

### **PTIB NSSCE RULES AND REGULATION**

1. Students seeking PTIB service must register through a google form circulated by PTIB NSSCE
2. Students need to apply for each placement drive/training programmes specifically for attending the placement/training organised by PTIB, NSSCE. Attendance is mandatory for all programmes organised by PTIB, NSSCE. Absence in such program without any specific reason may lead to deregistration from PTIB NSSCE.
3. All eligible students must attend all the placement drives and training activities conducted by PTIB .If any student fail to register/attend any placement drive or training or any technical sessions organized by PTIB without any specified reason He/She will be considered as ineligible for PTIB activities.
4. Students who apply for a placement drive of a company have to undergo all the formalities prescribed by PTIB and the company. Any student who abstains from the drive after applying for it or who withdraws in the middle of any selection process will be disallowed /blacklisted from any of the placement related activities of PTIB thereafter.
5. Students who have secured job through off campus/ on campus / Internship leading to placements with the help of PTIB NSSCE need to pay an amount of Rs 6000/-(for CTC less than/equal to 5LPA) or 10000(for CTC more than 5LPA) as PTIBNSSCE donation.
6. Students also must pay an amount of Rs 2500 to parent dept if selected for 2 months internship or Rs 5000 to parent dept if selected for 6 months internship or Rs10000 to parent dept if selected for 10 months internship. This is applicable only for those students selected with stipend greater than Rs.15000.
7. PTIB NSSCE follows single job offer policy. The students are not allowed sit for any further placement activities, if He/She got a placement offer from any company. However, this rule is relaxed to candidates for dream offers, compared to existing offer. The relaxation will be decided by PTIB committee and will be informed on a case to case basis, based on existing norms.
8. Students are not expected to discuss or disclose any policy related matters of PTIB / NSSCE with the companies visiting NSSCE campus for placement drives, or to anybody outside college or to any training company.
9. The decisions taken by PTIB committee will be final and committee reserves the right to revoke or modify the same.
10. Anybody defaming the institution's name will be considered as deregistered from PTIB NSSCE and any further placement activities. The matter will be immediately reported to the respective HOD and the Principal.

### **DECLARATION**

I declare that,

1. I clearly read and understood the rules and regulation of PTIBNSSCE and I will follow those rules and regulations.
2. I will be attending all the programmes organized by PTIBNSSCE punctually and will keep the decorum till the end of all the processes.
3. I will give proper respect to the company authorities and follow their instructions throughout the process.
4. I will appear well in advance of the allotted time for the placement drive activities(offline or online)and I understand that late comers will not be allowed to appear for the selection process.
5. I understand that I have to be dressed in formal wear for all the placement processes.
6. I understand that we students are expected to exhibit high ethical values in the selection process. Correctness of the information given by me will be checked at every point and if it is found that any information given by me is incorrect, it will lead to disqualification from further placement drives.
7. I understand that I have to keep 2 sets of updated resume and 2 sets of photo while attending the placement drive.
8. I understand that I have to register for all the placement drives using my primary email id and I am not supposed to use college email-ID OR email-ID provided by any professional organisation.
9. I declare that I will submit correct data while applying for each placement drive/training programmes and I am aware that, any incorrect information will lead to debar from placement services.

Name Signature with date