

Faheem Khan

Upwork Expert | WordPress |
Freelancer | Admin assistant



Contact



03465261970



faheemkhan101992@gmail.com



Raza Manzil Road ST 03, Near Baraf
Khana Choke, Dhok Sayedan,
Rawalpindi

Skills

- Upwork Bidding & Business Development
- Python Automation & Custom Bots
- Web Scraping & Data Extraction
- WordPress Development
- Project Management & CRM Optimization
- Admin Assistance
- API Integration
- Business Workflow Automation

About Me

Experienced WordPress developer, Python automation specialist, and Upwork bidder with a proven track record of success in freelancing. Over the past few years, I have built custom automation solutions, chatbots, and API integrations for businesses, earning a total of \$11k+ on Upwork, including \$5k-\$7k+ in just a few months from Jan 2022 to Jul 2022. I specialize in crafting high-converting proposals, securing projects, and helping businesses streamline their operations through automation and digital solutions. Additionally, my background in admin assistance, inventory management, and digital marketing has allowed me to provide comprehensive support to businesses, ensuring efficiency and growth.

Experience

- **Freelance Developer & Automation Specialist**
Upwork (Remote) 2022 - Present
Developed Discord bots and automation systems, achieving over \$10k in earnings.
- **Admin Assistant**
Embrace-IT Pakistan, Islamabad 2020 - 2021
Managed inventory, expense tracking, and office operations, streamlining administrative processes.
- **Technical Support Manager**
Crypto Popitz (Remote, Portugal) 2022- Present
Provided technical support for clients, resolving issues related to cryptocurrency transactions and platform usage, enhancing user experience and satisfaction.
- **Business Development Officer (Upwork Bidder)**
Nexus95 Nov 2024 - Feb 2025
Managed Upwork bidding strategies by crafting persuasive proposals, analyzing client requirements, and identifying potential leads. Contributed to securing projects and enhancing client engagement, playing a key role in the company's business growth.