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Name of the Student 2 (if any)	Rajat Agrawal
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Project Title	Web-based Course File Portal
Name of the Supervisor (Mentor) at PDEU	Dr. Samir Patel
Week Number (e.g., Week 1)	Week 3

Progress made in Week 3:

Objective :

To define the different user roles within the system and allocate appropriate access rights to ensure secure and efficient functioning of the portal.

Task Completed :

Identified the main users of the portal and their needs.

Finalized roles and access levels, including:

1. **Faculty** – Upload course content, lesson plans, assessments, rubrics, and generate reports.
2. **Head of Department (HOD)** – Review course files, verify CO–PO mappings, approve attainment metrics, and oversee faculty submissions.
3. **Administrator** – Manage users, configure system settings, and maintain the overall portal.

Defined the scope of permissions for each role (view, edit, approve, generate, or manage).

Created a draft access control structure ensuring clarity in responsibilities.

Challenges :

Balancing access rights to maintain data security while allowing smooth workflow.

Avoiding overlap of roles to prevent duplication of responsibilities.

Progress Summary :

Week 3 successfully finalized the roles and permissions for different users of the system. A clear access hierarchy has been created, which ensures accountability, security, and efficient operation of the portal.

**Name & Signature of
Student 1**

**Name & Signature of
Student 2**

**Name & Signature of
Supervisor (Mentor)**