Title: Organizational Hierarchy (Create, Update and Escalate)

Done By: Rajesh D. Nagawade

Start by: 26 Oct 2024, Monday

End By: 10 Nov 2024, Sunday

Outcome:

1) Insert New employee
2) Remove an Employee
3) Decide or change reporting structure
4) Announce Level 1 and level 2 – escalation Matrix for a given employee
5) Report team mates for a given employee i.e. members of a project or reporting people for a manager

Future Scope:

1) Maintain Project Info and efforts tracking
2) Maintain workdays and leave days for each employee
3) Suggest for leave approval and keep track of leave sanctioned
4) Convey work days and leave days to HR
5) Each employee to report to HR additionally

Tentative Milestones

Milestone	Date	Work Done	Hours
1	26/10/2024	Synopsis / Proposal	1
2	28/10/2024	Problem Definition and deciding scope	3
3	29/10/2024	Overall approach and algorithm	5
4	30/10/2024	Running Basic Code for tree formation	5
5	31/10/2024	Upgrading code for Org Hierarchy Tree Structure	5
6	01/11/2024	Provide New Employee Joining	5
7	02/11/2024	Provide Employee Deletion or change of project	5
8	04/11/2024	Provide for Escalation Level 1 and Level 2	10
9	05/11/2024	Overall Documentation	10
10	06/11/2024	Testing and Demonstration	10