

PURCHASE ORDER

Official Order Document

PO Number
PO-H-202509-004

PO Date: 04 Apr 2024

FROM (BUYER)

ABC **BOOK HOUSE PRIVATE LIMITED**

3rd Main Road, Gandhinagar
Bangalore, Karnataka 560009

GSTIN: 29AAKCS7860D1ZY

Phone: +91 80 1234 5678

Email: sales@ABC bookhouse.com

TO (VENDOR)

Office Mart Supplies

45/2, Hosur Road, Industrial Area,
Koramangala, Bangalore, Karnataka - 560095

Note: Please supply the following items as per the specifications below. Delivery should be made to the address mentioned above.

S.No	Item Description	Qty	Rate	Amount
1	Premium Notebook Set (5 pcs) Generic Stationery English Stock Code: 9780000000001	36	₹1,461.00	₹52,596.00

Subtotal **₹52,596.00**

GST @ 18% **₹9,467.28**

TOTAL ₹62,063.28

Terms & Conditions:

- Payment terms: As per agreement
- Delivery: Within agreed timeline
- Quality: All items must meet specified standards
- Returns: Defective items can be returned within 7 days

Authorized Signature

ABC **BOOK HOUSE PRIVATE LIMITED**

This is a computer-generated purchase order.