

Rajat Sharma

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Professional Summary

Motivated and detail-oriented graduate with a BSc in Mathematics, actively transitioning into the field of data analytics and artificial intelligence. Equipped with foundational skills in Excel, data analysis, and AI tools like ChatGPT, along with ongoing learning in SQL, Python, and Power BI. Passionate about deriving insights from data and leveraging AI technologies for innovative solutions.

Education

Bachelor of Science in Mathematics
[Kumaon university], [Nainital]
[Month, Year] – [June, 2024]

Certifications

- Excel Basics for Data Analytics – IBM Certified (Completed)
- ChatGPT & AI Applications – (Completed, no certificate)
- Learning SQL, Python, and Power BI (Ongoing)

Technical Skills

- Tools & Languages: Excel, SQL (learning), Python (learning), Power BI (learning), ChatGPT
- Prompt Engineering (ChatGPT, GPT-4 API) • Data Analysis • AI Workflow Automation • OpenAI & LangChain (Basics)
- Data Analysis: Data cleaning, visualization, basic statistical analysis
- Soft Skills: Critical thinking, attention to detail, problem-solving, adaptability

Projects

- Montgomery Fleet Equipment Inventory Analysis
IBM Excel Basics for Data Analytics – Project Assignment
- - Analyzed equipment inventory data for Montgomery Fleet using Excel.
- Applied functions for data cleaning, sorting, and filtering to organize and prepare data.
- Created pivot tables and charts to visualize inventory trends and equipment distribution.
- Derived insights to support asset management decisions.