By: Rajat Kumar Tool: Microsoft Excel

Executive Summary

This report presents an analysis of the **Global Superstore** dataset to uncover key sales, profit, and customer behaviour patterns across different regions, categories, and segments. An **interactive Excel dashboard** was created to visualize performance and guide data-driven business decisions.

Approach

The project followed a structured analytical workflow:

1. Data Cleaning

• Removed blanks, fixed data types, formatted date columns, and handled duplicates.

2. Exploratory Analysis using Pivot Tables

• Analysed sales and profit by Region, Category, Segment, Shipping Mode, and Sub-Category.

3. Visualizations

• Created Pivot Charts (line, bar, pie) for key KPIs and trends.

4. Interactivity

• Integrated Slicers for Year, Month, Category, and Sub-Category filters.

5. Dashboard Design

Assembled visuals with consistent formatting, colour scheme, and KPI tiles for storytelling.

Key Metrics

Metric	Value
Total Sales	\$22,97,200.86
Total Profit	\$2,86,397.02
Total Returns	296 Orders
Time Period	2014 – 2017

Dashboard Sections & Insights

Monthly Sales Trends

- Clear seasonal spikes observed around November-December each year.
- Positive sales growth trend across the 4-year period.

Regional Sales & Profit Distribution

- West region generated the highest sales and profit.
- South region had the lowest overall contribution.

Product Category Profitability

- Technology products brought in the most profit.
- Office Supplies had the lowest profit contribution despite strong sales.

Customer Segment Analysis

- Consumer segment accounted for the majority of sales and profit.
- **Home Office** was the smallest but steady contributor.

Superstore Insights Report

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Shipping Mode Profitability

- Standard Class was most used and profitable.
- Same Day shipping had the lowest profitability despite high service speed.

Top 10 Sub-Categories

- Phones, Chairs, and Storage were the top-performing sub-categories.
- Categories like Fasteners and Labels contributed the least to revenue.

Business Recommendations

- Focus Marketing on West Region & Technology Products to maximize ROI.
- Reassess Same-Day Shipping Strategy to reduce cost/profit imbalance.
- Introduce Targeted Promotions for Underperforming Sub-Categories.
- Explore Bundled Offers for Office Supplies to boost margins.

Appendix

- Dataset: Global Superstore Orders 2014–2017
- Data Source: Sample business dataset used for visualization projects
- Tools Used: Microsoft Excel (Pivot Tables, Charts, Slicers)