

Home

Add Events

Check Hours

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Add Events

Search...

Name of Event

Date: Tue, Nov 11, 2024

availability: 4/8 Spots open

Name of Event

Date: Tue, Nov 11, 2024

availability: 4/8 Spots open

Event Request Form

Event Details

Event Name

Event Location

Enter the event name

Enter the location

Start Time

End Time

mm/dd/yyyy --:-- --

mm/dd/yyyy --:-- --

Event Date

mm/dd/yyyy

Attire

Enter the required attire

Point of Contact

Name

Office

Enter the contact person's name

Enter the contact person's office

Title

Hour Tracking

Person 1

Person 3

Person 5

Person 7

Person 9

Person 11

Person 13

Person 15

Person 17

Person 19

Person 21

Person 23

Person 25

Person 27

Person 29

Hours Completed

0

2

4

6

8

10

12

14

16

18

20

John Doe

Hours Completed: 15

Events Worked

Jane Smith

Hours Completed: 20

Events Worked

Approve Hour Changes

Name: John Doe

Event: Community Cleanup

Date: Nov 12, 2024

Original Hours: 3 hours

Proposed Hours: 4 hours

Reasoning: Shorted an extra hour to finish cleaning the park.

Approve

Reject

Name: Jane Smith

Event: Food Bank Assistance

Date: Nov 13, 2024

Original Hours: 5 hours

Proposed Hours: 6 hours

Reasoning: Arrived an hour late due to transportation issues.

Approve

Reject

Edit Accounts

First Name

Enter first name

Last Name

Enter last name

Email

Enter email address

Add User

Edit User

Event Management

Search by Name

Filter by Availability

mm/dd/yyyy

Event Name

Date: Tue, Nov 11, 2024

Availability: 4/8 Spots Open

Event Name

Date: Tue, Nov 12, 2024

Availability: 2/10 Spots Open

Event Name

Date: Tue, Nov 13, 2024

Availability: 5/5 Spots Open

Event Request

Timing

Start Time: 10:00 AM

End Time: 2:00 PM

Date: January 15, 2025

Location & Details

Location: Main Hall

Attire: Business Casual

Description: This event is a team-building workshop for PKAs to enhance communication and collaboration skills.

Number of PAs: 5

Point of Contact

Name: Jane Doe

Office: 123-456-7890

Title: Event Coordinator

Approve

Deny

Event Request

Timing

Start Time: 10:00 AM

End Time: 2:00 PM

Dashboard

Number of Request:

Description for Card 1 goes here. You can place any content.

Number hour request:

Description for Card 2 goes here. You can place any content.

Number of Live Events:

Description for Card 3 goes here. You can place any content.

Upcoming Events

August 1st:

Description for Card 1 goes here. You can place any content.

August 14th:

Description for Card 1 goes here. You can place any content.

Submission Form

Report Time

--:-- --

Start Time

--:-- --

End Time

--:-- --

+/- Time

Enter time adjustment

Date

mm/dd/yyyy

Location

Enter location

Credit Hours

Attire

Resources

Leadership

President

Name: Winston Enevelles

Provost and Executive Vice President for Academic Affairs

Name: Jason Pierce, Ph.D.

Vice President for Mission

Check Hours

President Ambassador Hours

| Event Name | Date | Hours Worked | Reasoning |
|---------------------|------------|--------------|--|
| Welcome Event | 2024-12-01 | 4 | Helped with event setup and guest registration |
| Campus Tour | 2024-11-15 | 3 | Guided prospective students around the campus |
| Leadership Workshop | 2024-10-30 | 2 | Participated in leadership training activities |

Login Page

President Ambassador

Username

Enter your username

Password

Enter your password

Log In

Forgot Password?

Interested in becoming a PAK?

Request an event?

Dashboard

Number of Hours:

Description for Card 1 goes here. You can place any content.

Hours signed up for:

Description for Card 2 goes here. You can place any content.

Total Hours:

Description for Card 3 goes here. You can place any content.

Upcoming Events

August 1st:

Description for Card 1 goes here. You can place any content.

August 14th:

Description for Card 1 goes here. You can place any content.

Number of PA Request: 1

Number of approved hours. This does not include pending hours or future events.

Number of Event Request: 2

Number of pending and event-registered hours. This does not include approved hours.

Number of Live Events: 2

Total of approved, pending, and registered hours.

Upcoming Events

Test: Cancel Button

Monday, April 21, 2025 at 11:30 AM

Test

Finding Common Ground for the Common Good

Tuesday, April 22, 2025 at 06:15 PM

Test the change of event

Resources

Leadership

President

Name: Winston Enevelles

Provost and Executive Vice President for Academic Affairs

Name: Jason Pierce, Ph.D.

Vice President for Mission