

Republic of the Philippines



City Government of Valenzuela
Metropolitan Manila

OFFICE OF THE CITY HEALTH

e-Order of Payment

No. 2024-201-145293

Date: 09/05/2024

Payee Name: KENNETH ANDREW OJEDA ANCHETA

Address: BLDG. 7 UNIT 303 DISIPLINA VILLAGE UGONG
CITY OF VALENZUELA NCR THIRD DISTRICT

Particulars	Amount
HEALTH CERTIFICATE (ID)	50.00

Total Amount Due: 50.00

Employee Code : 90547

Republic of the Philippines



City Government of Valenzuela
Metropolitan Manila

BUSINESS PERMITS AND LICENSING OFFICE

e-Order of Payment

No. 2024-210-26803

Date: 09/05/2024

Payee Name: KENNETH ANDREW OJEDA ANCHETA

Address: BLDG. 7 UNIT 303 DISIPLINA VILLAGE UGONG
CITY OF VALENZUELA NCR THIRD DISTRICT

Particulars	Amount
Occupational Permit	50.00

Total Amount Due: 50.00

REMINDER ON APPOINTMENT SCHEDULE

Monday, September 09, 2024

Schedule of Appointment

Procedures for Issuance of Health Certificate and Occupational Permit

1. Please bring the following requirements:
 - a. 1x1 picture (white background)
 - b. Printed Order of payment **(No. 2024-201-145293, 2024-210-26803)**
 - c. Community Tax Certificate / Cedula
 - d. NBI/Police Clearance
 - e. Laboratory Requirements
 - Specimen (done within one hour, from time of appointment) if fecalysis, Urinalysis and CBC Tests will be done in City Health Office
 - Chest X-Ray **(only to DOH accredited clinic or hospital)**
 - Results of Fecalalysis, Urinalysis and CBC Tests, if done already
2. Payment Procedure:
 - a. Proceed to the Office of the City Treasurer, located at Bulwagang Geronimo Angeles (Finance Building) of Valeznuela City Hall.
 - b. Submit your Order of Payment to the cashier
 - c. Wait for your Official Receipt
3. Issuance of Health Certificate Procedure:
 - a. Proceed to the City Health Office "Annex" for laboratory examination
 - b. Submit your 1x1 picture
 - c. Present your official receipt, cedula and other requirements
 - d. Examination
4. Wait for your issuance of Health Certificate
5. Proceed to Business Permits and Licencing Office for issuance of Occupational Permit, with the following requirements:
 - a. Official Receipt
 - b. Health Certificate
 - c. Community Tax Certificate / Cedula
 - d. NBI/Police Clearance
6. Wait for your issuance of Occupational Permit

NOTE

1. Only applicants for work in Valenzuela City are eligible to apply for Health Certificate and Occupational Permit
2. Health Certificate will be processed/issued upon completing all the City Health Office Laboratory requirements
3. City Health Office **cutoff time is 3:00pm**
4. **Laboratory Validity**
 - a. Chest X-ray - **1 year**
 - b. CBC, Fecalalysis and Urinalysis -**1 month**