



Instructions: When there is not an "Official" Invoice to request payment, complete the information on this form.

1. You must fill in all of the fields below and the form must be accompanied with supporting documentation.
2. Save submission as 1 single PDF file prior to submitting to nassapinvoicessubmission@pepsico.com
3. The form can be used for the following invoice/payment type activity: Taxes/Legal Settlements/Business Licenses/Fines/Donation/sponsorship.

SAP Payment Request Substitute Invoice Form

To be filled by Requestor

Vendor Type	S4
Vendor Name:	H.B. Fuller
Vendor Number:	2000031802
Company Code:	US01
Remit To Address : <i>(Must match the address in the AP system)</i>	H.B. Fuller Company 1200 Willow Lake Boulevard St. Paul MN 55110
Special Handling needed:	No
Attn:	
Address:	
Overnight delivery required: (if yes provide account # or CC below)	
FedEx or UPS, & Provide Number:	
FedEx or UPS account #	
Cost Center (If No FedEx/UPS Number):	
Trnsaction type: <i>Choose only 1 option - Invoice or Credit Memo from the dropdown</i>	Invoice
Invoice Date:	11/11/2024
Invoice #: <i>Limited to 16 characters - REQUIRED</i>	901840244
Purchase Order # <i>Not required if non-PO</i>	0793976021
Payment GROSS Amount:	\$150.51
Tax Amount <i>(If applicable)</i>	
Payment NET Amount:	\$150.51
Currency (USD or CAD)	USD
Header Text:	
Requestor Name:	Jake McGibbeny
Requestor email	jake.mcgibbeny@pepsico.com
1st Level Approver Name	
1st Level Approver Email id/GPID	
Date Requested:	10/6/2025
GL Coding (6 digits)	100000
Cost Center <i>(If applicable)</i>	1K13100000
Profit Center <i>(If applicable)</i>	
WBS Element <i>(If applicable)</i>	
For Assistance On This Form submission please contact:	
Raise service now ticket(Snow)	PepsiCo_Sign In



H.B. Fuller Company
1200 Willow Lake Boulevard
St. Paul MN 55110
Phone: 1-888-351-3523

Invoice **901840244 of 11/11/2024**

Line Item No.	Material No / Description Customer Material No / CMIR Text EAN No / Customs Tariff No Import Codes	Quantity Quantity in Price	UoM UoM	Price / Unit	Net Total USD
10	15002532 Swift@therm LT PHC-7005 PHC7005 PE BX 17.24 KG	180.000	BOX		
	3506.91.5000 350691				
	Net Weight: 6,841.391 LB			Country of Origin: US	
	Price	6,841.391	LB	1.729999 USD/ 1 LB	11,835.60
	Net Value for Item	6,841.391	LB		11,835.60
					
	Sum of Line No's				11,835.60
	Freight Surcharge			2.200000 USD / 100 LB	150.51
	Total				11,986.11



Remit To :
ACH-PNC
Account #: 1019823853
DDA/ACH #: 043000096
Remit Info to: Wire.Transfer@hbfuller.com

H.B. Fuller Company
1200 Willow Lake Boulevard
St. Paul MN 55110
Phone: 1-888-351-3523

Check: H.B. Fuller
PO Box 777321
Chicago IL 60677-7003

Original

Invoice 901840244 of 11/11/2024

Due Date : 03/11/2025

Bill To Party: 25000893

Ship To Party: 55001290

PEPSI AMERICAS
ATTN TIM MENCHHOFER
3245 HILL AVENUE
TOLEDO OH 43607
360236

PEPSI AMERICAS
3245 HILL AVENUE
TOLEDO OH 43607
360236

Customer Service Specialist: TODD SCHOMMER

Email: TODD.SCHOMMER@HBFULLER.COM

Sales Rep: JASON CONOVER

Order: 31461589

Delivery: 81946222

Purchase Order No: 793976021

Shipment No: 1797669

Tel: 773-451-4463

Payer: 45000886 : PEPSI-COLA GENERAL BOTTLERS INC STE 1300 1475 E WOODFIELD RD
SCHAUMBURG IL 60173

Payment Terms: Net 120 Days

Delivery Term: CARRIAGE INSURANCE PAID

Total Net Weight: 6,841.391 LB

Shipping Point: TUCKER US NAA

Total Gross Weight: 7,416.088 LB

Note : H.B. Fuller Company 1200 Willow Lake Boulevard St. Paul MN 55110 Phone: 1-888-351-3523

Payment USD: PNC Bank, N.A. SWIFT: PNCCUS33 Account Number: 1019823853 Bank Key:
043000096

Note : 01-Truck

Note :

0.00

Line	Material No / Description	Quantity	UoM	Price / Unit	Net Total
Item	Customer Material No / CMIR	Quantity in Price	UoM		USD
No.	Text				
	EAN No / Customs Tariff No				
	Import Codes				

From: SPA - PepsiCo Nass AP Invoice Submission <nassapInvoiceSubmission@pepsico.com>
Sent: Wed, 15 Oct 2025 17:09:02 (UTC)
To: svcimagingspaboxprod@pepsico.com
Subject: FW: Toledo VIM

Original Number of Attachments : 1

Original Attachment Names: SKM_C451i25100608520.pdf

Number of forwarded PDF's: 1

Number of forwarded Non PDF files: 0

From: McGibbeny, Jake {PEP} <Jake.McGibbeny@pepsico.com>
Sent: Wednesday, October 15, 2025 5:07:21 PM
To: SPA - PepsiCo Nass AP Invoice Submission <nassapInvoiceSubmission@pepsico.com>
Subject: Toledo VIM