# Raheeb Karim

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Dedicated professional with experience in finance and accounting, currently employed at Surrey County Council as a finance assistant. After completing a cyber security bootcamp recently, I developed a deep interest in cybersecurity. devoted to using communication, problem-solving, and analytical abilities developed in finance to succeed in threat assessments and security operations. With practical expertise with tools such as Linux, Cronjobs and Bash Scripting, and ethical hacking techniques, along with proficiency in Python, keen to contribute to dynamic and security-focused environments.

## **Experience**

#### **HyperionDev** · Cyber Security Bootcamp

07/10/2023 - Present

Worked with industry-standard cybersecurity tools and techniques to protect networks, systems, and data. Focused on developing practical skills in penetration testing, network security, and vulnerability assessments.

- Achieved an overall grade average of 98% for the bootcamp tasks.
- Mastered Python programming within six months, enhancing coding skills and efficiency in automation and data analysis.
- Acquired hands-on experience with key cybersecurity tools, including Kali Linux, SIEM, and IDS/IPS.
- Successfully completed five practical, real-world projects such as \*example here\*.

#### Surrey County Council - Finance Assistant

12/09/2023 - Present

- Coordinated and managed sensitive financial data across the Directorate, ensuring security and accuracy in accordance with County policies.
- Assisted in implementing security protocols for handling financial transactions, maintaining compliance with local and organisational regulations.
- Conducted budget planning and monitoring, ensuring data integrity in all financial reports and analyses.
- Collaborated with cross-functional teams to support financial processes while safeguarding sensitive data.
- Provided key support in managing financial systems and safeguarding confidential budgetary information.
- Played a key role in ensuring the integrity of financial information during the accountancy cycle, including account closure and data reconciliation.

#### Project 114 Ltd - Accounts Assistant

01/10/2021 - 31/10/2023

- Managed the secure transfer of financial payments between tenants and property owners, following best practices for data security.
- Utilised Excel and in-house databases to store and process financial data, maintaining accuracy and confidentiality.
- Recorded and tracked weekly profits and costs for multiple properties, ensuring proper access control and secure data storage.
- Shadowed the finance department to gain exposure to secure handling of financial systems and sensitive information, strengthening understanding of data protection practices.

### Ambassador Theatre Group - Admin Assistant

22/07/2019 -

08/09/2019

- Developed and managed databases to track IT equipment, ensuring secure handling of sensitive organisational assets.
- Assisted in system management and data entry, maintaining inventory accuracy for mobile devices and laptops while
  ensuring data security protocols were followed.
- Produced reports and communicated with colleagues, developing strong data management and protection skills.
- Strengthened knowledge of IT asset management, focusing on secure data storage and handling procedures.

EDUCATION	
Cyber Security Bootcamp Bootcamp - HyperionDev	07/10/2023 - Present
University of Surrey - BSc Accounting and Finance (2:2)	01/10/2019 - 24/08/2023
The Sixth Form College Farnborough - Economics (B), Maths (C), Physics (D)	01/09/2017 - 31/08/2019

#### **SKILLS**

## **Interests and Activities**

- Operate a small business in spare time.
- Engaging in personal investment activities. Interest in playing and watching football.

- Train Brazillian Jiu-jitsu. Go to the gym regularly.

## **REFERENCES**

References are available on request