



6346 ESTATE SMITH BAY
ST THOMAS, VI 00802

BILL TO

470 Office of Disaster Recovery
1000 King Street Suite 6
Christiansted, VI 00820-4905

INVOICE

Date	Invoice #
09/18/2024	49384

010-2022-1


Project
470-23-46 Edith Williams Alternative Academy

Professional Services As Of: 08/31/2024

Fee Services

	Contract Amount	Prior Billings	Current Billings
Programming Phase	\$1,430,000.00	\$517,993.25	\$63,056.50
Schematic Design Phase & Design Development	\$820,000.00	\$0.00	\$0.00
Construction Document Phase	\$1,200,000.00	\$0.00	\$0.00
Bid Phase	\$40,000.00	\$0.00	\$0.00
Construction Administration	\$560,000.00	\$0.00	\$0.00
Project Close Out	\$40,000.00	\$0.00	\$0.00
Expenses	\$160,000.00	\$33,637.21	\$0.00
Grand Total:	\$4,250,000.00	\$551,630.46	\$63,056.50

Invoice Total \$63,056.50


Debra Chitwood 09/23/2024

Time Backup By Job

Hours							
Staff Member	Labor Code	Date	Total	Bill Rate	Billable	Task	Notes
Graceann Nicolosi	ODR CAD Operator	08/01/2024	8.00	\$156.00	\$1,248.00	Programming Phase: Develop Project Program Document	Developing Model/ setting up sheets/etc
Graceann Nicolosi	ODR CAD Operator	08/02/2024	8.00	\$156.00	\$1,248.00	Programming Phase: Develop Project Program Document	Developing Model
Graceann Nicolosi	ODR CAD Operator	08/06/2024	8.50	\$156.00	\$1,326.00	Programming Phase: Develop Project Program Document	Continued to develop concepts and preparation for Meeting EWA powerpoint review
Graceann Nicolosi	ODR CAD Operator	08/07/2024	8.50	\$156.00	\$1,326.00	Programming Phase: Develop Project Program Document	Continued to develop concepts and preparation for Meeting Charrette Presentation
Graceann Nicolosi	ODR CAD Operator	08/09/2024	5.00	\$156.00	\$780.00	Programming Phase: Develop Project Program Document	facade reserach/study meeting with TLC
Graceann Nicolosi	ODR CAD Operator	08/11/2024	3.00	\$156.00	\$468.00	Programming Phase: Develop Project Program Document	facade research
Graceann Nicolosi	ODR CAD Operator	08/12/2024	6.50	\$156.00	\$1,014.00	Programming Phase: Develop Project Program Document	EWA Internal Meeting Project Development/ facade research/studies continued
Graceann Nicolosi	ODR CAD Operator	08/13/2024	8.00	\$156.00	\$1,248.00	Programming Phase: Develop Project Program Document	Prep for design charrette continued facade studies
Graceann Nicolosi	ODR CAD Operator	08/14/2024	7.50	\$156.00	\$1,170.00	Programming Phase: Develop Project Program Document	Continued developing design ideas and prep for charrette
Graceann Nicolosi	ODR CAD Operator	08/16/2024	6.00	\$156.00	\$936.00	Programming Phase: Develop Project Program Document	Organized case studies, worked on revit model and began creating concept floor plan diagrams and other content for project.
Graceann Nicolosi	ODR CAD Operator	08/19/2024	7.00	\$156.00	\$1,092.00	Programming Phase: Develop Project Program Document	EWA Internal, EWA concept facade
Graceann Nicolosi	ODR CAD Operator	08/20/2024	5.00	\$156.00	\$780.00	Programming Phase: Develop Project Program Document	EWA concept facade
Graceann Nicolosi	ODR CAD Operator	08/21/2024	5.50	\$156.00	\$858.00	Programming Phase: Develop Project Program Document	Exported 3D views and sent out to the team. continued on facade studies virtual charrette
Graceann Nicolosi	ODR CAD Operator	08/22/2024	4.00	\$156.00	\$624.00	Programming Phase: Develop Project Program Document	adjusted and refined model and views
Graceann Nicolosi	ODR CAD Operator	08/23/2024	6.50	\$156.00	\$1,014.00	Programming Phase: Develop Project Program Document	created fly through of exterior and interior spaces. . Meeting wih engineers. Site Visit to take additional photographs of the historic schoolhouse.

Graceann Nicolosi	ODR CAD Operator	08/26/2024	5.00	\$156.00	\$780.00	Programming Phase: Develop Project Program Document	Created/developed diagrams for presentation. Updated and adjusted model for conceptual purposes and 3D views. internal SLA meeting
Graceann Nicolosi	ODR CAD Operator	08/27/2024	5.00	\$156.00	\$780.00	Programming Phase: Develop Project Program Document	researched academic buildings throughout VI to use as case studies in presentation organized powerpoint presentation prepared 3D views
Graceann Nicolosi	ODR CAD Operator	08/28/2024	8.00	\$156.00	\$1,248.00	Programming Phase: Develop Project Program Document	Continued to develop diagrams and graphics for presentation
Graceann Nicolosi	ODR CAD Operator	08/29/2024	1.50	\$156.00	\$234.00	Programming Phase: Develop Project Program Document	Revised several of the diagrams for presentation.
Graceann Nicolosi	ODR CAD Operator	08/30/2024	5.00	\$156.00	\$780.00	Programming Phase: Develop Project Program Document	Prep for progress meeting, meeting with VIDE, MCK, DLR, revised and uploaded meeting minutes and continued to modify conceptual design.
Graceann Nicolosi	ODR CAD Operator	08/15/2024	8.00	\$156.00	\$1,248.00	Programming Phase: gather project information	Continued to develop design ideas SLA Virtual Design Charrette
Graceann Nicolosi			129.50		\$20,202.00		
Yariel Burgos	ODR CAD Operator	08/14/2024	2.00	\$156.00	\$312.00	Programming Phase: Develop Project Program Document	virtual Design workshop
Yariel Burgos			2.00		\$312.00		
Andrew Norton	ODR CAD Operator	08/19/2024	3.50	\$156.00	\$546.00	Programming Phase: gather project information	3.5 - Edith Williams ODR custom baluster panel w/ Graceann Nicolosi
Andrew Norton			3.50		\$546.00		
Christopher Turner	ODR CAD Operator	08/21/2024	2.00	\$156.00	\$312.00	Programming Phase: gather project information	EWA Design Charrette
Christopher Turner			2.00		\$312.00		
Marisa Mule Van Horn	ODR Clerical/Admin	08/01/2024	.25	\$106.00	\$26.50	Programming Phase: develop and schedule project team	review zoning letter
Marisa Mule Van Horn			.25		\$26.50		
Debra Chitwood	ODR Principal	08/17/2024	1.50	\$368.00	\$552.00	Programming Phase: develop and schedule project team	PM Project Time and Consultant review
Debra Chitwood	ODR Principal	08/05/2024	1.00	\$368.00	\$368.00	Programming Phase: Develop Project Program Document	internal design meeting
Debra Chitwood	ODR Principal	08/06/2024	6.50	\$368.00	\$2,392.00	Programming Phase: Develop Project Program Document	1 presentation review meeting 5 space planning/ presentation .5 power point review
Debra Chitwood	ODR Principal	08/12/2024	1.00	\$368.00	\$368.00	Programming Phase: Develop Project Program Document	design meeting

Debra Chitwood	ODR Principal	08/14/2024	2.00	\$368.00	\$736.00	Programming Phase: Develop Project Program Document	2 design meeting, plans and elevations
Debra Chitwood	ODR Principal	08/19/2024	.50	\$368.00	\$184.00	Programming Phase: Develop Project Program Document	Revirw floor plan
Debra Chitwood	ODR Principal	08/21/2024	2.00	\$368.00	\$736.00	Programming Phase: Develop Project Program Document	2 design meeting
Debra Chitwood	ODR Principal	08/26/2024	1.00	\$368.00	\$368.00	Programming Phase: Develop Project Program Document	design team meeting
Debra Chitwood	ODR Principal	08/27/2024	.50	\$368.00	\$184.00	Programming Phase: Develop Project Program Document	PRESENTATION REVIEW
Debra Chitwood	ODR Principal	08/28/2024	1.00	\$368.00	\$368.00	Programming Phase: Develop Project Program Document	1 review for meeting (meeting was cancelled because Ms Callwood had a last minute conflict)
Debra Chitwood	ODR Principal	08/07/2024	1.50	\$368.00	\$552.00	Programming Phase: meetings with user agency, DPW and/or ODR	Progress meeting with owner plus prep
Debra Chitwood	ODR Principal	08/28/2024	.50	\$368.00	\$184.00	Programming Phase: meetings with user agency, DPW and/or ODR	PW meeting
Debra Chitwood	ODR Principal	08/29/2024	.50	\$368.00	\$184.00	Programming Phase: meetings with user agency, DPW and/or ODR	meeting reschedule
Debra Chitwood	ODR Principal	08/30/2024	1.50	\$368.00	\$552.00	Programming Phase: meetings with user agency, DPW and/or ODR	meeting with Ms Callwood
Debra Chitwood			21.00		\$7,728.00		
GILBERT LABAN	ODR Principal	08/05/2024	1.25	\$368.00	\$460.00	Programming Phase: Develop Project Program Document	Review site plan and space plan diagrams.
GILBERT LABAN	ODR Principal	08/06/2024	1.00	\$368.00	\$368.00	Programming Phase: Develop Project Program Document	Review Programming Power Point Slides prior to Presentation to VIDE.
GILBERT LABAN	ODR Principal	08/07/2024	1.50	\$368.00	\$552.00	Programming Phase: Develop Project Program Document	Review site plan and space plan diagrams.
GILBERT LABAN	ODR Principal	08/12/2024	1.50	\$368.00	\$552.00	Programming Phase: Develop Project Program Document	Review site plan and space plan diagrams.
GILBERT LABAN	ODR Principal	08/16/2024	.50	\$368.00	\$184.00	Programming Phase: develop project program document	Schedule update and space planning review.
GILBERT LABAN	ODR Principal	08/19/2024	.50	\$368.00	\$184.00	Programming Phase: develop project program document	Project Schedule update.
GILBERT LABAN	ODR Principal	08/22/2024	1.50	\$368.00	\$552.00	Programming Phase: develop project program document	Space planning development.

GILBERT LABAN	ODR Principal	08/26/2024	1.25	\$368.00	\$460.00	Programming Phase: develop project program document	Space planning development. Project Schedule update.
GILBERT LABAN	ODR Principal	08/28/2024	.50	\$368.00	\$184.00	Programming Phase: develop project program document	Review of final draft of programming power point presentation.
GILBERT LABAN	ODR Principal	08/29/2024	1.00	\$368.00	\$368.00	Programming Phase: develop project program document	Master plan and Floor Plan development.
GILBERT LABAN	ODR Principal	08/30/2024	1.25	\$368.00	\$460.00	Programming Phase: develop project program document	Programming Progress Presentation development.
GILBERT LABAN			11.75		\$4,324.00		
Jerry Traino	ODR Principal	08/07/2024	.25	\$368.00	\$92.00	Programming Phase: Develop Project Program Document	Master Schedule Review
Jerry Traino	ODR Principal	08/21/2024	3.00	\$368.00	\$1,104.00	Programming Phase: Develop Project Program Document	Charette, and sketching
Jerry Traino			3.25		\$1,196.00		
Anastasia Kipreos	ODR Project Manager	08/01/2024	.25	\$256.00	\$64.00	Programming Phase: develop project program document	Develop and schedule project team
Anastasia Kipreos	ODR Project Manager	08/02/2024	.50	\$256.00	\$128.00	Programming Phase: develop project program document	Develop and schedule project team
Anastasia Kipreos	ODR Project Manager	08/05/2024	.25	\$256.00	\$64.00	Programming Phase: develop project program document	Develop and schedule project team
Anastasia Kipreos	ODR Project Manager	08/06/2024	.25	\$256.00	\$64.00	Programming Phase: develop project program document	Develop and schedule project team
Anastasia Kipreos	ODR Project Manager	08/07/2024	.25	\$256.00	\$64.00	Programming Phase: develop project program document	Develop and schedule project team
Anastasia Kipreos	ODR Project Manager	08/08/2024	.25	\$256.00	\$64.00	Programming Phase: develop project program document	Develop and schedule project team
Anastasia Kipreos	ODR Project Manager	08/09/2024	.75	\$256.00	\$192.00	Programming Phase: develop project program document	Develop and schedule project team
Anastasia Kipreos	ODR Project Manager	08/13/2024	.25	\$256.00	\$64.00	Programming Phase: develop project program document	Develop and schedule project team
Anastasia Kipreos	ODR Project Manager	08/14/2024	.50	\$256.00	\$128.00	Programming Phase: develop project program document	Develop and schedule project team
Anastasia Kipreos	ODR Project Manager	08/15/2024	.25	\$256.00	\$64.00	Programming Phase: develop project program document	Develop and schedule project team

Anastasia Kipreos	ODR Project Manager	08/16/2024	.50	\$256.00	\$128.00	Programming Phase: develop project program document	Develop and schedule project team
Anastasia Kipreos	ODR Project Manager	08/19/2024	.25	\$256.00	\$64.00	Programming Phase: develop project program document	Develop and schedule project team
Anastasia Kipreos	ODR Project Manager	08/20/2024	.25	\$256.00	\$64.00	Programming Phase: develop project program document	Develop and schedule project team
Anastasia Kipreos	ODR Project Manager	08/21/2024	.25	\$256.00	\$64.00	Programming Phase: develop project program document	Develop and schedule project team
Anastasia Kipreos	ODR Project Manager	08/22/2024	.50	\$256.00	\$128.00	Programming Phase: develop project program document	Develop and schedule project team
Anastasia Kipreos	ODR Project Manager	08/23/2024	.50	\$256.00	\$128.00	Programming Phase: develop project program document	Develop and schedule project team
Anastasia Kipreos	ODR Project Manager	08/26/2024	.25	\$256.00	\$64.00	Programming Phase: develop project program document	Develop and schedule project team
Anastasia Kipreos	ODR Project Manager	08/27/2024	.25	\$256.00	\$64.00	Programming Phase: develop project program document	Develop and schedule project team
Anastasia Kipreos	ODR Project Manager	08/28/2024	.50	\$256.00	\$128.00	Programming Phase: develop project program document	Develop and schedule project team
Anastasia Kipreos	ODR Project Manager	08/29/2024	.25	\$256.00	\$64.00	Programming Phase: develop project program document	Develop and schedule project team
Anastasia Kipreos			7.00		\$1,792.00		
Steven Lister	ODR Project Manager	08/14/2024	1.00	\$256.00	\$256.00	Programming Phase: develop project program document	discuss elevation and program diagrams and develop design
Steven Lister	ODR Project Manager	08/21/2024	1.50	\$256.00	\$384.00	Programming Phase: develop project program document	Development and discussion of exterior architectural direction
Steven Lister			2.50		\$640.00		
Tara Bardwell	ODR Project Manager	08/08/2024	7.50	\$256.00	\$1,920.00	Programming Phase: Develop Project Program Document	develop master plan, learning suites and gymnasium spaces
Tara Bardwell	ODR Project Manager	08/09/2024	8.00	\$256.00	\$2,048.00	Programming Phase: Develop Project Program Document	meet with traffic study consultant, meet with MEP consultants, and continue to develop master plan, learning suites and gymnasium spaces
Tara Bardwell	ODR Project Manager	08/12/2024	6.50	\$256.00	\$1,664.00	Programming Phase: Develop Project Program Document	develop design; internal team meeting
Tara Bardwell	ODR Project Manager	08/14/2024	3.25	\$256.00	\$832.00	Programming Phase: Develop Project Program Document	internal team design crit work on plan concept

Tara Bardwell	ODR Project Manager	08/15/2024	3.00	\$256.00	\$768.00	Programming Phase: Develop Project Program Document	develop courtyard
Tara Bardwell	ODR Project Manager	08/16/2024	2.00	\$256.00	\$512.00	Programming Phase: Develop Project Program Document	update master plan; add walls to floor plans to delineate rooms
Tara Bardwell	ODR Project Manager	08/19/2024	4.00	\$256.00	\$1,024.00	Programming Phase: Develop Project Program Document	internal team meeting develop bubble diagrams into plan format
Tara Bardwell	ODR Project Manager	08/20/2024	4.50	\$256.00	\$1,152.00	Programming Phase: Develop Project Program Document	development of master plan interiors
Tara Bardwell	ODR Project Manager	08/21/2024	3.50	\$256.00	\$896.00	Programming Phase: Develop Project Program Document	internal design charrette and development of concept
Tara Bardwell	ODR Project Manager	08/23/2024	3.00	\$256.00	\$768.00	Programming Phase: Develop Project Program Document	develop floor plans for presentation; work on power point progress meeting with consultants
Tara Bardwell	ODR Project Manager	08/26/2024	3.00	\$256.00	\$768.00	Programming Phase: Develop Project Program Document	work on powerpoint presentation for wednesday internal team meeting on progress
Tara Bardwell	ODR Project Manager	08/27/2024	8.00	\$256.00	\$2,048.00	Programming Phase: Develop Project Program Document	presentation preparation - build slideshow and create diagrams review with team
Tara Bardwell	ODR Project Manager	08/28/2024	8.00	\$256.00	\$2,048.00	Programming Phase: Develop Project Program Document	prepare for presentation; precedent study; diagrams review with team
Tara Bardwell	ODR Project Manager	08/29/2024	3.00	\$256.00	\$768.00	Programming Phase: Develop Project Program Document	create more diagrams to present, since the presentation was rescheduled for friday
Tara Bardwell	ODR Project Manager	08/30/2024	1.00	\$256.00	\$256.00	Programming Phase: Develop Project Program Document	complete preparations and revision to slideshow with added diagrams
Tara Bardwell	ODR Project Manager	08/05/2024	5.00	\$256.00	\$1,280.00	Programming Phase: gather project information	prepare slideshow for presentation to VIDE on 8/7
Tara Bardwell	ODR Project Manager	08/06/2024	6.50	\$256.00	\$1,664.00	Programming Phase: gather project information	assembly powerpoint and graphics for VIDE presentation. meeting with project team to review powerpoint. edit further.
Tara Bardwell	ODR Project Manager	08/07/2024	5.00	\$256.00	\$1,280.00	Programming Phase: gather project information	further revisions to powerpoint and rehearsal of presentation
Tara Bardwell	ODR Project Manager	08/07/2024	1.00	\$256.00	\$256.00	Programming Phase: meetings with user agency, DPW and/or ODR	presentation of design progress to VIDE
Tara Bardwell	ODR Project Manager	08/30/2024	1.50	\$256.00	\$384.00	Programming Phase: meetings with user agency, DPW and/or ODR	meeting with MCK, VIDE, DLR to discuss architectural style
Tara Bardwell			87.25		\$22,336.00		
OVERALL TOTALS			270.00		\$59,414.50		

Staff Member	Labor Code	Date	Hours		Bill Rate	Billable (\$)	Task	Notes
			Total					
470-23-46 Edith Williams Alternative Academy 470 Office of Disaster Recovery:470-23-46 Edith Williams Alternative Academy								
Chris Beall	Harris CAD Operator - C. Beall	8/5/24	0.25		\$156.00	\$39.00	Programming Phase: other activities as requested by user agency, DPW and/or ODR	Concept review + Discussion with Neil
Chris Beall	Harris CAD Operator - C. Beall	8/9/24	0.25		\$156.00	\$39.00	Programming Phase: other activities as requested by user agency, DPW and/or ODR	Coordination Call
Chris Beall	Harris CAD Operator - C. Beall	8/23/24	1.00		\$156.00	\$156.00	Programming Phase: other activities as requested by user agency, DPW and/or ODR	Coordination Call
Chris Beall				1.50		\$234.00		
Keith Clabaugh	TLC Project Manager - K. Clabaugh	8/9/24	0.50		\$256.00	\$128.00	Programming Phase: gather project information	Design meeting.
Keith Clabaugh	TLC Project Manager - K. Clabaugh	8/27/24	0.50		\$256.00	\$128.00	Programming Phase: gather project information	Project management.
Keith Clabaugh	TLC Project Manager - K. Clabaugh	8/23/24	1.00		\$256.00	\$256.00	Programming Phase: gather project information	Design meeting and project coordination.
Keith Clabaugh				2.00		\$512.00		
Robert Cassel	Harris Project Manager - R.Cassel	7/24/24	1.00		\$256.00	\$256.00	Programming Phase: develop project program document	Reviewing updated survey alignment(boundary), creating exhibit, sending email.
Robert Cassel				1.00		\$256.00		
Stephen Cotton	TLC Project Manager - S Cotton	8/14/24	1.00		\$256.00	\$256.00	Programming Phase: gather project information	Program electrical room sizes.
Stephen Cotton	TLC Project Manager - S Cotton	8/23/24	1.00		\$256.00	\$256.00	Programming Phase: gather project information	Generator capacity programming.
Stephen Cotton				2.00		\$512.00		
Jim Mullen	TLC Principal - J. Mullen	8/22/24	3.00		\$368.00	\$1,104.00	Programming Phase: gather project information	cooling load calculations
Jim Mullen				3.00		\$1,104.00		
Neil Wolfe	Harris Civil Engineer - N.Wolfe	8/9/24	2.00		\$256.00	\$512.00	Programming Phase: meetings with user agency, DPW and/or ODR	Consultant Team Coordination Meeting. Site analysis for civil infrastructure.
Neil Wolfe	Harris Civil Engineer - N.Wolfe	8/23/24	2.00		\$256.00	\$512.00	Programming Phase: meetings with user agency, DPW and/or ODR	Consultant Team Coordination Meeting. Site layout review.
Neil Wolfe				4.00		\$1,024.00		
470 Office of Disaster Recovery:470-23-46 Edith Williams Alternative Academ			13.50			\$3,642.00		
GRAND TOTAL						\$63,056.50		