



AERON P. GARCIA

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Purok Sta.Teresa, Mayao Parada, Lucena City
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SUMMARY

BS in Information Technology student with experience in web development, design, and research. Skilled in troubleshooting, time management, and project delivery. Proficient in Microsoft Office and Figma, with a strong passion for technology and innovation. Quick to learn, adaptable, and ready to contribute in dynamic environments.

EDUCATION

Bachelor of Science in Information Technology
Dalubhasaan ng Lungsod ng Lucena
Graduated: 2025

Senior High School: General Academic Strand
Mayao Parada Agricultural Integrated High School – Extension
Graduated: 2021

SOFT SKILLS

Time Management	■ ■ ■ ■ ■ ■ ■ ■
Written and Verbal Communication	■ ■ ■ ■ ■ ■ ■ ■
Adaptability	■ ■ ■ ■ ■ ■ ■ ■
Computer Literacy	■ ■ ■ ■ ■ ■ ■ ■
Teamwork	■ ■ ■ ■ ■ ■ ■ ■
Creativity & Problem solving	■ ■ ■ ■ ■ ■ ■ ■
Perseverance	■ ■ ■ ■ ■ ■ ■ ■

EXPERIENCE

Office Intern – City Government of Lucena, ICT Unit
January 2025 – April 2025

- Contributed to the development of the Tricycle Franchising and Regulation Office Management System
- Assisted in design, development, and testing
- Collaborated with the ICT team on system deployment and support

TECHNICAL (IT) SKILLS

Programming: HTML5, CSS3, Tailwind CSS, JavaScript (ES6+), PHP, SQL, Python, Next.js

Design: Figma, Canva, Adobe Photoshop, PowerPoint, Sketch

Platforms/Tools: Windows, macOS, Microsoft Office, Google Workspace, VS Code, GitHub

Other: Basic Web Development, Troubleshooting, Networking Basics, Photography, Video Editing, Documentation

CERTIFICATIONS

Cisco Networking Basics (2024)
Basics of computer networking and how networks operate.

Cisco Introduction to Cybersecurity (2024)
Overview of cybersecurity fundamentals and the growing importance of cyber defense.

LANGUAGES

- Filipino** - Native
- English** - Proficient

REFERENCE

Carl Evan C. Virtucio

ICT Unit Head, City Mayor's Office

Email: carlevan@gmail.com

Dr. Criselda C. David, LPT

City HR Management Officer & TFRO Head

Email: tfro2025@gmail.com

Aeron P. Garcia

Applicant