

IRFAN SHAFIQ C.A (Finalist), APFA

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Internal Auditor / Financial Analyst / Manager Finance and Accounts

Highly talented, results-driven Chartered Accountant C.A (Finalist) with thorough understanding of financial analysis, investment appraisals, feasibility studies, business financial plans, performance evaluation, variance analysis and financial reporting as per International Financial Reporting Standards (IFRS). Hands on most adapted ERP solutions and financial modeling with 9.5+ years of experience in directing and supporting multifaceted financial operations and maintaining relationships with clients and vendors. Broad knowledge of budget planning and management, costing & pricing, cash flow forecasting, and Ad Hoc management reporting for service and manufacturing industries having diversified business portfolios. Effective controller capable of assessing key risk areas while developing internal controls that increase efficiency and enhance accuracy.

Core-Competencies

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| Financial Planning, Reporting, & Analysis | Inventory & Logistics Management |
| Risk Management & Asset Management | Corporate Finance & Accounting |
| Business & Financial Plans | Cost Projections & Estimation |
| Internal Control Development | Statutory & Internal Audits and Taxation |
| Inefficiencies Elimination | Investment / CAPEX Appraisals |
| Establishing Key Performance Indicators (KPIs) | |

Professional Experience

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| <u>Javed Gloves (PVT) Limited</u> (A part of Fazal Group of Industries) Exporter of Gloves, Socks and Garments Designation: Head of Accounts and Internal Audit. | Jul 2024 – Present |
| <u>Abdul Ahad Textiles</u> Designation: Head of Internal Audit (Risk Compliance) & Taxation. | Apr 2023 – Jul-2024 |
| <u>MRC Textiles (PVT) Limited</u> S/C of Abdur Rehman Corporation Designation: Head of Internal Audit (Risk Compliance) & Taxation. | Jan 2021 - Apr 2023 |
| <u>Abdullah Al-Hamdan CPA's Certified Public Accountants</u> Al Khobar, Saudi Arabia Designation: Audit Senior. | Feb 2020 - Sep 2020 |
| <u>Hassan Limited.</u> Designation: Deputy Manager Accounts and Finance. | Apr 2019 - Feb 2020 |
| <u>Deloitte - Chartered Accountants, Pakistan</u> Designation: Audit Senior. | Jun 2015 - Feb 2019 |

A list of clients is given in Appendix to the Resume.

Key Areas of Expertise

- Determining internal audits cope and developing annual audit plans based on risk assessment and key controls.
- Obtaining, analyzing and evaluating accounting documentation, previous reports, and data flow charts.
- Documenting process flows and prepare audit findings (key risks, keys controls etc.) memorandum.
- Reviewing effectiveness of operations, financial reliability and compliance with applicable directives, regulations and SOP's.
- Internal audit services for highlighting control deficiencies and suggesting corrective/ mitigation measures.
- Practical experience of handling large audits independently and supervising team of auditors and meeting deadlines.
- Preparation of annual and interim financial statements of listed and un-listed clients.
- Planning the audits, identification of risk areas, preparing the audit strategy and executing the audits efficiently and effectively by managing healthy client relationships.
- Supervising audit team and reviewing audit working papers from planning till issuance of draft financial statements.
- Providing creative alternatives and recommendations to reduce costs and improve financial performance.
- Provide accurate and data-based information on company's profitability, solvency, stability and liquidity. Analyze financial information to help company make well informed decisions.
- Securitizing general ledgers to identify unusual transactions and comparisons with prior period reports for variance analysis.
- Periodic reconciliations of general ledger accounts and Identification resolution of issues and analyzing journal entries to ensure integrity of accounting information.
- Consolidating and analyzing financial data taking into current company goal and financial standing.
- Filling of Income tax and Sales Tax notice.
- Supervision of monthly and surprise stock takes and work in process.
- Monthly review of raw material rates and stock valuations (Process and Finished stock).
- Dealing with Banks and Financial Institutions.
- SCEP compliance.

Technical Skills

- Advanced Excel knowledge and practical experience (including analysis, consolidation, query and comparison tools etc.) to manage, analyze and produce results from large volumes of data.
- Practical experience on other Microsoft Office applications (MS Excel, Word, Power Point).
- Good organizational, problem-solving, and communication skills with ability to adapt and change management.
- Experience with different accounting software's (Oracle, ERP, Quick Books, and Case ware).
- High attention to details and good analytical skills.

Professional & Academic Qualification

CA Finalist – (Pursuing)

The Institute of the Chartered Accountants of Pakistan

Certified Public Accountant. (PIPFA)

The Institute of the Public Finance Accountants of Pakistan

Bachelor of Commerce.

University of the Punjab, Pakistan

Reference: Will be furnished on demand.

Appendix

| KEY CLIENTS SERVED IN KSA & PAK | Sector | Origin |
|--|---------------------------|----------------------------|
| • Age Steel Group (KSA) | Manufacturing | Pakistan & Saudi Arabia |
| • Tammam Plastic Factory (KSA) | Manufacturing | |
| • TA Infra Company (KSA) | Manpower | |
| • Ken-tec Company Limited (KSA) | Manpower | |
| • 4-k Building Material (KSA) | Manufacturing and Trading | |
| • Maha Foods (KSA) | Foods Trading | |
| • Hilal Al Arabia Company Limited (KSA) | Manufacturing | |
| • Hilal Al Arabia Establishment (KSA) | Manufacturing | |
| • Advance Inspection Technologies (KSA) | Trading Company | |
| • Arabian Bedding (KSA) | Trading Company | |
| • Ashfaq Textile Mills Limited. | Textile Manufacturing | |
| • A.J Textile Mills (Pvt) Limited. | Textile Manufacturing | |
| • H.A Haq Mills (Pvt) Limited. | Textile Manufacturing | |
| • Chenab Club (Guaranteed) Limited. | Hotel | |
| • Sitara Humza (Pvt) Limited. | Construction | |
| • Sitara Textile Industries Limited. | Textile Manufacturing | |
| • Magna Textile Processing Industries. | Textile Manufacturing | |
| • Bismillah Textiles Limited. | Textile Manufacturing | |
| • Sitara Studio (Pvt) Limited. | Retail Stores | |
| • Best Export (Pvt) Limited. | Internal Audit | |
| • Fatah Textile Industries (Pvt) Limited. | Internal Audit | |
| • K.B Enterprises. | Internal Audit | |