Praveen Kumar

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Plot no: 3-7/51/3, Road No: 1

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praveen4690@yahoo.com

Munuganoor, Hayatnagar

R.Rdistrict, Hyderabad

501505

CAREER OBJECTIVE:

Seeking a career with leading corporate which provides me the opportunity to learn new technologies and implement them, leading to my career growth and also contributing to the Organizations growth.

WORK EXPERIENCE:

SRI VINAYAKA ROAD LINES   JANUARY 1ST 2013- 30TH AUGUST 2013

Operations Executive- Responsible for various roles such as handling of financial calculation.

VIJAYA LAKSHMI ENTERPRISES
SEPTEMBER 1ST 2013 –Present

 Administration And Accounts Executive

Hands on Experience in Tally ERP with Invoicing, Billings, and Payment activities.

Follow office work flow procedures to ensure maximum efficiency.

Maintain files and records with effective filling system.

Support other teams with various admin tasks.

Great and assist clients, when they arrive at the office.

Maintain the financial and infrastructure expenditures on a weekly basis.

Play a major role in buying the material for the manufacture and dispatching the Finished Product from the organization.

Assist in vendor relationship management with the organization.

Perform major book keeping activities and update the accounting system.

Installing various software when necessary.

Working on ONTime Employee Manager Software to retrieve various Data of Employee.

EDUCATION QUALIFICATION:

QUALIFICATION	NAME OF THE INSTITUTION	YEAR OF PASSING	PERCENTAGE
B.TECH Computer Science And Engineering(**JNTU**-Hyderabad)	Vignan Institute Of Technology And Science.	2012	66.75
Intermediate (State board)	Guntur Vikas Junior College.	2008	80.5
10th Standard (CBSE)	Bharatiya Vidya Bhavan's Kamla Rani Sanghi Public School.	2006	65.8

SKILLS:

Operating System   :   Windows, UNIX.

Languages   :   C, C++, JAVA, SQL, Web Designing (HTML, Java Script) .NET(C#, ASP.Net).

Packages   :   MS-Office, Excel

ACADEMIC PROJECT:

- **PROJECT 1**: **Mini project work in Student Database Management system**

    -A database system for storing the details of the students of an organization.

- **PROJECT 2**: **Main project work in Automated Data Migration between AWS and MS Azure in**

    .NET Technology

    -An Application which Migrate the Database from Amazon Web Services to Microsoft   Azure. The aim of this project is to migrate data from Amazon cloud to MS Azure cloud. The application developed is deployed on the MS Azure cloud. This project will help the Cloud provider to meet the needs of customer under any circumstances in efficient manner.

STRENGTH AND PERSONAL TRAIT:

- Simple, optimistic, hardworking and adapt to circumstances quickly.
- I am a self-learner and fast learner.
- Good team player.
- Posse's good communication skills and internal skills.
- Commitment towards work.

HOBBIES:

- Browsing to know about new innovations.
- Playing cricket, volley ball, carrom, listening to music.
- Watching cricket.

PERSONAL DETAILS:

- Date of birth : 5th Feb, 1990.
- Sex : Male
- Marital status : Married
- Nationality : Indian
- Languages known : English, Hindi, Telugu
- Father's name : Ram Babu Chaudhary
- Mothers name : Meena Chaudhary

I hear by declare that the above particulates are true to the best of my knowledge and belief.

Place: Hyderabad
Date:
(PRAVEENKUMAR)