



PIMPRI CHINCHWAD EDUCATION TRUST'S
Pimpri Chinchwad college of Engineering & Research Ravet,
Pune



Academic Year: 2021-22
Term - I

Department Event Calendar

Record No.:
ACAD/R/03-A

Date: 25/11/2021

Department: Department of First Year Engineering

No th	Day	Date	Activities	Responsible Person	Conducted On
Nov 21	Mon	29/11/2021	Department Meeting (HOD and Dept Faculties)	HOD (TBG)	
	Tue	30/11/2021	Meeting of Course Faculties with Course Coordinators	Course Coordinator	
	Tue	30/11/2021	Meeting of Mentor In-charge with Mentor Faculties	Mentor Incharge (MHD)	
December 2021	Wed	01/12/2021	Review Meeting	HOD (TBG)	
	Wed to Fri	01/12/2021 to 03/12/2021	Update Notice Board and Web site (communicate information to stakeholders)	Notice Board Incharge (SLV)	
	Wed to Sat	08/12/2021 to 11/12/2021	HOD & Faculty Presentation & Lab Visit	HOD (TBG)	
	Thu to Fri	23/12/2021 to 24/12/2021	Induction Program	Induction Program Coordinator (PBO)	
	Mon	27/12/2021	Commencement of Teaching		
	Mon	27/12/2021	First Day Non-Reporting Student List	Class Teachers & DAC (SAP)	
	Mon to Fri	27/12/2021 to 31/12/2021	Course File Verification - I	DAC (SAP)	
January 2022	Mon	03/01/2022	Course File Verification Report to HOD	DAC (SAP)	
	Mon to Thu	03/01/2022 to 06/01/2022	Mentor - Student Meet - I	All Mentors	
	Fri	07/01/2022	A Meeting by Dept Mentor In-charge - I	Mentor Incharge (MHD)	
	Mon	17/01/2022	Defaulter Students List - I	Class Teachers & DAC (SAP)	
	Mon to Sat	24/01/2022 to 29/01/2022	Unit Test - I	Internal Exam Incharge (PBO & MMS)	
	Wed	26/01/2022	Republic Day		
	Fri to Sat	28/01/2022 to 29/01/2022	FEEDBACK - I	Feedback Incharge (AAM)	
	Sat to Fri	29/01/2022 to 04/02/2022	Remedial Activities/Corrective Actions & Re-Test - I	DAC (SAP), Internal Exam Incharge (PBO & MMS)	
	Mon to Sat	31/01/2022 to 05/02/2022	SPPU In Sem Exam	Exam Section	
February 2022	Tue	01/02/2021	Defaulter students List - II	Class Teachers	
	Tue to Fri	01/02/2022 to 04/02/2022	Course File Verification- II	DAC (SAP)	
	Tue to Fri	01/02/2022 to 04/02/2022	Mentor - Student Meet - II	All Mentors	
	Thu	03/02/2022	ARM- I	HOD (TBG), DAC (SAP)	
	Mon	07/02/2022	A Meeting by Dept Mentor In-charge - II	Mentor Incharge (MHD)	
	Mon to Thu	07/02/2022 to 10/02/2022	Letters to the Parent - I	Mentor Incharge (MHD)	
	Mon	07/02/2022	Course File Verification Report to HOD	DAC (SAP)	
	Tue	15/02/2022	Parents Meet	Mentor Incharge (MHD)	
	Mon to Fri	21/02/2022 to 25/02/2022	Unit Test - II	Internal Exam Incharge (PBO & MMS)	

	Mon to Fri	28/02/2022 to 04/03/2022	Remedial Activities/Corrective Actions & Re-Test – II	DAC (SAP), Internal Exam Incharge (PBO & MMS)	
	Mon	28/02/2022	ARM- II	HOD (TBG), DAC (SAP)	
March 2021	Tue	01/03/2022	Mahashivratri Holiday		
	Wed	02/03/2022	Defaulter students List - III	Class Teachers	
	Wed to Fri	02/03/2022 to 04/03/2022	Letters to the Parent – II	Mentor In-charge (MHD)	
	Mon to Fri	07/03/2022 to 11/03/2022	END Term Assessment	Class Teachers	
	Mon to Thu	14/03/2021 to 17/03/2022	Mentor - Student Meet – III	All Mentors	
	Thu	17/03/2022	Conclusion of Teaching		
	Fri	18/03/2022	Holi (2 nd day) Holiday		
	Fri	21/03/2022	A Meeting by Dept Mentor In-charge - III	Mentor In-charge (MHD)	
	Mon to Wed	21/03/2022 to 30/03/2022	Crash Course	All Faculties	
	Tue to Thu	22/03/2022 to 31/03/2022	Prelim Exam	Internal Exam In-charge (PBO & AAM)	
	Wed	30/03/2022	Compliance Sheet Issue	HOD (TBG)	
	Wed to Thu	30/03/2022 to 31/03/2022	Feedback-II	Feedback In-charge (AAM)	
	Thu	31/03/2022	E-magazine of Semester By In-charge	E-magazine In-charge (SSB)	
	Thu to Wed	31/03/2022 to 06/04/2022	Remedial Activities/Corrective Actions	DAC (SAP)	
	Thu	31/03/2022	Final Detention List	HOD (TBG)	
April 2022	Sat	02/04/2022	Gudi Padawa Holiday		
	Mon to Fri	04/04/2022 to 08/04/2022	Term Work Marks Submission	Term Work Marks Coordinator (RNP)	
	Mon to Fri	04/04/2022 to 08/04/2022	Course File Verification - III	DAC (SAP)	
	Mon	11/04/2022	Final Term Work Marks	Term Work Marks Coordinator (RNP)	
	Mon	11/04/2022	Final Course File Verification Report to HOD	DAC (SAP)	
	Tue	12/04/2022	ARM III & Semester End Review Meeting	HOD (TBG), DAC (SAP)	
	Thu	14/04/2022	Dr. Babasaheb Ambedkar Jayanti Holiday		
	Fri	15/04/2022	Good Friday / Mahaveer Jayanti Holiday		
	Mon	18/04/2022 Onwards	SPPU End Semester Examination		

Working days^s AY-2021-22 Term I:

Month	Dec -2021	Jan -2022	Feb-2022	March-2022	Total working Days
No. of Working Days	11	23	22	13	69
Commencement of teaching: -			20/12/2021	Conclusion of teaching: -	17/03/2022

^sWorking Saturdays were considered. *Tentative Schedule may change as per SPPU exam Schedule.

Note: 1) Any changes in Academic and activity Calendar shall be informed separately

2) Principal Meet (ARM) will be Conducted once in a Month

3) HODs meet with dept Faculties at-least twice in Month and as per required.

4) Holiday on 1st and 3rd Saturday of every month.



Prof. Shital Anant Patil
Department Academic Co-ordinator



Prof. Tushar B. Gaikwad
Head of the Department