30/11/2022

HR DEPARTMENT

VERSICLE INFORMATION TECHNOLOGY

Respected Sir,

Subject: **Application for resign from the post of Frontend UI Developer**

I am writing to submit my official resignation from Versicle Information Technology, effective four weeks from today. My last day on work will December 31, 2022.

On my part, this was not an easy decision. The past 7 months as a Trainee Data Analytics at Versicle Information Technology have been extremely rewarding. I have taken pleasure in working for you and managing a very competent staff to deliver on-time and quality output.

Thank you for the opportunities that you have provided me during the last 7 months. I wish you, my colleagues and the staff of Versicle Information Technology all the best. I will remain available at my place of work till the last day of my work. It will be a pleasure to train and hand over my responsibilities to my substitute.

Hence I request you to kindly accept this resignation letter and relieve me of my duties with effect from December 31, 2022.

Sincerely,

Rahul Kumar Gautam

Frontend UI Developer

Versicle Information Technology

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