



Instructions: When there is not an "Official" Invoice to request payment, complete the information on this form.

1. You must fill in all of the fields below and the form must be accompanied with supporting documentation.
2. Save submission as 1 single PDF file prior to submitting to nassapinvoicessubmission@pepsico.com
3. The form can be used for the following invoice/payment type activity: Taxes/Legal Settlements/Business Licenses/Fines/Donation/sponsorship.

SAP Payment Request Substitute Invoice Form		To be filled by Requestor
Vendor Type	MYBUY	
Vendor Name:	MINNESOTA DIVERSIFIED INDUSTRIES IN	
Vendor Number:	2004192834	
Company Code:	US28	
Remit To Address :		
(Must match the address in the AP system)		
Special Handling needed:		
Attn:		
Address:		
Overnight delivery required:		
(if yes provide account # or CC below)		
FedEx or UPS, & Provide Number:		
FedEx or UPS account #		
Cost Center (If No FedEx/UPS Number):		
Transaction type:	Invoice	
Choose only 1 option - Invoice or Credit Memo from the dropdown		
Invoice Date:	02/11/2025	
Invoice #:	INV0521460A	
Limited to 16 characters		
Purchase Order #		
Not required if non-PO		
Payment GROSS Amount:		
Tax Amount	\$775.00	
(if applicable)		
Payment NET Amount:	\$775.00	
Currency (USD or CAD)	USD	
Header Text:	Tax payment for invoice INV0521460A	
Requestor Name:	Valeria Escalante	
Requestor email	valeria.escalante@pepsico.com	
1st Level Approver Name	Juan Sanchez	
1st Level Approver Email id/GPID	juancarlos.sanchez@pepsico.com	
Date Requested:	30/10/2025	
GL Coding (6 digits)	515011	
Cost Center (if applicable)	2093470600	
Profit Center (if applicable)		
WBS Element (if applicable)		
For Assistance On This Form submission please contact:		
Raise service now ticket(Snow)	PepsiCo - Sign In	

From: SPA - PepsiCo Nass AP Invoice Submission <nassapInvoiceSubmission@pepsico.com>

Sent: Fri, 31 Oct 2025 02:01:57 (UTC)

To: svcimagingspaboxprod@pepsico.com

Subject: FW: M412620168 INV0521460A MDI

Original Number of Attachments : 1

Original Attachment Names: M412620168 INV0521460A MDI.pdf

Number of forwarded PDF's: 1

Number of forwarded Non PDF files: 0

From: SPA - FLNA Cucamonga Purchasing <FLNACucamongaPurchasing@pepsico.com>

Sent: Friday, October 31, 2025 2:00:28 AM

To: SPA - PepsiCo Nass AP Invoice Submission <nassapInvoiceSubmission@pepsico.com>; SPA - PepsiCo NASS AP Special Request <nassapspecialrequest@pepsico.com>

Subject: M412620168 INV0521460A MDI

Please proces Non-PO



PEPSICO

Valeria Escalante

S&T - R2P - MCC - Indirect Purchasing

R2P IP Analyst | West | R. Cucamonga

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