

## Application Received

Dear Dr Tarasyuk,

Your application for Physician Readiness for Expert Practice (PREP) Basic Training in Adult Internal Medicine has been successfully lodged on 06-May-2021 at 08:17:PM.

***Important: Please print a copy of this page as proof of submission of your application.***

### Next steps

Now that you have successfully lodged your online application, it will be forwarded to your nominated DPE for approval. Your DPE will review your application and training rotations as soon as possible. If you have submitted your application within the relevant deadline, you will not be penalised for any delays in approval or processing time.

Once your application has received approval from your DPE, it will be forwarded to the RACP for processing. Due to the large volume of applications we receive, we recommend allowing up to 4 – 8 weeks for your application to be processed.

You will receive email confirmation when your application has been processed. This email will include information about how to gain access to the Basic Training Portal, and how to pay your annual fees via [MYRACP](#).

***Please note: your 2021 training fees will not be generated until we have processed your application.***

If you would like to get started on your PREP Tools, you can find printable versions of the 'Learning Needs Analysis' and 'Mini CEX' forms [here](#). Remember to transcribe your tools on to the Basic Training Portal later once you have access.

### Reviewing your Application

You can review your application any time using your log in and password. Submitted applications cannot be amended. If you need to update your application or training rotations, please contact the [Basic Training Unit](#) for assistance.

### Recognition of Prior Learning (RPL)

If you think you may be eligible for RPL, please:

1. Read the [RPL policy](#);
2. Consult the [Basic Training Handbook](#) and consider which program requirements your learning experience may be relevant to; and
3. Contact the Basic Training team for advice on your eligibility and putting together your application at: [BasicTraining@racp.edu.au](mailto:BasicTraining@racp.edu.au) or on 1300MYRACP (1300 697 227)

All applications for RPL must be made by completing the application form available on the [website](#).

Completed forms along with all relevant supporting documents must be received by the RACP *within 3 months of the start date of your first rotation in Basic Training or by September 1st, 2021 (whichever occurs first)*

Late applications cannot be accepted.

**Important notice - reduction to the number of Divisional exam attempts and time limit to use exam attempts**

There have been approved changes to the RACP's Flexible Training Policy and Progression Through Training Policies effective from 1 January 2017. You can view the policies on the [Education Policy](#) page of the website. Please also refer to the [Guide for Trainees and Supervisors](#) for more information.

**Contact us**

You can contact the Member Services Unit with any questions or check the '*Contact details*' section of your [Handbook](#) for more useful contact information.

Kind regards,

**The Royal Australasian College of Physicians**

145 Macquarie Street, Sydney NSW 2000

Phone: 1300MYRACP (1300 697 227)

Email: [memberservices@racp.edu.au](mailto:memberservices@racp.edu.au)

Website: [www.racp.edu.au](http://www.racp.edu.au) or visit the [Basic Training webpages](#)