
SHIVA SAAGAR S

☎ 91-9019068868

shivasaagar0@gmail.com

Objective

To utilize my technical skills for achieving the target and developing the best performance in the organization.

Profile summary:

EDUCATION

Qualification	Institution/University	Board/University	Year of passing	Percentage (%)
MA Economics	Bangalore university	Bangalore university	2020	78.23%
BA	Chamarajpet first grade degree college,Bangalore	Bangalore University	2018	80.11%
PUC/12 th	Chamarajpet independent PU College, Bangalore	PUC Board, Karnataka	2015	83.83%
SSLC/10 th	K K high school	Karnataka State Secondary Education Examination Board	2013	72.80%

Work Experience Summary

- Currently, Working as “Data Control Specialist “at Cartus - Bangalore from March 2021 .

Professional Summary

- Timely and Accurate input of customer data in Atlas System .
- Understand key financial controls and the contract and policy setup to support customer file creation
- Stop(stick) customer files when not all required information provided or key decisions cannot be made .
- Also , manage and escalate authorizations where a US Sanctioned country is involved .
- Manage update requests to customer files .
- Identification and communication of potential gaps in coding matrices to leadership .
- Aide in training of new hires and/or temps.
- Assist with new system roll outs and testing .
- Assists with data integrity reports and projects .
- Manage to sensitive and confidential information provided by our clients .
- Perform OFAC Checks on customers when required .
- Other projects and tasks as required by management .

Technical skills

- Computer basics (MS word, excel, power point, SPSS basics).

Achievements and hobbies

- Received “ Employee of the Week “ recognition in May 2021 .
- Hobbies – listening to music, cricket. Volley ball

Personal information

Date of Birth : 20th Aug 1997
Father : Shiva Shanmugam N
Languages Known : English, Kannada , Hindi , Tamil.
Marital status : Single
Address : #123, 4th cross , 5th main Vittalanagara, opp
panduranga templeBangalore – 560 018

I hereby declare that the information furnished above is true to the best of my knowledge.

Place:

Date :

Shiva Saagar S