

Continuing Education Programme (CEP)

Indian Institute of Technology Kharagpur

Procedure for applying through IIT Kharagpur online course registration portal

Use the link: <https://erp.iitkgp.ac.in/CEP/courses.htm>

Steps to be followed :

1. Sign-Up
2. Verify your email-id (link will be sent to your e-mail)
3. Login
4. Edit Profile (Fill up all the mandatory fields, upload photo and signature)
5. After this step you will be redirected to home page again, now search “Foundations of Artificial Intelligence and Machine Learning” program and **Click on ‘Apply Now’ button** (as shown in screenshot below).

The screenshot displays the IIT Kharagpur online course registration portal. On the left, there is a vertical sidebar with a yellow 'ALL PROGRAMS' button at the top, followed by several blue buttons: 'AICTE QIP', 'TEQIP', 'SPONSORED', 'SELF SPONSORED', 'CONFERENCE', 'SYMPOSIUM', and 'WORKSHOP'. The main content area on the right is titled 'Short Term Course SELF SPONSORED' in a yellow box. To the right of this title is a 'Show Details' button and a red text notice: 'Last date of online registration: March 16, 2019'. Below the title, the course details are listed: 'Title of the course:- 6 month Certificate Course on Foundations of Artificial Intelligence and Machine Learning (Program Id:IIT/CEP/STC/SS/2018-2019/AI/145)', 'Duration of Programme:- March 16, 2019 to September 15, 2019', '[Dr./Prof.] Pawan Goyal, Computer Science and Engineering (Co-Cordinator), [Dr./Prof.] Sudeshna Sarkar, Computer Science and Engineering (Principal Co-ordinator)', and 'Course Application Fee(Non-Refundable): Not Required'. A blue link 'http://www.ai.iitkgp.ac.in/outreach' is provided. At the bottom of the main content area is a green 'APPLY NOW' button.

6. Upload your **.pdf** format Id-Card and click '**Next**' (Any Id Card viz. Corporate Id card, Voter Id card, Adhaar Card shall do, document should be in .pdf and size should be less than 300 KB).

The screenshot shows a web application interface for course registration. A modal window titled "Please Fill Up these Details" is centered on the screen. The background is a blurred view of the registration page, which includes a "Short Term Course" section and an "APPLY NOW" button. The modal form contains the following elements:

- Select Course Applicant Category :** A dropdown menu with "Industry" selected.
- Select Course Fee Type :** A dropdown menu with "Industry [INR 80,000]" selected.
- Upload ID Card as per your course fee category wise :** A section with a "Choose file..." button and a "Browse" button.
- Instructions:** "PDF document only, size should be less than 300KB".
- Buttons:** "Close" and "Next".

***** An e-mail will be communicated from Principal Coordinator/Convenor/Organiser, IIT Kharagpur to the shortlisted applicants stating the payment procedure.**

***** This is a one time sign up process for applying through IIT Kharagpur online course registration portal.**