

## **Scope of Work Document -**

### **User Panel for Overseas Education**

#### **User Registration:**

- Users can sign up securely with essential details such as email, passport number, username, and password to create their Study Abroad Connect account.

#### **Login and Password Recovery:**

- Hassle-free access to accounts using registered email and password, with an option for password recovery.

#### **User Profile Management:**

- Users can view and update personal information including name, profile pictures, and preferences.

#### **Country Preferences:**

- Choose preferred study destination from a comprehensive list including the USA, UK, Canada, Australia, Europe, and others.

#### **Program Selection:**

- Select desired course level - Undergraduation or Graduation.

#### **English Proficiency Test:**

- Indicate which English proficiency test has been taken with options like IELTS, TOEFL, DUOLINGO, and PTE.

#### **Test Scores Entry:**

- Enter scores for each section of the English proficiency test.

#### **Math Proficiency Test (Optional):**

- Inform about any math proficiency test taken, with options like GRE and GMAT.

#### **GRE/GMAT Scores:**

- Provide scores for verbal, quantitative, analytics, and overall, along with the test date.

#### **Document Upload:**

- Easily upload necessary documents such as academic certificates, passport, transcripts, letters of recommendation, English proficiency certificate, GRE/GMAT scores, statement of purpose, resume, bank letter, and additional documents.

#### **Preferences:**

- Specify preferences for states, budget, and universities to receive tailored recommendations.

**Free Counselling Session:**

- Schedule a counseling session for expert guidance and advice.

**Home Page with Application Tracking:**

- Keep track of application progress with tabs like Pre-screening, Application Lodged, Offer Stage, I20 Stage, and Visa.

**User Support:**

- Support system to assist users with any technical issues or inquiries.

**Notification System:**

- Inform users about important announcements and relevant information.

**Responsiveness:**

- Ensure responsiveness across various devices and screen sizes.

**Admin Panel Scope of Work:****Admin Authentication:**

- Implement secure login mechanisms for administrators with unique credentials.
- Control access privileges based on admin roles and permissions.

**User Management:**

- View and manage user profiles, registration details, and preferences.
- Search for users and view their application status.

**Application Tracking:**

- Monitor application progress from pre-screening to visa stage through a centralized dashboard.
- Send notifications or alerts to users at different stages.

**Data Analytics and Reports:**

- Collect and analyze user data to generate insights and reports.

**University and Course Management:**

- Manage the database of international universities, courses, and admission requirements.
- Add or update university information as needed.

**English Proficiency Test Management:**

- Manage the list of recognized English proficiency tests.
- Configure score requirements and test validity periods.

**Math Proficiency Test Management:**

- Manage the list of math proficiency tests.

**Scholarship and Financial Aid Management:**

- Manage scholarship information including eligibility criteria, application procedures, and deadlines.
- Approve or reject scholarship applications.

**Document Management:**

- Provide a centralized document repository to view and manage user-submitted documents.

**User Support and Communication:**

- Facilitate communication with users through the admin panel.
- Send important announcements or notifications.

**Security and Data Privacy:**

- Implement robust security measures to protect against unauthorized access and data breaches.
- Ensure compliance with data protection regulations.

**Additional Features:****Push Notifications from Mobile App:**

Users receive instant updates and reminders on their mobile devices regarding application deadlines, status changes, and important announcements via the Study Abroad Connect app.

**WhatsApp Notifications:**

Users can opt to receive notifications via WhatsApp, enabling them to stay informed about their application status and receive updates conveniently through their preferred messaging platform.

**Email Notifications:**

Important updates and reminders are sent directly to users' email inboxes, ensuring they stay informed about their application progress and upcoming deadlines.

**Custom Domain Email Address:** Each student is provided with a personalized email address associated with their Study Abroad Connect account, adding a professional touch to their communication and facilitating official correspondence.

**Basic Messaging Functionality:**

Users can communicate securely within the platform, allowing them to ask questions, seek guidance, and share information with administrators, counselors, and other users involved in the study abroad process.