



ALEJANDRA DIORE

Real Estate Investment Banking

CONTACT

Alejad@email.com 

(123) 456-7890 

Boston, MA 

[LinkedIn.com](#) 

CAREER SUMMARY

Ethical and reputable investment banking professional with 15 years of strong client interactions and ROIs. Motivated to join Citizen's fast-paced, team-focused environment.

LICENSE

Series 7

EDUCATION

Bachelor of Business Administration
Business Management
University of Massachusetts, Amherst
2002 - 2006
Amherst, MA

SKILLS

Presentations
Negotiation
Financial Restructuring
Trading Comparables
Microsoft Excel

WORK EXPERIENCE

Real Estate Investment Banking Associate
Santander

2014 - current / Boston, MA

- Provided market research and trend analysis data monthly
- Generated strategic transaction advisement for 210+ clients based on data analysis, market trends, and goals
- Averaged a 13.5% return on investment from 2018 to 2020
- Adapted business to COVID-19, crafting office protocols to ensure safety and reduce the risk of transmission, resulting in less than 6% of employees testing positive
- Crafted 110+ PowerPoint presentations for senior management, receiving recognition as Employee of the Year in 2018

Real Estate Investment Banking Analyst

Chase

2011 - 2014 / Boston, MA

- Collaborated with a team of 7 senior members, crafting pitch books for client communication that improved client satisfaction by 9%
- Handled 4+ client bases, advising clients on investments
- Managed 2+ junior analysts, providing mentorship and support that improved work quality and efficiency by 32%
- Communicated with 6+ departments, including lawyers, and external parties, such as investment banking representatives

Investment Banking Analyst

Bank of Montreal

2007 - 2011 / Boston, MA

- Developed cyber attack guard system, preventing 3+ cyber attacks that compromised 7 prominent banks
- Utilized Salesforce software to provide enhanced client experiences and derive data information, receiving 5 stars on client reviews
- Produced Apex code, triggers, and Lightning code components, presenting to associates 4 times a month