



Assessment task 2 – Prepare take offs

Purpose of assessment

To demonstrate the ability to take off measurements and create database for estimates. Also, to demonstrate the ability to read and interpret plans and documentation.

This assessment task accounts for 30% of total assessment.

Assessment task

Assessment for this task will comprise a series of take offs as part of an overall project to produce the material quantities for the following building trades. Use the list of trades developed in Assessment task 1. Create drawings and/or take off sheets to show key measurements and details required for the detailed estimate. Make sure you use the correct symbols.