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**CONTRACTOR PERFORMANCE ASSESSMENT REPORT (CPAR)**

INCOMPLETE-INITIATED

**Nonsystems**

**Name/Address of Contractor:**

Company Name: REI SYSTEMS INC

Division Name:

Street Address: 14325 WILLARD ROAD SUITE 200

City: CHANTILLY

State/Province: VA Zip Code: 201512110

Country: USA

CAGE Code:

DUNS Number: 608999520

PSC: D302 NAICS Code: 541519

**Evaluation Type:** Interim

**Contract Percent Complete:**

**Period of Performance Being Assessed:** 11/09/2017 - 09/23/2018

**Contract Number:** GS35F0623N GSQ1515IA0007 **Business Sector & Sub-Sector:** Nonsystems - Telecommunications

**Contracting Office:** GSA FAS AAS REGION 5 **Contracting Officer:** BRIAN BOGUCKI **Phone Number:** 312-353-9629

**Location of Work:**

GSA/CO - 1800 F St., Wash., DC 20405

**Award Date:** 09/23/2015 **Effective Date:** 09/23/2015

**Completion Date:** 06/21/2019 **Estimated/Actual Completion Date:**

**Total Dollar Value:** \$89,369,630 **Current Contract Dollar Value:** \$25,167,170

**Complexity:** High **Termination Type:** None

**Competition Type:** Full and Open Competition **Contract Type:** Firm Fixed Price

**Key Subcontractors and Effort Performed:**

**DUNS:**

**Effort:**

**DUNS:**

**Effort:**

**DUNS:**

**Effort:**

**Project Number:**

**Project Title:**

CATALOG OF FEDERAL DOMESTIC ASSISTANCE (CFDA) & WAGE DETERMINATION ONLINE (WDOL) MODERNIZATION

**Contract Effort Description:**

Task 1: Initial Enterprise Collaboration System Configuration and Implementation

Task 2: CFDA & WDOL Modernization Design and Implementation

Task 3: Project Management

Task 4: Scrum Masters

Task 5: Kick-off Meeting & Release Planning

Task 6: Documentation and Training

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Task 7: Agile Reporting Documents Required

Task 8: Security Reporting

Task 9: Help Desk Support

Task 10: Ongoing Backlog Activities

Task 11: Surge Efforts

Task 12: Transition Out

**Small Business Subcontracting:**

Does this contract include a subcontracting plan? No

Date of last Individual Subcontracting Report (ISR) / Summary Subcontracting Report (SSR): N/A

**Evaluation Areas Past Rating Rating**

Quality: Exceptional Exceptional

Schedule: Exceptional Exceptional

Cost Control: Exceptional Exceptional

Management: Exceptional Exceptional

Small Business Subcontracting: N/A Exceptional

Regulatory Compliance: Exceptional Very Good

Other Areas:

(1) OVERALL COMMENTS: Exceptional

(2) : N/A

(3) : N/A

**Variance (Contract to Date):**

Current Cost Variance (%): Variance at Completion (%):

Current Schedule Variance (%):

**Assessing Official Comments:**

QUALITY: REI consistently completes development work for planned epics with very little re-work/defects identified. REI also works well with other teams to ensure that code is in compliance with design standards and identified architecture.

Team delivered quality FAL reports, Opportunity reports and 34 Standard Award reports. Especially the data accuracy of 34 Award reports, the developers did a good job by pro-actively reaching out to the existing FPDS system vendor for questions and clarifications. QA also provided intuitive testing results. The team shall manage the known defect(s) with creating Jira tickets on time. So these defects can be addressed properly, and other development team can track them if these defects are external.

REI made significant high quality contributions to the style and reusability of the IAE program's front end software, maturing common front end software into the SAM.gov design system. The team showed initiative, making thoughtful recommendations about software process improvements in addition to design improvements. The team also helped to coordinate common front end tasks across 9 development teams as well as working with our software and system architects to improve overall quality of development across the program.

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Contractor has provided exceptional quality in support of the CFDA and WDOL Modernization effort. Contract required an Agile development approach to modernizing the Catalog of Federal Domestic Assistance and Wage Determinations OnLine (WDOL). The contractor was proactive with suggesting technical alternatives, working with other vendors to resolve issues and adjusting scrum ceremonies for greater efficiency. The contractor's development velocity was well planned and consistent throughout each Sprint cycle. The contractor's deliverables at the end of each Sprint and Release were sufficiently tested and stable. The contractor consistently provided unit, integration and 508 testing results after each sprint. The contractor did an exceptional job transforming requirements into comprehensive user stories comprising the CFDA and WDOL backlog. The CFDA modernization effort was successfully implemented into beta.SAM.gov production in May of 2018. The contractor did an exceptional job in planning and migrating legacy CFDA capabilities and data to beta.SAM.gov. There were very few defects after going live and those few that were discovered were addressed very quickly by the contractor. Supporting these statements, Agencies were able to update their assistance listings on par with prior year reporting submissions in legacy CFDA.

**SCHEDULE:** REI has shown flexibility/responsiveness in responding to Government's changing priorities and is willing to re-distribute/share resources to best meet updated requirements in a timely manner.

The team delivered most of planned work on schedule. However, the percentage of story acceptance is between 63% to 80% from Release 12 (started on 11/27/2017) to PI 15 (ended on 10/1/2018). The planned FAL and Opportunity reports were delayed from PI 16 Sprint 2 to Sprint IP which impacted Alpha testing schedule.

REI was able to accurately break down tasks, and estimate level of effort, risks, and completion time. From sprint to sprint, they delivered on the tasks (user stories) they committed to. They contributed to release planning and were able to accurately estimate what could be delivered with each release, which was invaluable to leadership decision making.

Contractor successfully executed development deliverables planned for the CFDA and WDOL Modernization efforts. Based on the IAE Agile T-Shirt Sizing process, the contractor was able to deliver the CFDA features in accordance with the Government's initial estimates. The contractor was able to maintain velocity in spite of the many technical and architectural dependencies that put the development schedule at risk. The Contractor did an exceptional job prioritizing the backlog of CFDA requirements, as well as planning resources that allowed for a successful launch of the Assistance Listings (CFDA) capability in May of 2018. It was critical the application launch prior to the height of Agency reporting during summer months and the contractor delivered on schedule.

**COST CONTROL:** No issues identified. REI has shown a willingness to change teams resources and support the formation of a Joint Product Team (JPT).

**MANAGEMENT:** The program manager is always available and responds quickly to time sensitive requests.

The REI team works closely with GSA on challenging issues and analysis of changes/updates to government requirements/objectives.

The management team consistently looks for ways to improve beta.sam.gov and the processes that enable efficient development of the modernized site.

The vendor managed the project to be oriented toward the government's requirements or changes. The vendor's interaction with the Government is satisfactory. The contract worked closely with external dependencies to remove the road blockers. The resources were fulfilled on time when

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people left the project or vendor. We understand there are some shared resources, we expect the key personals can be well managed and spend sufficient time to bring up the team velocity, improve the on-time deliveries.

The Contractor has exhibited exceptional management and business relations with all customers and IAE contracting support teams during this reporting period; this is evident in the Contractor's communications with Government personnel, its own employees, and contracting teams supporting related IAE components. This is, in part, due to the Contractor instituting and adhering to Agile best practices and ceremonies including daily scrums, bi-weekly sprint demos and planning sessions and retrospectives. It was critical that the Contractor successfully plan team resources to meet the Assistance Listings (CFDA) go-live in May of 2018. The Contractor was very good at defining technical spikes and working with other contracting teams to define requirements and resolve potential upstream issues. At the conclusion of each quarterly release and Product Increment period, the Contractor provided a detailed demo of the completed deliverables and corresponding performance metrics. The Contractor consistently delivered the planned products in each Release and performance metrics indicated the development teams velocity was consistently close to the planned velocity.

**SMALL BUSINESS SUBCONTRACTING:** REI used some resource from small business.

**REGULATORY COMPLIANCE:** The vendor complied with contract requirements, quality assurance and basic schedule in SAFe practice. The knowledge of IAE system, product quality and schedule still have room to be improved.

**OTHER AREAS:** Overall the contractor performs consistently well and meets all contract requirements. The contractor is responsive to unexpected changes/last minute requests. From the IAE/PMO perspective they are considered good partners.

Overall the vendor did a good job of developing the Award contract reports, FAL reports and Opportunity reports, kept a good communication with Government and worked closely with external dependencies to remove the road blockers. We expect the contractor will continue the good work with well managing the shared resources, becoming the SMEs of IAE system, improving the product quality and delivery schedule.

REI team members of the SAM.gov design system team were a big asset to our program who continue to rise to the many challenges they encounter with the complexity of IAE's program and the pressures of our schedule.

Overall the Contractor's rating should be considered Exceptional through the reporting period of performance. The Contractor continues to be an integral contributor to the success of the beta.SAM.gov modernization efforts. This was prominently demonstrated with the implementation of the Assistance Listings (CFDA) beta.SAM.gov capability in May of 2018. The Contractor has consistently demonstrated a high degree of technical expertise and professionalism, both in development and O&M support. The quality of the Contractor's deliverables were excellent as demonstrated through their low defect counts and high rate of acceptance from the Government. The Contractor's ability to resource and maintain a high rate of velocity kept the CFDA and WDOL Modernization project schedule on pace with the Government's estimated sizing of the application's features. The Contractor did an excellent job staffing and aligning resources to meet the shifting priorities of the IAE Program Office.

**RECOMMENDATION:**

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Given what I know today about the contractor's ability to perform in accordance with this contract or order's most significant requirements, I would recommend them for similar requirements in the future.

**Name and Title of Assessing Official:**

Name:

Title:

Organization:

Phone Number:    Email Address:

Date:

**Contractor Comments:**

**Name and Title of Contractor Representative:**

Name:

Title:

Phone Number:    Email Address:

Date:

**Review by Reviewing Official:**

**Name and Title of Reviewing Official:**

Name:

Title:

Organization:

Phone Number:    Email Address:

Date: