



## Sample Project Report

by meghana dfef

QUARTERLY REPORT

Prepared by mahiti

Apr 2017 to Mar 2018

## Index



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About the project

Previous Quarter Updates

Quarter 1 - (2017-04-02 to 2017-07-01)

Quarter 2 - (2017-07-02 to 2017-10-01)

Current Quarter Updates

Quarter 1 - (2017-10-02 to 2018-01-01)

Next Quarter Updates

Quarter 1 - (2018-01-02 to 2018-03-31)

Annexure


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PROJECT  
**Demo Project TEst**

DONOR  
**meghana df**

IMPLEMENTATION NGO  
**Pervin NGO**

Total Budget  
 **45,000**

Project Beneficiaries  
 **566**

Project Duration  
 **12months**

**Location Coverage**

**About the Program**

Ananthapur-ANDHRA PRADESH-Urban,East Nimar-MADHYA PRADESH-Semi-urban**test**

## Sample Project Report

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### Objective of the project

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test

## Sample Project Report



### Previous Quarter Updates

First Quarter 01 Apr 2017 to 30 Jun 2017

### Key Achievements in this quarter

**10**  
May



It is a long established fact that a reader will be distracte

### MILESTONE 1

#### About the Milestone

## Sample Project Report



### Previous Quarter Updates

First Quarter 01 Apr 2017 to 30 Jun 2017

Key Achievements in this quarter

### Budget Utilisation and tranches

Super Category	Heading	Subheading	Total Planned	Total Utilized	Units Type	Units	Rate	Planned	Utilized	Variance
Category 1	Salary	54	8,599	0	54	87	64	2,176	0	0
Category 2	Building Materials	54	45,391	0	54	54	64	3,456	0	0
Category 3	Salary	545	63,672	0	87	658	44	28,952	0	0
Category 4	Building Materials	54	4,718	0	56	12	32	384	0	0
Category 5	Building Materials	45	5,985	0	43	33	34	1,122	0	0
Category 6	Salary	54	4,043	0	43	43	43	1,849	0	0
Tranche No.	Due Date	Planned Amount	Actual Disbursement	Recommended Disbursement	Utilized					
Total		Rs. 0	Rs. 0	Rs. 0	Rs. 0					

## Sample Project Report

### Previous Quarter Updates

First Quarter 01 Jul 2017 to 30 Sep 2017

### Key Achievements in this quarter

**17**  
Aug





Second Quarter 01 Jul 2017 to 30 Sep 2017

Key Achievements in this quarter

Super Category	Heading		Subheading	Total Planned	Total Utilized	Units Type	Units	Rate	Planned	Utilized	Variance
Category 1	Salary		54	8,599	0	54	87	64	2,176	0	0
Category 2	Building Materials		54	45,391	0	54	54	64	3,456	0	0
Category 3	Salary		545	63,672	0	87	658	44	28,952	0	0
Category 4	Building Materials		54	4,718	0	56	12	32	384	0	0
Category 5	Building Materials		45	5,985	0	43	33	34	1,122	0	0
Category 6	Salary		54	4,043	0	43	43	43	1,849	0	0



Tranche No.	Due Date	Planned Amount	Actual Disbursement	Recommended Disbursement	Utilized
Total		Rs. 0	Rs. 0	Rs. 0	Rs. 0

Sample Project Report

Current Quarter Updates

First Quarter: (01 Oct 2017 to 31 Dec 2017)

Key Achievements in this quarter

Milestones & Activities

		Nov 2017
	% Comp.	W 48
- Category 6		
- Category 5		
- Category 4		

- Category 3		
- Category 2		
- Category 1		
		W 48

### Budget Utilisation and tranches

Super Category	Heading	Subheading	Total Planned	Total Utilized	Units Type	Units	Rate	Planned	Utilized	Variance
Category 1	Salary	54	8,599	0	54	12	8	96	0	0
Category 2	Building Materials	54	45,391	0	54	587	64	3,456	0	0
Category 3	Salary	545	63,672	0	87	56	5	280	0	0
Category 4	Building Materials	54	4,718	0	56	76	4	304	0	0
Category 5	Building Materials	45	5,985	0	43	43	43	1,849	0	0
Category 6	Salary	54	4,043	0	43	43	43	1,849	0	0

Tranche No.	Due Date	Planned Amount	Actual Disbursement	Recommended Disbursement	Utilized
Total		Rs. 0	Rs. 0	Rs. 0	Rs. 0

### About The Quarter

testing

ACTIVITY  
Activity

About the Activity  
About The Activity



### Sample Project Report

#### Current Quarter Updates

First Quarter (01 Oct 2017 to 31 Dec 2017)

Key Achievements in this quarter

PARAMETER 1  
Country

0%  
1.4%  
6  
3%

About This Parameter

PARAMETER 1  
State wise report

.2%  
- 32.  
21.4'  
ad - 1

About This Parameter

PARAMETER 1  
State wise report

.2%  
- 32.  
21.4'  
ad - 1

About This Parameter

Budget Utilisation and tranches

Super Category	Heading	Subheading	Total Planned	Total Utilized	Units Type	Units	Rate	Planned	Utilized	Variance
Category 1	Salary	54	8599	0	54	12	8	96	0	0
Category 2	Building Materials	54	45391	0	54	587	64	3,456	0	0
Category 3	Salary	545	63672	0	87	56	5	280	0	0
Category 4	Building Materials	54	4718	0	56	76	4	304	0	0
Category 5	Building Materials	45	5985	0	43	43	43	1,849	0	0
Category 6	Salary	54	4043	0	43	43	43	1,849	0	0

Tranche No.	Due Date	Planned Amount	Actual Disbursement	Recommended Disbursement	Utilized
Total		Rs. 0	Rs. 0	Rs. 0	Rs. 0

About The Budget

# Sample Project Report



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## Current Quarter Updates

First Quarter 01 Oct 2017 to 31 Dec 2017

Key Achievements in this quarter

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## Risks and mitigation

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## Demo Project TEst



### Next Quarter Updates

Third Quarter 01 Jan 2018 to 30 Mar 2018

Key Achievements in this quarter

## About The Quarter

### Budget Utilisation and tranches

Super Category	Heading	Subheading	Total Planned	Total Utilized	Units Type	Units	Rate	Planned	Utilized	Variance
Category 1	Salary	54	8,599	0	54	12	8	96	0	0
Category 2	Building Materials	54	45,391	0	54	587	64	3,456	0	0
Category 3	Salary	545	63,672	0	87	56	5	280	0	0
Category 4	Building Materials	54	4,718	0	56	76	4	304	0	0
Category 5	Building Materials	45	5,985	0	43	43	43	1,849	0	0
Category 6	Salary	54	4,043	0	43	43	43	1,849	0	0

Tranche No.	Due Date	Planned Amount	Actual Disbursement	Recommended Disbursement	Utilized
Total		Rs. 0	Rs. 0	Rs. 0	Rs. 0

## About The Budget



# ANNEXURE