



**PIMPRI CHINCHWAD EDUCATION TRUST'S**  
**Pimpri Chinchwad college of Engineering & Research Ravet,**  
**Pune**

Record No.:  
ACAD/R/03-A

**Academic Year: 2020-21**

**Department Event Calendar**

**Term - I**

Date: 04/01/2021

**Department: Department of First Year Engineering**

Mo nth	Day	Date	Activities	Responsible Person	Conducted On
January - 2021	Tue	05/01/2021	Department Meeting (HOD and Dept Faculties)	HOD (TBG)	
	Mon	11/01/2021	Meeting of Course Faculties with Course Coordinators	Course Coordinator	
	Tue	12/01/2021	Meeting of Mentor In-charge with Mentor Faculties	Mentor Incharge (MHD)	
	Tue	12/01/2021	Review Meeting	HOD (TBG)	
	Wed to Thu	13/01/2021 to 14/01/2021	Update Notice Board and Web site (communicate information to stakeholders)	Notice Board Incharge (SLV)	
	Mon to Sat	18/01/2021 to 30/01/2021	Induction Program	Induction Program Coordinator (PBO)	
	Tue to Thu	19/01/2021 to 21/01/2021	HOD & Faculty Presentation & Lab Visit	HOD (TBG)	
	Tue	26/01/2021	Republic Day (Non- Teaching Day)		
	Wed to Sat	27/01/2021 to 30/01/2021	Course File Verification - I	DAC (SAP)	
	Wed to Sat	27/01/2021 to 30/01/2021	Mentor - Student Meet - I	All Mentors	
February - 2021	Mon	01/02/2021	Commencement of Teaching		
	Mon	01/02/2021	First Day Non-Reporting Student List	DAC (SAP)	
	Tue	02/02/2021	Course File Verification Report - I	DAC (SAP)	
	Tue	02/02/2021	A Meeting by Dept Mentor In-charge - I	Mentor Incharge (MHD)	
	Tue	16/02/2021	Defaulter students List - I	Class Teachers	
	Fri	19/02/2021	Chhatrapati Shivaji Maharaj Jayanti Holiday		
March - 2021	Mon	01/03/2021	Defaulter Students List - II	Class Teachers	
	Mon to Fri	01/03/2021 to 05/03/2021	Unit Test - I	Internal Exam Incharge (PBO & MMS)	
	Fri to Fri	05/03/2021 to 12/03/2021	Remedial Activities/Corrective Actions & Re-Test - I	DAC (SAP)	
	Mon to Sat	08/03/2021 to 13/03/2021	SPPU In Sem Exam		
	Mon to Sat	08/03/2021 to 13/03/2021	Course File Verification- II	DAC (SAP)	
	Mon to Sat	08/03/2021 to 13/03/2021	Letters to the Parent - I	Mentor Incharge (MHD)	
	Mon to Sat	08/03/2021 to 13/03/2021	Monthly E-magazine By In-charge	E-magazine Incharge (SSB)	
	Wed	10/03/2021	ARM- I	HOD (TBG), DAC (SAP)	
	Thu	11/03/2021	Mahashivratri Holiday		
	Fri to Sat	12/03/2021 to 13/03/2021	FEEDBACK - I	Feedback Incharge (AAM)	
	Mon	15/03/2021	Course File Verification Report - II	DAC (SAP)	
	Mon to Fri	15/03/2021 to 19/03/2021	MID Term Assessment	Class Teachers	
	Mon to Fri	15/03/2021 to 19/03/2021	Mentor - Student Meet - II	All Mentors	
	Mon	22/03/2021	A Meeting by Dept Mentor In-charge - II	Mentor Incharge (MHD)	
	Tue to Thu	23/03/2021 to 25/03/2021	MID Term Work Marks Submission	Term Work Marks Coordinator (RNP)	
	Sat	27/03/2021	Parents Meet	Mentor Incharge (MHD)	

April - 2021	Mon	29/03/2021	Dhulivandan / Holi Holiday		
	Thu	01/04/2021	Defaulter students List - III	Class Teachers	
	Fri	02/04/2021	Good Friday Holiday		
	Mon to Fri	05/04/2021 to 09/04/2021	Unit Test - II	Internal Exam Incharge (PBO & MMS)	
	Mon to Sat	05/04/2021 to 10/04/2021	Letters to the Parent – II	Mentor Incharge (MHD)	
	Mon to Tue	12/04/2021 to 20/04/2021	Remedial Activities/Corrective Action & Re-Test for Students	DAC (SAP)	
	Tue	13/04/2021	Gudi Padawa Holiday		
	Wed	14/04/2021	Dr. Babasaheb Ambedkar Jayanti Holiday		
	Fri	16/04/2021	Defaulter Students List – IV	Class Teachers	
	Fri	16/04/2021	ARM- II	HOD (TBG), DAC (SAP)	
	Mon to Sat	19/04/2021 to 24/04/2021	END Term Assessment	Class Teachers	
	Wed	21/04/2021	Ram Navami Holiday		
	Thu to Sat	22/04/2021 to 24/04/2021	Mentor - Student Meet – III	All Mentors	
	Mon	26/04/2021	Provisional Detention List	Class Teachers	
	Mon	26/04/2021	A Meeting by Dept Mentor In-charge - III	Mentor Incharge (MHD)	
	Wed to Fri	28/04/2021 to 30/04/2021	Feedback-II	Feedback Incharge (AAM)	
	Fri	30/04/2021	Conclusion of Teaching		
	Fri to Mon	30/04/2021 to 10/05/2021	Crash Course	All Faculties	
May - 2021	Sat	01/05/2021	Maharashtra Day Holiday		
	Mon to Wed	03/05/2021 to 12/05/2021	Prelim Exam	Internal Exam Incharge (PBO & AAM)	
	Mon to Thu	10/05/2021 to 13/05/2021	E-magazine of Semester By In-charge	E-magazine Incharge (SSB)	
	Wed	12/05/2021	Compliance Sheet issue	HOD (TBG)	
	Thu	13/05/2021	Final Detention List	HOD (TBG)	
	Mon	17/05/2021	Final meeting by Dept Mentor In-charge	Mentor Incharge (MHD)	
	Mon to Thu	17/05/2021 to 20/05/2021	Term Work Marks Submission	Term Work Marks Coordinator (RNP)	
	Fri	21/05/2021	Final Term Work Marks	Term Work Marks Coordinator (RNP)	
	Mon to Fri	24/05/2021 to 28/05/2021	Course File Verification - III	DAC (SAP)	
	Wed	26/05/2021	Buddha Pournima Holiday		
	Sat	29/05/2021	Final Course File Verification Report - III	DAC (SAP)	
	Mon	31/05/2021	ARM III & Semester End Review Meeting	HOD (TBG), DAC (SAP)	
	Tue	01/06/2021 onwards	SPPU End Semester Examination		

**Working days<sup>s</sup> AY-2020-21 Term I:**

Month	Jan -2021	Feb -2021	Mar-2021	Apr-2021	May-2021	Total working Days
No. of Working Days	00	21	18	21	05	65
Commencement of teaching: -	01/02/2021			Conclusion of teaching: -	30/04/2021	

<sup>s</sup>Working Saturdays were considered. \*Tentative Schedule may change as per SPPU exam Schedule.

Note: 1) Any changes in Academic and activity Calendar shall be informed separately

2) Principal Meet (ARM) will be Conducted once in a Month

3) HODs meet with dept Faculties at-least twice in Month and as per required.

4) Holiday on 1<sup>st</sup> and 3<sup>rd</sup> Saturday of every month.



Prof. Shital Anant Patil  
Department Academic Co-ordinator



Prof. Tushar B. Gaikwad  
Head of the Department