

भारतीय सूचना प्रौद्योगिकी संस्थान, लखनऊ

Indian Institute of Information Technology, Lucknow

(An Institute of National Importance by Act of Parliament, Under PPP Mode)

Camp Office- IIIT-Allahabad, Deoghat, Jhalwa, Allahabad -211015 (U.P.) INDIA

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Suo motu disclosure Under Section 4 of the RTI Act 2005

1	About RTI Act 2005	
1.1	Name and Title of the Act	Right to Information Act. 2005 <ul style="list-style-type: none">• English Version• Hindi Version RTI Guidelines for <ul style="list-style-type: none">• Information Seekers• CPIOs• Public Authorities
1.2	Definition	Right to Information means the right to <ul style="list-style-type: none">• inspection of work, documents, records• taking notes, extracts or, certified copies of documents or records;• taking certified samples of material;• obtaining information in the form of diskettes, floppies, tapes, video cassettes or in any other electronic mode or through printouts where such information is stored in a computer or in any other device subject to relevant provisions in this regard
1.3	Objective/purpose of the Act	To provide available information of the Institute as enshrined in RTI ACT to the Indian citizen on payment of prescribed fees.
1.4	Users	Citizens of India.
2	About Organization	
2.1	Name	Indian Institute of Information Technology, Lucknow
2.2	Functions and Duties	As per IIIT-PPP Act 2017
2.3	Powers and Duties of officers and employees	As per IIIT-PPP Act 2017
2.4	Procedure followed in the decision-making process, including channels of supervision and accountability.	As per IIIT-PPP Act 2017
2.5	Norms set by IIIT- Lucknow for the discharge of its functions	As per IIIT-PPP Act 2017

2.6	The Rules, Regulations, Instructions, Manuals and Records held by IIIT- Lucknow or under its control, or used by its employees, for discharging its functions	As per IIIT-PPP Act 2017 Note: Indian Institute of Information Technology (IIIT-Lucknow) was established in Feb' 2014 and started admitting students in the first year B.Tech course from the year 2015-16. As of now, the senior most batch in 6 th Semester. The first batch of B.Tech students will be graduating in June 2019. Presently, being mentored by IIIT-Allahabad an Institution of national importance by Act of Parliament.
2.7	Statement of the categories of documents that are held by IIIT- Lucknow or under its control	A statement of the categories of documents that are held by it or under its control. <ul style="list-style-type: none"> • IIIT-PPP Act • Annual Accounts 2014-15 2015-16 2016-17 • Audit Reports 2014-15 2015-16 2016-17 • Office Orders/Circulars • All records relating to the operations of the organization
2.8	The particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of IIIT- Lucknow's policy or implementation thereof	The following are the main Governing Bodies/Committees of the Institute:- <ol style="list-style-type: none"> 1. Governing Body of IIIT-Lucknow 2. Senate of IIIT-Lucknow 3. Co-ordination Committee of IIIT-Lucknow
2.9	Statement of Boards, Councils, Committees or other bodies consisting of two or more persons constituted as a part of the IIIT-Lucknow or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public	<ul style="list-style-type: none"> • Minutes of the meetings of the Governing Body of IIIT-Lucknow 1st Meeting 2nd Meeting 3rd Meeting 4th Meeting 5th Meeting 6th Meeting • Minutes of the meetings of the Senate of IIIT-Lucknow 1st Meeting 2nd Meeting
2.10	Directory of officers and employees of the IIIT- Lucknow	IIIT-Lucknow Telephone Directory
2.11	Monthly Remuneration received by each officers and employees including the system of compensation as provided in its regulations.	The regular posts of IIIT-Lucknow are yet to be advertised. However, 04 Nos. Guest Faculty have been recruited for teaching and other academic activities of IIIT-Lucknow whose monthly remuneration (lump sum). Additionally, few visiting faculty, officers and staff from IIIT-Allahabad on part time basis are also engaged for IIIT-Lucknow who are remunerated accordingly.
2.12	Budget allocated to each of agencies,	-----

	indicating the particulars of all plans, proposed expenditure and reports on disbursements made;	
2.13	Manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes.	IIIT- Lucknow does not operate any subsidy program.
2.14	Particulars of recipients of concessions, permits or authorizations granted by the IIIT- Lucknow	No Such Scheme is established in IIIT- Lucknow.
2.15	Details in respect of the information available to or held by the IIIT- Lucknow reduced in an electronic form	Important information about functions and activities being performed is available in electronic form on the IIIT- Lucknow website: www.iiitl.ac.in . However, remaining is stored in the related files & documents and efforts are being initiated to put it on the website.
2.16	Particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use.	Citizens have the facility to obtain information from the PIO. IIIT- Lucknow observes five working days a week from Monday-Friday and follows the weekly holidays on Saturday, Sunday and other holidays as practiced at IIIT-Allahabad. The working hours of IIIT- Lucknow are from 09.00 a.m. to 06.00 p.m. IIIT-Lucknow is presently being mentored by IIIT-Allahabad and its all activities are running under the premises of IIIT-Allahabad. Library of IIIT-Allahabad is maintained for students, faculty and employee of IIIT- Lucknow being highly technical library and it is not for public use.
2.17	Names, designations and other particulars of the Public Information Officers	In terms of Section 5(1) of the Right to Information Act, 2005, the following officers of the IIIT- Lucknow have been designated as the Public Information Officers and the Appellate authorities: 1) Appellate Authority Prof. P. Nagabhushan Mentor Director, IIIT-Lucknow Camp Office: Indian Institute of Information Technology, Allahabad Deoghat, Jhalwa, Allahabad-211015 Tel No. 0532-2922222 (O) Email: director@iiitl.ac.in 2) Public Information Officer Dr. Asheesh Kumar Interim Registrar, IIIT-Lucknow Camp Office: Room No. 3115, Indian Institute of Information Technology, Allahabad Deoghat, Jhalwa, Allahabad-211015 Tel. No. : 0532-2922006 (Office) E-Mail: registrar@iiitl.ac.in
2.18	Such other information as may be prescribed	All such information is updated from time to time and is

information related to student admission procedures, academic programmes, examination schedules, results etc.	available on the website of IIIT- Lucknow www.iiitl.ac.in .
3. <u>Office Orders/Circular</u>	(I) Government Orders (II) Institute's Office Orders
4. Information on rates of fees payable for seeking the information under RTI Act 2005.	<ol style="list-style-type: none"> 1. A request for obtaining information under sub-section (1) of section 6 shall be accompanied by an application fee of rupees ten by demand draft or bankers cheque or IPO payable to the IIIT- Lucknow. 2. For providing the information under sub-section (1) of section 7, the fee shall be charged by way of demand draft or bankers cheque payable to the IIIT- Lucknow, Lucknow at the following rates:- <ol style="list-style-type: none"> (i) Rupees two for each page (in A-4 or A-3 size paper) created or copied: (ii) Actual cost or price for samples or models; and (iii) For inspection of records, no fee for the first hour; and a fee of rupees five for each subsequent hours or fraction thereof on each occasion for the same case. 3. For providing the information under sub-section (5) of section 7, the fee shall be charged by demand draft or bankers cheque payable to the IIIT- Lucknow at the following rates:- <ol style="list-style-type: none"> (i) For information provided in CD/DVD, if available, rupees fifty per CD/DVD: and (ii) For providing information in printed form at the price for such publication or rupees two per page of photocopy for extracts from the publication.
5. <u>Format of the Application</u>	Annexure I