



The Hague Court of Arbitration for Aviation

MEDIATION REQUEST
Pursuant to Mediation Rules In force as of 31 July 2022



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HAGUE CAA MEDIATION RULES

Article 3 - Request for Mediation

1. Every Hague CAA Mediation will be preceded by the filing of a Request for Mediation with the Secretariat.
2. A request may be filed by all the parties to the dispute jointly or by one or more of them.
3. Every request shall contain at least the following information:
 - (a) a brief description of the subject of the dispute;
 - (b) the name, the address, the place of residence, the telephone number, the e-mail address and, as applicable, the VAT number of each of the parties involved; and
 - (c) a brief description of the matters in dispute to be resolved and the related mutual interests of the parties involved.
4. If a request is not filed by all the parties involved jointly, the Secretariat will forward copies of the request to the other party or parties involved and will request them to notify the Secretariat in writing within 14 days whether they are willing to conclude an agreement pertaining to the resolution of the reported dispute by means of mediation in accordance with these Rules.
5. If the other party or parties involved give notice that they are not willing to conclude an agreement as referred to in Article 3(4), the Secretariat will notify the other parties in this respect.
6. The Secretariat is authorised to request the applicant and the other parties to make translations available of the documents filed with the Secretariat in a language to be indicated by the Secretariat.