

SERVICE AGREEMENT FOR VIDEOGRAPHY & PHOTOGRAPHY SERVICES

This Service Agreement ("Agreement") is made and entered into as of the date of confirmation between the Service Provider ("Photographer/Videographer") and the Client ("Client") for the provision of videography and photography services.

1. Services Offered

The Service Provider agrees to provide the following services:

Videography Services:

- **Cinematic Reel with Thumbnail** (Short-form, high-quality edited video)
- **Storyboard / Reference Reel** (Pre-visualization and reference creation)
- **Music Video Production** (Full-length music video with professional editing)
- **Behind-The-Scenes (BTS) Footage** (Optional, up to 30s)
- **Event Coverage** (Photography and videography both)

Photography Services:

- **Photoshoot (Raw Photos and Videos)**
 - **Event Photography & Videography**
 - Coverage of personal, corporate, or entertainment events
 - Candid and posed shots as required
 - Multiple angles and lighting setups
 - On-site direction for best results
 - **Product & Brand Photography**
 - High-resolution images tailored for marketing and branding
 - Styled product shots and model-based photography
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2. Workflow

Understanding the Brief

- The Service Provider will conduct an initial consultation to discuss the concept, mood board, locations, schedule, and equipment required.
- For event coverage, a pre-event discussion will be conducted at least **7 days prior** to ensure understanding of event flow, key moments, and VIPs to focus on.

Concept Locking

- The final concept, mood board, and expectations will be locked in writing (via email or signed document).
- A quote will be provided based on the agreed scope.

Payment Terms

- 50% of the total agreed-upon fee is required as a non-refundable advance upon confirmation of the concept.
- The remaining 50% must be paid **before** the delivery of the final output.

Shoot Planning

- For standard shoots, planning and scheduling will be completed within **48 hours** of payment confirmation.
- For out-of-city shoots, an additional **72 hours** will be required for planning logistics.
- Any additional requests post-concept locking may incur extra charges.

Additional Expenses

- Costs for **location, makeup, hair, costume, transportation, accommodation, and food** will be charged on actuals and must be cleared before final delivery.
- For event coverage, any additional equipment (e.g., drones, extra lighting, stabilizers) requested will be billed separately.

Output Delivery

- **Cinematic Reel:** 1 vertical (9:16) or 1 horizontal (16:9) up to **20 seconds**.
- **Event Photography/Videography:**
 - Full event gallery (unedited) delivered within **2 days** post-event.
 - Edited selection of **5-10 highlight photos** within **7 days**.
 - Edited highlight video (up to **30 secs**) delivered within **14 days**.
- **3 Still Edited Photographs** (for personal/brand photoshoots)
- **Raw footage via Google Drive link**
- **Final edited package delivered via email within 14 days** of shoot completion.

3. Conditions

Credits

- All digital and social media posts must include “**Shot by - @bluepolaroid05**” in captions.
- For **event photography/videography**, credits must be included in all official and public-facing materials.
- Collaboration post requirements (if applicable) will be discussed prior to final delivery.

Revisions

- All revision requests must be communicated **via email** within **24 hours** of receiving the first draft.
- The package includes **3 rounds of revisions**. Any additional revisions will be charged separately at an hourly rate.

Payment

- **Payments are non-refundable** once the concept is locked and work has commenced.
- Late payments beyond **7 days** from the due date will incur a **10% late fee** per week.

Travel

- For shoots outside the home city, all travel and accommodation expenses will be **billed separately**.
- International shoots require a **minimum booking of 30 days in advance** and a **50% advance payment** for logistics.

Force Majeure

- In case of unavoidable circumstances (e.g., natural disasters, government restrictions, health emergencies), rescheduling will be arranged at no additional cost. However, no refunds will be issued.

4. Contact Information

For queries, bookings, or additional information, please contact:

Email: raghavsobti37@gmail.com

Phone: 8591499393

Instagram: @bluepolaroid05

By confirming the booking, the Client agrees to all terms outlined in this Agreement.