Practical 4

Writing Emails

Rahul Shah FYIT 78

Regarding Your Application OF Job Interview   _ ↗ ✕

To (Pratham Shah ✕)   Cc Bcc

Regarding Your Application OF Job Interview

Dear Applicant,

Thank you for applying for the position of Network Engineer with XYZ Company in Bangalore, India.

After seeing your resume on our official website, we would surely like to invite you to interview for the position mentioned above. However, your interview is being scheduled on Wednesday 17th March, 2021 at 10am.

The interview will be held on Zoom Platform because of the pandemic. Meeting details and the link will be shared with you shortly.

In case of any query, please feel free to contact us.

Sincerely,
Rahul Shah
Senior Network Engineer
XYZ Company

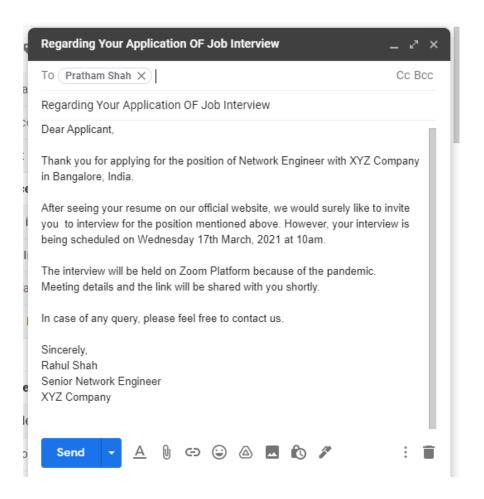**Send** ▾   A   🔗   😊   △   🖼   📅   🖊   ⋮   🗑

Regarding Your Application OF Job Interview

🖨

78_FYIT_Rahul Shah <rahulshah051195@gmail.com>   2:40 PM (2 minutes ago)   ☆   ↩
to Pratham ▾

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