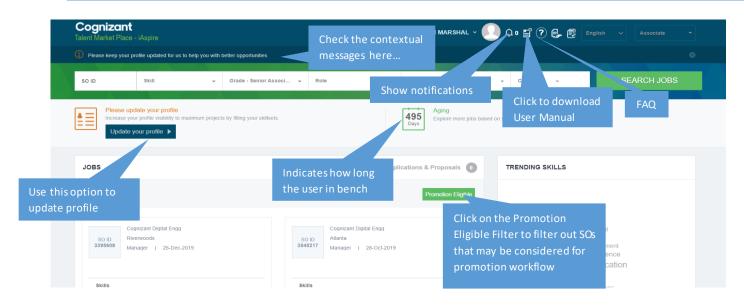
Rotation ready Associate's, must select the Role as "Associate" from the top right.



Click on "Back to Dashboard" to see their "SO/Demand" matching their respective skills. Please note – first time iAspire user must wait for 6-8 hours after clicking on "Back to Dashboard" to see the matches.

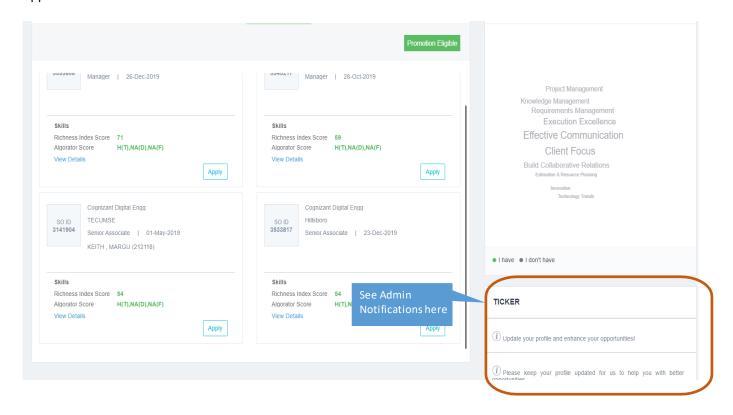


Dashboard



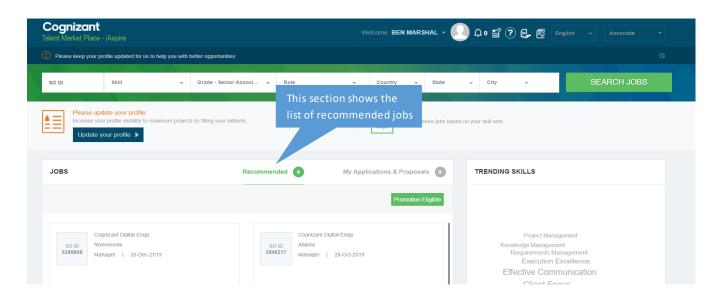
Notes: Upon clicking 'Update your Profile', the user will be redirected to profile details page for updating profile. It may take up to 5 minutes to reflect the updated profile changes in the iAspire portal.

This process is vital for TMP system - as this would help the system to identify the most appropriate job opportunities for the associates.

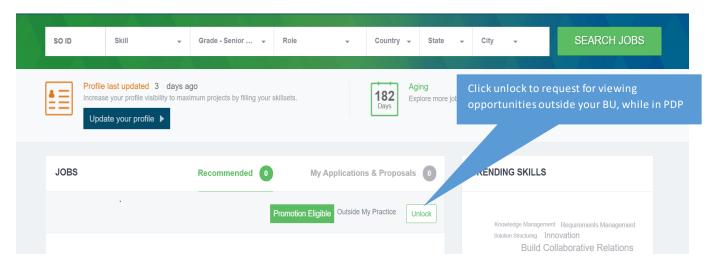


'Ticker' section shows the common messages shared by Admin as well as the situational messages.

Recommended Jobs

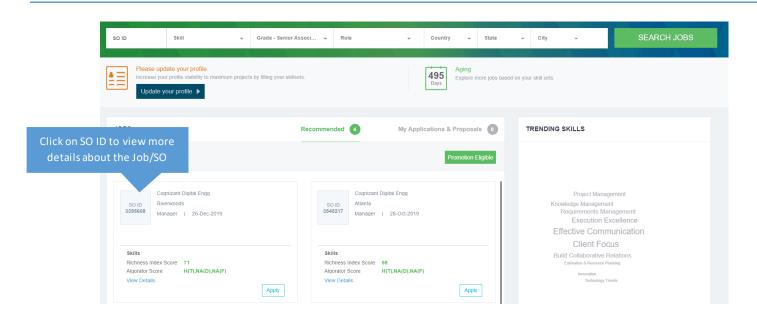


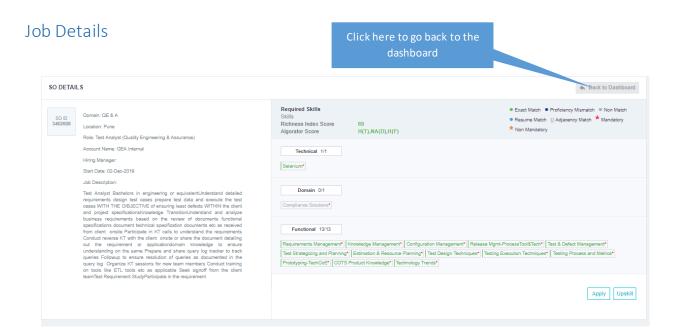
Users in CDP Pool will be recommended with jobs across domains and associates will be able to apply for opportunities with more than 40% match.



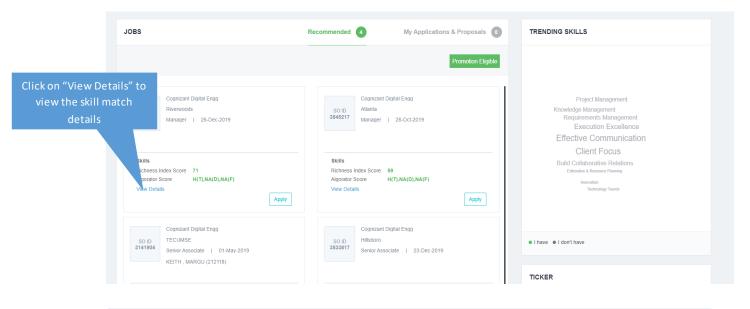
PDP users will be recommended with jobs only from their practice and an unlock button will be available from their day one in PDP. On clicking *Unlock*, users have to provide their justification for requesting to view opportunities outside their BU.

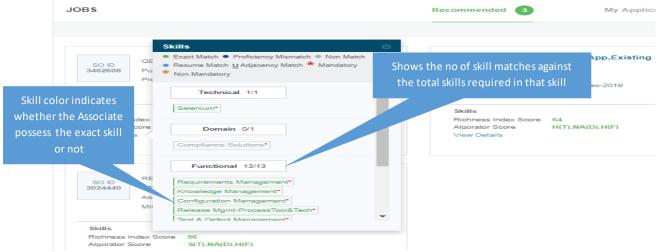
The request will be sent to the respective BU approver for approval. On approval users will be moved to PDP VCDP pool from PDP and they will be able to view opportunities across domain and practice. An auto unlock request will be triggered if user's bench aging is beyond 30 days and if there are more than 5 SO application rejections by PM.





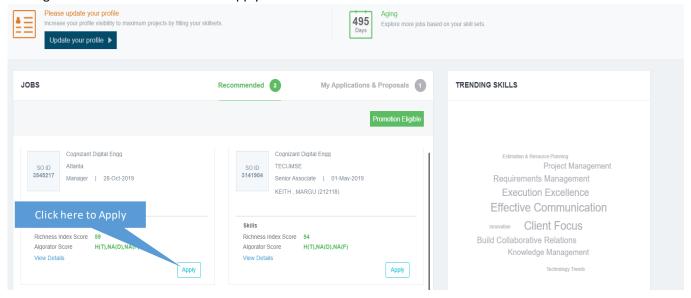
Skill Details

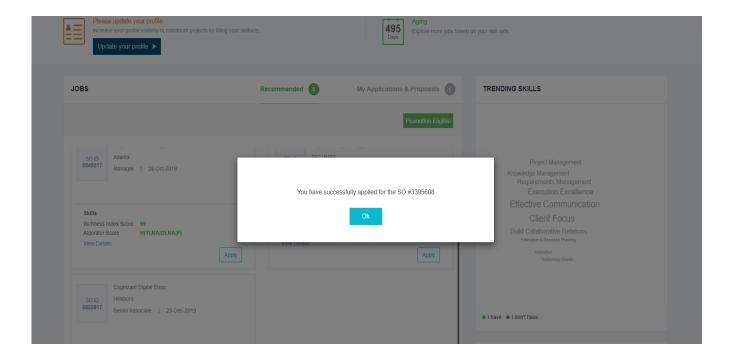




Apply

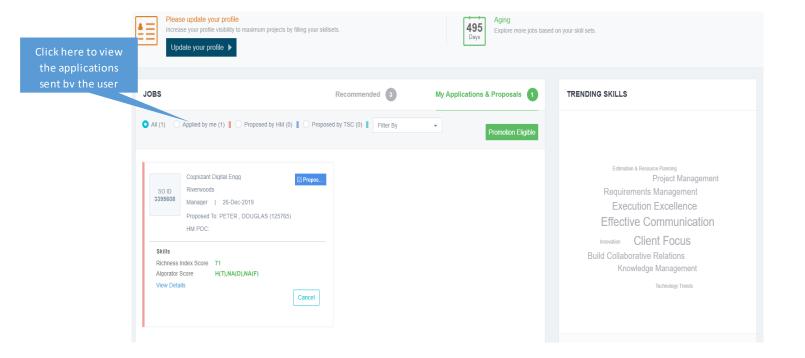
User can apply only for 5 jobs, which is the threshold limit. Threshold application limit can be configured as required in the server. When a user tries to apply after the threshold limit, system would show a warning message and will not allow the user to apply further.



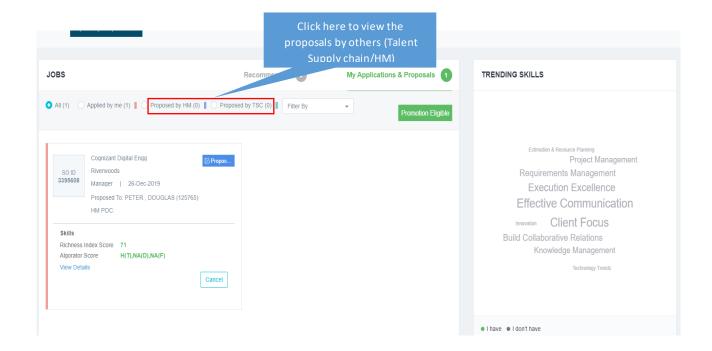


My Applications & Proposals

On successful Application, the respective proposal will be moved under 'My Applications and Proposals' with the status as 'Initiated for Proposal'. Alongside, a self-proposal will be created in TMP and it will be shown to the Hiring Managers and Talent Supply Chain POC for further processing. Appropriate email intimation will be sent to Hiring Manager and Talent Supply Chain POC. Upon intimation, the status of the proposal will be changed to 'Proposed'.

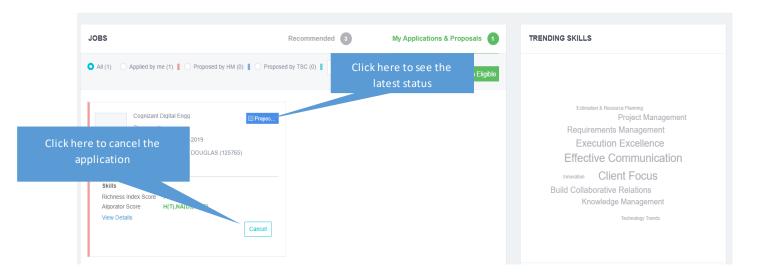


'All' option shows the jobs applied by self and the proposals sent by others (Talent Supply Chain / HM)



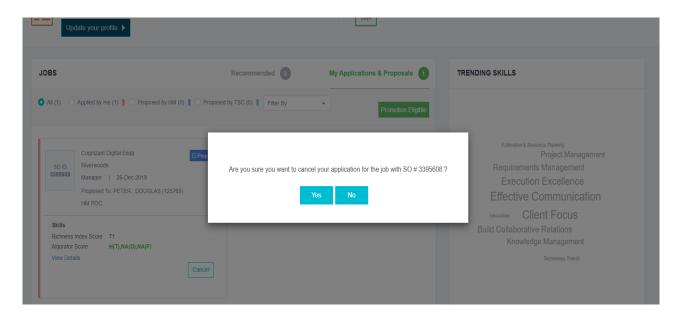
Applied by me

This section shows the list of jobs applied by the user along with their current status.



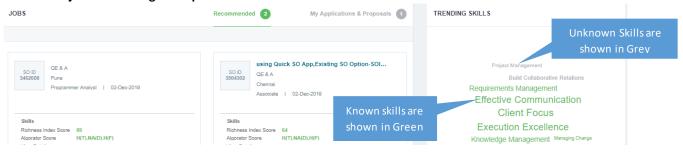
Cancel Application

User can cancel only those job applications which are in 'Initiated for Proposal' or in 'Proposed' status. Once a job application is moved from 'Proposed' status, user will not be allowed to cancel it. Also, User will be allowed to cancel only the Proposals which are applied by them.



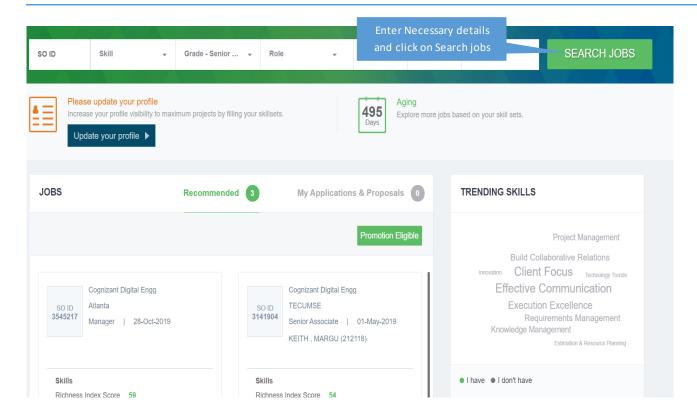
Trending skills





Notes: Trending skills would show the current trend in CTS - based on the opportunities which are relevant to the user's grade and +/-1 grade of the user. Only the top 10 trends would be shown in trending skills. This would help the user to identify the trend and the opportunities available in front of them. Skills shown in green indicate that the associate already possesses those skills, and the skills in grey indicate those not possessed by the associate.

Search Jobs



Users can search with skills, grade, CCA role and location – as required. By default, the grade filter will be populated with user's grade and their +/-1 adjacent grades. The search results can further be refined using the filter options available on top of the search results.

Notifications

