

Employee Termination Report

| Date of archiving | Archived By | Termination Date |
|-------------------|-------------|---------------------|
| 2017-10-30 | hr@abc.com | 30/10/2017 21:38:47 |

Personal Details:

| First Name | Last Name | Address |
|--------------|-------------------|---------|
| | | |
| Personal Ph. | Email of coverage | |
| | president@abc.com | |

Personal Documents:

| Document Name | Is Template | Uploaded By |
|----------------|-------------|-------------|
| experience.pdf | Yes | hr@abc.com |
| experience.pdf | No | hr@abc.com |

Disclosures:

| Document Name | Type | Uploaded By |
|-----------------|----------|-------------|
| experience.pdf | Unsigned | hr@abc.com |
| experience1.pdf | Signed | hr@abc.com |

Performance Reviews:

| Date | Reviewed By | Review Rating | Comments |
|------|-------------|---------------|----------|
| | | | |

Leave Requests:

| From | To | Last Update Date | Status |
|-------------|-------------|------------------|---------|
| 17 Oct,2017 | 17 Oct,2017 | | initial |

Issues:

| Title | Description | Date | Solved By |
|-------|-------------|-------------|-----------------|
| Title | Description | 26 Oct,2017 | TeamLeader Test |

Exams:

| Exam Date | Exam Team | Subject | Passed? | Marks Obtained |
|-------------|-----------|----------|---------|----------------|
| 27 Oct,2010 | TeamA | Subject1 | Yes | 130 |