**Teacher recruitment process**

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| * Vacancy Analysis |
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| * Contact Required Teachers |
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| * Interview Teachers |
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| * Fill up onboarding forms |
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| * Collect complete data |
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| * Get Acceptance on Pay |
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| * Get Acceptance on ad campaign from teacher 🡪 A teacher may not like to display their face, hence we won't display his/her face. |
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| * Create Profile (PPT,Excel) 🡪   In the PPT following information should be stored   1. Faculty name 2. Subject 3. Class 4. 4 short points on teacher   Such as his/her no of years’ experience   1. 2 good remarks from his/her students |
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| * Create online & offline ads |
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| * Create offers for students |
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| * Fix class start date |
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| * Ensure class times & day |
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| * Book class rooms |
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| * Start offline campaign |
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| * Start online campaign |