Background Verification Form

PERSONAL DETAILS		
Name of Applicant Surname Middle First		
Maiden Name :		
Place of Birth:	**Date of Birth** (dd/mm/yy):	
Gender:	Nationality:	
Father's Name		
Home Phone	Office Phone	Mobile

RESIDENTIAL ADDRESS

Permanent Address along with land mark

City	State
Pin	Phone No.
Residing Since - To (Mandatory)	Nature Of Location: Rented/Owned/Others

Current Address along with land mark

City	State
Pin	Phone No.
Residing Since - To (Mandatory)	Nature of Location Rented/Owned/Others

EDUCATION RECORD (Start with the highest qualification; please attach photocopies of the final year mark sheets and degree certificate)					
Name & Address of School/College/Institute **(Mandatory)**	Name & Address of University its affiliated **(Mandatory)**	Type of Degree/Diploma obtained	Dates Attended		**Roll Number/Registration Number/Exam Seat number**
			From	To	

EMPLOYMENT RECORD

Employer 1 Full Name		**Employee ID**	From (mm/yy)	To (mm/yy)
Address			Phone Number	
City	State	Country	Postal Code	
Job Title		Reason of Leaving		
Designation		Final Salary (Annual)		
Supervisor Name & Title		**HR Manager Name**		
Supervisor 's Phone Number		**HR Manager Phone Number**		

EMPLOYMENT RECORD

Employer 2 Full Name		**Employee ID**	From (mm/yy)	To (mm/yy)
Address			Phone Number	
City	State	Country		Postal Code
Job Title		Reason of Leaving		
Designation		Final Salary (Annual)		
Supervisor Name & Title		**HR Manager Name**		
Supervisor 's Phone Number		**HR Manager Phone Number**		

EMPLOYMENT RECORD

Employer 3 Full Name	**Employee ID**	From (mm/yy)	To (mm/yy)

Address		Phone Number	

City	State	Country	Postal Code

Job Title	Reason of Leaving

Designation	Final Salary (Annual)

Supervisor Name & Title	**HR Manager Name**

Supervisor 's Phone Number	**HR Manager Phone Number**

EMPLOYMENT RECORD

Employer 4 Full Name	**Employee ID**	From (mm/yy)	To (mm/yy)

Address		Phone Number	

City	State	Country	Postal Code

Job Title	Reason of Leaving

Designation	Final Salary (Annual)

Supervisor Name & Title	**HR Manager Name**

Supervisor 's Phone Number	**HR Manager Phone Number**

EMPLOYMENT RECORD

Employer 5 Full Name	Employee ID	From (mm/yy)	To (mm/yy)

Address	Phone Number

City	State	Country	Postal Code

Job Title	Reason of Leaving

Designation	Final Salary (Annual)

Supervisor Name & Title	**HR Manager Name**

Supervisor 's Phone Number	**HR Manager Phone Number**

EMPLOYMENT RECORD

Employer 6 Full Name	**Employee ID**	From (mm/yy)	To (mm/yy)

Address	Phone Number

City	State	Country	Postal Code

Job Title	Reason of Leaving

Designation	Final Salary (Annual)

Supervisor Name & Title	**HR Manager Name**

Supervisor 's Phone Number	**HR Manager Phone Number**

Information Release Form

<div align="center">

To Whom It May Concern:

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Please print

I_____
   Last name   First name   Middle name

I hereby authorize KPMG and/or or their authorized representatives and contractors to verify information presented on my employment application/resume and to procure an investigative report or consumer report for that purpose.

I hereby grant authority for the bearer of this letter to access or be provided with full details

- Employment Check: of my previous employment record held by any company or business for whom I previously worked. This information should include the dates of employment; the nature of the position held, [details of my salary upon departure] and an appraisal of my performance, capabilities and character. In addition, please provide any other pertinent information requested by the individual presenting this authority. I hereby release from liability all persons or entities requesting or supplying such information.

- Education Check : Of my Qualification /Degree (copy of my certificates attached)

- Criminal Check: Information in respect to my character from the record maintained by local authorities.

- Database Check

- Address Check.

- Identity check.

Signature: _____   Date: dd / mm / yyyy