

# Employee Termination Report

---

<b>Date of archiving</b>	<b>Archived By</b>	<b>Termination Date</b>
2017-10-25	hr@abc.com	26/10/2017 18:16:57

---

## Personal Detail:

<b>First Name</b>	<b>Last Name</b>	<b>Address</b>
Employee	Test1	
<b>Personal Ph.</b>	<b>Email of coverage</b>	
	employee@abc.com	

---

## Performance Review:

<b>Date</b>	<b>Reviewed By</b>	<b>Review Rating</b>	<b>Comments</b>
25 Oct,2017	TeamLead Test		
25 Oct,2017	TeamLead Test		