

CURRICULUM VITAE

Rahima Akter Raka

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Objective

To reach excellence through dedication, sincerity, creativity, hard work and also seek continuous self-improvement with the changing institutional internal and external needs.

Personal Information

Name	:	Rahima Akter Raka
Father's Name	:	MD. Aminur Islam Raton
Mother's Name	:	Most. Aunamika Akter
Permanent Address	:	Showdagar Para, Nilphamari-5300
Date of Birth	:	August 25, 2001
Nationality	:	Bangladeshi
National ID NO	:	421 053 1721
Religion	:	Muslim
Sex	:	Female
Marital Status	:	Unmarried

Educational Qualification

B.S.S

Department	:	Political Science
Institution	:	Nilphamari Govt College
Result	:	Running
Session	:	2019-2020

H.S.C.

Group	:	Humanities
Institution	:	Nilphamari Govt Colleg
Board	:	Dinajpur
Result	:	5.00 Out of 5.00
Passing Year	:	2019

S.S.C

Group	:	Science
Institution	:	Nilphamari Govt. Girls High School
Board	:	Dinajpur
Result	:	4.68 Out of 5.00
Passing Year	:	2017

Skills And Capabilities

- ❖ Keenly interested to work in organized and challenging atmosphere
- ❖ Self-motivated individual with strong drive to achieve target goals
- ❖ Communicative, energetic and enthusiastic
- ❖ Able to work in group and individual working environment
- ❖ Leadership skills

Computer Skill

- ❖ MS Office : MS-Word, MS-Excel, MS-Access, PowerPoint
- ❖ POS Operator
- ❖ E-mail & Internet Browsing

Language Proficiency

- Good command over speaking, writing and listening both in English & Bengali.

Area of Interests

- Listening to Music, Watching Movies, Traveling & Internet Browsing.

Signature



(Rahima Akter Raka)

Date: 16-12-2024