PRACHI JAIN

Devri , Bhakhara, Dhamtari 7879993337 | prachijain9154@gmail.com

Objective

I seek opportunity where I can effectively utilise my skills and make a significant contribution to the organisation and at the same time to my individual growth by enriching my knowledge and skills.

Experience

Taxolution Consultancy services

Assistant auditor

Reporting internal audit of forms like Lakme Rosemorta, Indus tower, Nokia and TCS

Eurosys Informatics India Private Limited Company.

Business development executive

Attracting the new clients for the company sales process through LinkedIn and upwork.

Education

Bhilai Institute Of Technology, Durg Master's In Business Administration	2021 - 2023
 Pandit Ravi Shankar Shukla University Bachelor In Commerce (B.com) 61.8% 	2018 - 2021
 Model English Senior Secondary School, Dhamtari 12th 80.4% 	2017 - 2018
 Model English Senior Secondary School, Dhamtari 10th 79% 	2015 - 2016

Skills

- MS Excel
- MS Word
- MS PowerPoint

Achievements & Awards

- · Got scholarship in 12th for achieving 80% in Boards examination.
- Got medals and certificate in creative activities like painting and sketching.
- · Runner up of chess in inter school competition.

Interests

- Playing chess.
- · Exploring new opportunities.
- · Attracting new personalities.
- Gardening

Courses And Certificates.

- · Excel for beginners Great learning
- · Digital marketing Google
- · Diploma in fashion designing DSIFD Raipur

Languages

- Hindi
- English