



Fields
Case ID
Invoice Type
Business Line
Company Code
Plant
Location
Department
Invoice Number
Invoice Date
Invoice Amount (Inclusive of tax)
CGST Amount
SGST Amount
IGST Amount
PO Tax Code
Fiscal Year
TCS Amount
Digital Sign
IRN Number
Invoice Category
Invoice Sub-Category
Invoice Classification
Process
PO Number
PO Type
Invoice Source
Invoice Reciept Date
Urgent
Business Place
Section Code
Bill To Company GSTIN
Bill To Company Name
Currency
Initiator's Email Address
Purchase Org
Purchase Group
Derived Payment Date
Vendor Name
Vendor Code
Vendor GSTIN
MSME
Vendor Email
Vendor Address

Submit Button

Invoice and Vendor Details tab

Sample Value
PP11502023060001
PO
Commercial
3150
A270
Pune
IT-Infrastructure
INV/2/2023
5/3/2023
2,950.00
225
225
0
Payment Term Z045
2023
0
No
79f3d3e9703303e7e7e9c27567a3cc167e0f9aa8d5c625b9eb10be3529aa6760
Domestic
Services
Others
Goods Services+Delivery Cost
4800167060
SB
Physical
5/17/2023
Yes
3151
27AABCF1169K1ZJ
Asterope Properties Private Limited
INR
nmane@kraheja.com
RPU1
P24
ONEOTT ENTERTAINMENT LTD
127232
27AADCP6815A2ZO
MH18F0034092
akshay.lasure@onebroadband.in
M/S.,ONEOTT,49/50, IN CENTRE,,12TH ROAD MIDC,,ANDHERI (E),Mumbai,Maharashtra,IN,400093

Approve / Hold / Reject / Release Work Item / Save and Close

Attachments tab

Invoice and any other attachments
to be shown here as links which
would be clickable

Comments tab

Fields	Sample Value
Comments	

Case Routing Details tab

Fields	Sample Value
Step Name	DOA-Level 2
Users	Abhishek Arora
Completed On	6/9/2023

The above tab will help the DOA user
to know who all have approved so far and when