

OMT User Guide

Modules/ Roles:

1. Super Admin: [Technical guide]
2. Admin: [Business Analyst]
3. Moderator: [Client admin]
4. Basic user: [Client user]

➤ Super Admin:

OMT

Login

Log in

Email / Username

superadmin

Password

.....

☐ Remember me?

Log in

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OMT

Register User Project Assignment

Hello superadmin! Logout

Welcome

- Responsible to create user and assign role to user.

OMT

Register

UserProjectAssignment

Hello superadmin!Logout

Register

Create a new account.

First Name

Ajay

Last Name

Adala

Email

ajay@gmail.com

Password

••••••••

Confirm password

••••••••

Register

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OMT

Register

User

ProjectAssignment

Hello superadmin!Logout

Users

First Name	Last Name	Email	Roles	Action
Kishore	Kumar	kishorekumar@ksfc.in	Moderator	<div>Manage Roles</div>
Ajay	Adala	ajay@gmail.com	Admin	<div>Manage Roles</div>
Srinivas	Vijay	pm7.csg@karnataka.gov.in	SuperAdmin	<div>Manage Roles</div>
Devaraj	N	devaraj@gmail.com	Basic	<div>Manage Roles</div>

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OMT

RegisterUserProjectAssignment

Hello superadmin!Logout

Manage User Roles

Add/Remove Roles for User / ajay.

☒ Basic
☐ Moderator
☐ Admin
☐ SuperAdmin

UpdateCancel

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OMT

RegisterUserProjectAssignment

Hello superadmin!Logout

Manage User Roles

Add/Remove Roles for User / ajay.

☐ Basic
☐ Moderator
☒ Admin
☐ SuperAdmin

UpdateCancel

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OMT

RegisterUserProjectAssignment

Hello superadmin!Logout

Users

First Name	Last Name	Email	Roles	Action
Ajay	Adala	ajay@gmail.com	Admin	Manage Roles
Srinivas	Vijay	pm7.csg@karnataka.gov.in	SuperAdmin	Manage Roles

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- Responsible for project creation and assign project to the users.

OMT

RegisterUserProjectAssignment

Hello superadmin!Logout

Projects

[+Create New](#)

Show 10 entries

Search:

Name	Description
No data available in table	

Showing 0 to 0 of 0 entries

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Create

Project

Name

KSFC

Description

Karnataka State Financial Corporation

[Create](#)[Back to List](#)

Projects

[+Create New](#)

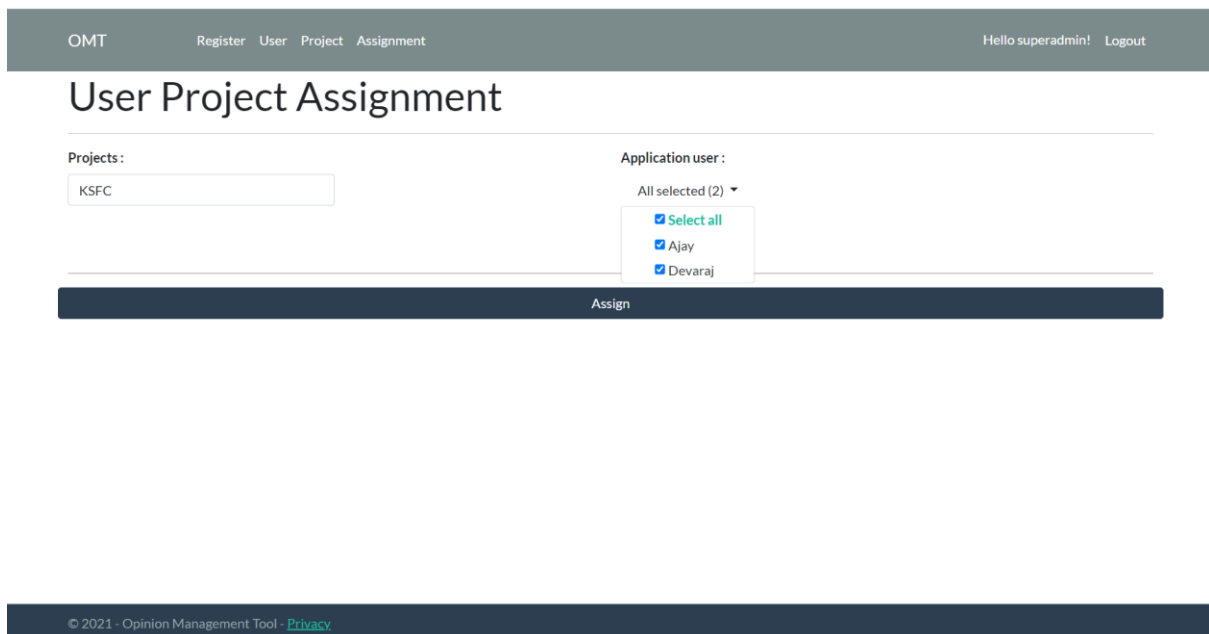
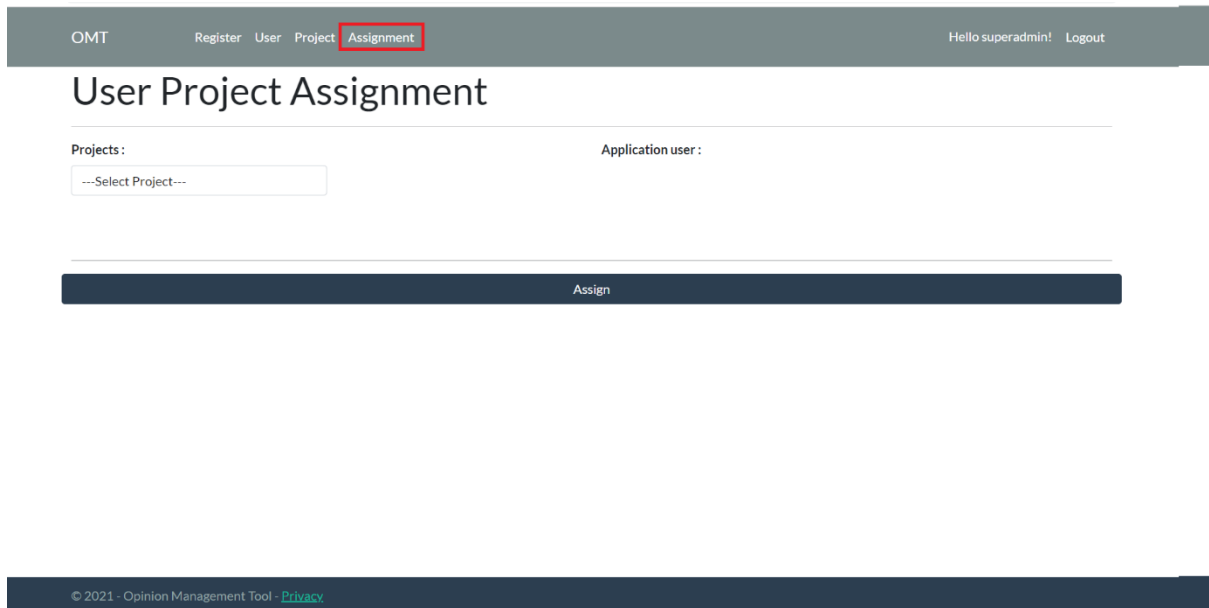
Show 10 entries

Search:

Name	Description	
KSFC	Karnataka State Financial Corporation	Edit Details Delete

Showing 1 to 1 of 1 entries

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➤ Admin: [Business Analyst]

- Responsible to create model.

Log in

Email / Username

ajay@gmail.com

Password

••••••••

☐ Remember me?

Log in

Welcome

- Responsible to create module.

OMT

Module

Usecase

Process

Meeting

Attendance

Opinion

Report

Hello ajay!

Logout

Modules

+Create New

Show 10 entries

Search:

Name	Description	Project
No data available in table		

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OMT

Module

Usecase

Process

Meeting

Attendance

Opinion

Report

Hello ajay!

Logout

Create

Module

Project

KSFC

Name

EG

Description

EG description

Create

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OMT

ModuleUsecaseProcessMeetingAttendanceOpinionReport

Hello ajoy!Logout

Modules

[+Create New](#)

Show 10 entries

Search:

Name	Description	Project	
EG	EG description	KSFC	Edit Details Delete

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- Responsible to create Use case.

OMT

ModuleUsecaseProcessMeetingAttendanceOpinionReport

Hello ajoy!Logout

Use Cases

[+Create New](#)

Show 10 entries

Search:

Name	Description	Project	Module
No data available in table			

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OMT

ModuleUsecaseProcessMeetingAttendanceOpinionReport

Hello ajay!Logout

Create

Usecase

Project

KSFC

Module

EG

Name

Enquiry Submission

Description

Enquiry Description

Create

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ModuleUsecaseProcessMeetingAttendanceOpinionReport

Hello ajay!Logout

Use Cases

[+Create New](#)

Show 10 entries

Search:

Name	Description	Project	Module	
Enquiry Submission	Enquiry Description	KSFC	EG	Edit Details Delete

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- Responsible to create process.

OMT

ModuleUsecaseProcessMeetingAttendanceOpinionReport

Hello ajay!Logout

Processes

+Create New

Show10entries

Search:

Name	Description	Project	Module	Usecase
No data available in table				

Showing 0 to 0 of 0 entries

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OMT

ModuleUsecaseProcessMeetingAttendanceOpinionReport

Hello ajay!Logout

Create

Process

Project

KSFC

Module

EG

Use Case

Enquiry Submission

Name

OTP Generation

Description

OTP Generation Description

Create

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OMT

ModuleUsecaseProcessMeetingAttendanceOpinionReport

Hello ajay!Logout

Processes

[+Create New](#)

Show 10 entries

Search:

Name	Description	Project	Module	Usecase
OTP Generation	OTP Generation Description	KSFC	EG	Enquiry Submission

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- Responsible to schedule the meetings.

OMT

ModuleUsecaseProcessMeetingAttendanceOpinionReport

Hello ajay!Logout

Meetings

[+Create New](#)

Show 10 entries

Search:

Name	Description	DateTime	Project	Module	Usecase	Process
No data available in table						

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Create

Meeting

Project

KSFC

Module

EG

Usecase

Enquiry Submission

Process

OTP Generation ▾

Name

M0001

Description

Demo 1

DateTime

04-12-2021 12:30



Create

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- Once meeting is created, meeting details will be sent through email to the users who are assigned under that project.
- Once meeting is created, attendance records will be created automatically based on users and process.

Meetings

[+Create New](#)

Show 10 entries

Search:

Name	Description	DateTime	Project	Module	Usecase	Process	
M0001	Demo 1	04-12-2021 12:30:00	KSFC	EG	Enquiry Submission	OTP Generation	Edit Details

Showing 1 to 1 of 1 entries

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- In this created attendance list, admin can mark attended candidates as attended individually.

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[Meeting](#)
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[Opinion](#)
[Report](#)

Hello ajay! [Logout](#)

Attendances

Click here to take bulk attendance

Show 10 entries

Search:

Meeting	FirstName	Project	Module	Usecase	Process	IsAttended	Comments
M0001	Devaraj	KSFC	EG	Enquiry Submission	OTP Generation	<input type="checkbox"/>	Edit Details

Showing 1 to 1 of 1 entries

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- Provision is given to take bulk attendance at a time by clicking **Mark Attendance** button based on meeting name and process name.

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Attendances

Click here to take bulk attendance

M0001

OTP Generation

Mark Attendance

(You will be redirected to another page)

Show 10 entries

Search:

Meeting	FirstName	Project	Module	Usecase	Process	IsAttended	Comments
M0001	Devaraj	KSFC	EG	Enquiry Submission	OTP Generation	<input type="checkbox"/>	Edit Details

Showing 1 to 1 of 1 entries

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Mark Attendance :

Meeting: M0001

Process: OTP Generation

☐ Devaraj

Input comment here.

Submit

Mark Attendance :

Meeting: M0001

Process: OTP Generation

☒ Devaraj

All attended

Submit

- After taking attendance, column **isAttended** will be checked for the attended candidates.

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Hello ajay! [Logout](#)

Attendances

[Click here to take bulk attendance](#)

Show 10 entries

Search:

Meeting	FirstName	Project	Module	Usecase	Process	IsAttended	Comments
M0001	Devaraj	KSFC	EG	Enquiry Submission	OTP Generation	<input checked="" type="checkbox"/>	All attended. Edit Details

Showing 1 to 1 of 1 entries

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- Once attendance is taken, an opinion record will be created automatically for the attended candidates.

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Opinions

Show 10 entries

Search:

Meeting	Project	Module	Usecase	Process	User	Opinion	Explanation	Status
M0001	KSFC	EG	Enquiry Submission	OTP Generation	Devaraj		Comments	Pending Edit Details

Showing 1 to 1 of 1 entries

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- An opinion record will be created for attended candidates, where they can login and input the feedback for the created opinion by mentioning the status agree/disagree.

OMT

Login

Log in

Email / Username

devaraj@gmail.com

Password

••••••••

☐ Remember me?

Log In

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OMT

Opinion

Report

Hello devaraj!

Logout

Basic User Logged in

Opinions

Show 10 entries

Search:

Meeting	Project	Module	Usecase	Process	User	Opinion	Explanation	Status
M0001	KSFC	EG	Enquiry Submission	OTP Generation	Devaraj		Comments	Pending Edit

Showing 1 to 1 of 1 entries

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Edit

Opinion

User

Devaraj

Meeting

M0001

View

☒ Agree☐ DisAgree

Comments

[Previous Comments](#)

All looks fine

Status

Pending

Save

[Back to List](#)

Opinions

Show 10 entries

Search:

Meeting	Project	Module	Usecase	Process	User	Opinion	Explanation	Status	
M0001	KSFC	EG	Enquiry Submission	OTP Generation	Devaraj	Agree	Comments	Pending	Edit

Showing 1 to 1 of 1 entries

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- The comments will be displayed to admin (Business Analyst) and to the comments added user.

The screenshot displays the OMT (Opinion Management Tool) interface. At the top, there's a navigation bar with 'OMT', 'Opinion', and 'Report' links. On the right, it says 'Hello devaraj!' and 'Logout'. The main heading is 'Opinions'. Below it, there's a 'Show 10 entries' dropdown. A table with columns 'Meeting', 'Project', 'Module', and 'User' is visible, with one entry: 'M0001', 'KSFC', 'EG', 'En'. Below the table, it says 'Showing 1 to 1 of 1 entries'. A 'Comments' modal window is open in the center, showing a comment by 'Devaraj N' on '03 Dec 2021 22:52' with the text 'All looks fine'. The modal has a close button 'X'. On the right side of the main interface, there's a search bar and a table with columns 'Explanation' and 'Status'. The 'Status' column has a dropdown menu with 'Pending' and 'Edit' options. Below the table, there are 'Previous', '1', and 'Next' buttons. At the bottom, there's a footer with '© 2021 - Opinion Management Tool - Privacy'.

The screenshot shows the OMT (Opinion Management Tool) login page. At the top, there's a navigation bar with 'OMT' on the left and 'Login' on the right. The main heading is 'Log in'. Below it, there's a form with two input fields: 'Email / Username' and 'Password'. The 'Email / Username' field contains the text 'ajay@gmail.com'. The 'Password' field is masked with dots. Below the password field, there's a checkbox labeled 'Remember me?'. At the bottom of the form, there's a 'Log in' button. At the bottom of the page, there's a footer with '© 2021 - Opinion Management Tool - Privacy'.

OMT

ModuleUsecaseProcessMeetingAttendanceOpinionReport

Hello ajay!

Logout

Opinions

Show 10 entries

Search:

Meeting	Project	Module	Usecase	Process	User	Opinion	Explanation	Status	
M0001	KSFC	EG	Enquiry Submission	OTP Generation	Devaraj	Agree	Comments	Pending	Edit Details

Showing 1 to 1 of 1 entries

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OMT

ModuleUsecaseProcessMeetingAttendanceOpinionReport

Hello ajay!

Logout

Logged in Admin user

Opinions

Show 10 entries

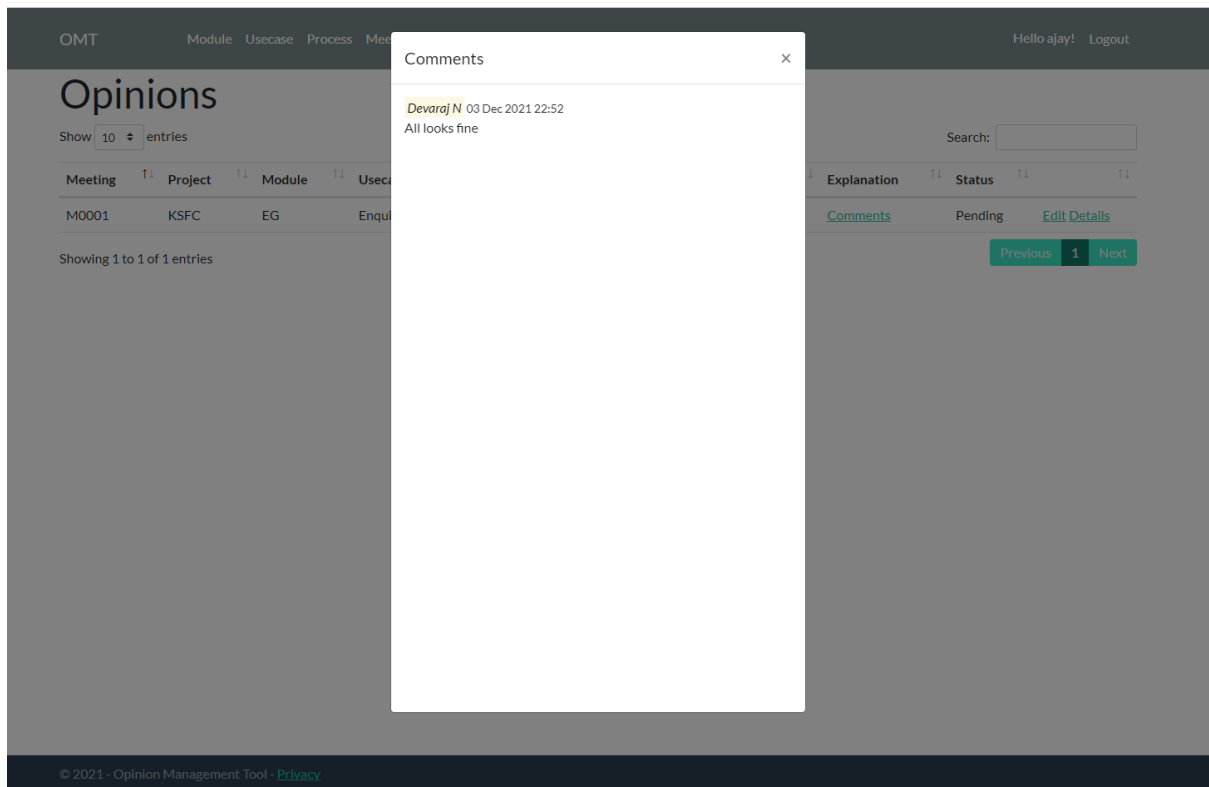
Search:

Meeting	Project	Module	Usecase	Process	User	Opinion	Explanation	Status	
M0001	KSFC	EG	Enquiry Submission	OTP Generation	Devaraj	Agree	Comments	Pending	Edit Details

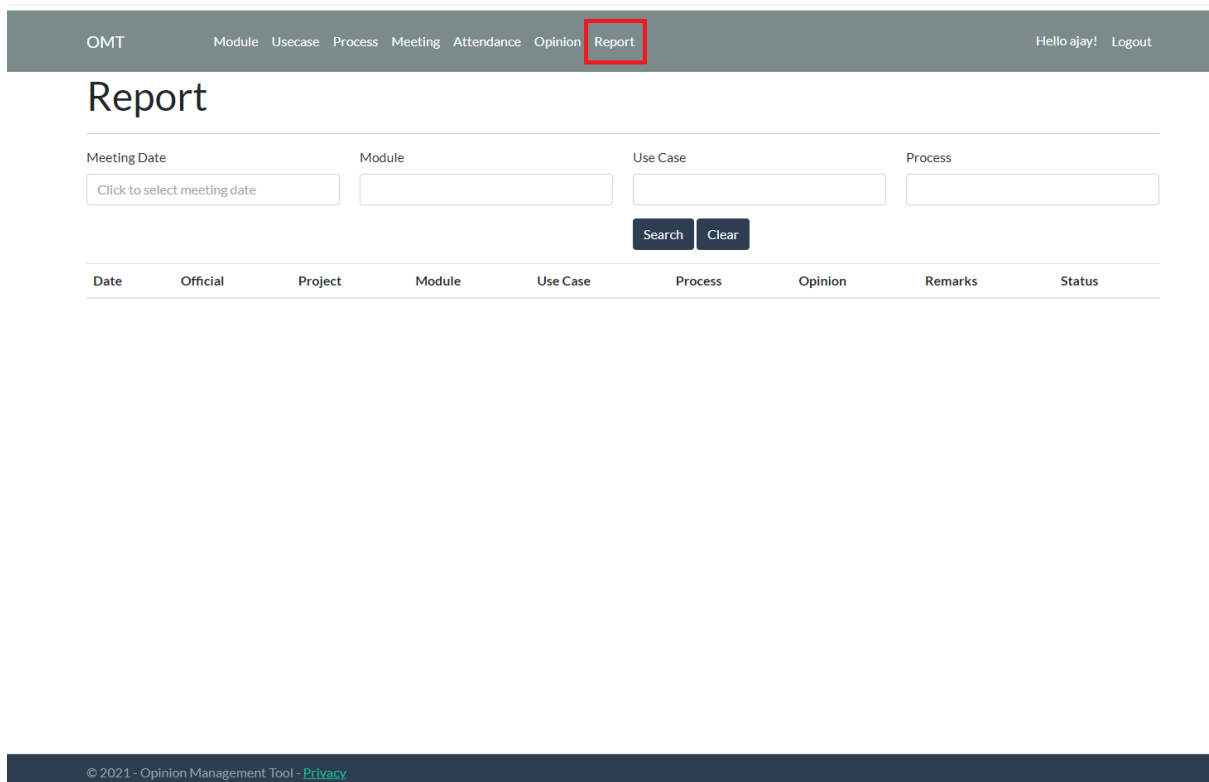
Showing 1 to 1 of 1 entries

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- Report can be generated to check scheduled meetings based on meeting date, module, use case, process selection and click on search button.



OMT

ModuleUsecaseProcessMeetingAttendanceOpinionReport

Hello ajay!Logout

Report

Meeting Date

12/04/2021

Module

EG

Use Case

Enquiry Submission

Process

OTP Generation

Search

Clear

Show10entries

Search:

Show All

Date	Official	Project	Module	Use Case	Process	Opinion	Remarks	Status
04-12-2021	Devaraj	KSFC	EG	Enquiry Submission	OTP Generation	Agree	Comments	Pending

Showing 1 to 1 of 1 entries

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➤ Moderator: [Client-side admin]

- Moderator is responsible to verify the opinions and close it.
- Since opinion close status option is not available for any user except moderator.
- Only **pending** and **in discussion** status option is available for Business analyst.
- Report provision is available for moderator to generate and verify.

Login

Email / Username

kishorekumar@ksfc.in

Password

☐ Remember me?

Log in

Opinions

Show 10 entries

Search:

Meeting	Project	Module	Usecase	Process	User	Opinion	Explanation	Status	
M0001	KSFC	EG	Enquiry Submission	OTP Generation	Devaraj	Agree	Comments	Pending	Edit Details

Showing 1 to 1 of 1 entries

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OMT

Opinion Report

Hello kishorekumar! Logout

Opinions

Show 10 entries

Search:

Meeting	Project	Module	Usecase	Process	User	Opinion	Explanation	Status
M0001	KSFC	EG	Enquiry Submission	OTP Generation	Devaraj	Agree	Comments	Closed

Showing 1 to 1 of 1 entries

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➤ Basic user: [Client-side user]

- Basic user who are assigned to the project can login and able to input the comments for the created opinion records as shown below.
- When the basic user login and generate the report, the particular user records will be displayed to the user.

Opinions

Basic User Logged in

Show 10 entries

Search:

Meeting	Project	Module	Usecase	Process	User	Opinion	Explanation	Status	
M0001	KSFC	EG	Enquiry Submission	OTP Generation	Devaraj		Comments	Pending	Edit

Showing 1 to 1 of 1 entries

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