



# OFFICE OF DEAN ACADEMIC AFFAIRS

## RAJASTHAN TECHNICAL UNIVERSITY KOTA

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S. No. F(17)/K.SPL/5.

Date: 25-04-2020

By email/whatsapp / web

### OFFICE ORDER

The following partial modification to academic calendar is made

1. The summer vacation will be observed from **May 4, 2020 to June 20, 2020** (both days inclusive). Faculty members should ensure completion of the syllabus of the subject concern on-line during the vacation, if pending. Faculty members should submit all assignments related to examination work; like setting of question papers, submission of evaluated answer books etc. immediately after the lockdown period is over. In case of any urgent requirement faculty members have to join the department.
2. The duration of industrial training/internship for different semester students is as notified in the table below

Sr. No.	Semester	Duration in which training to be taken	Training Compulsory/optional	Exam Semester	Credit/Marks
1	II Semester BTech	04.05.2020 to 30.05.2020	Compulsory (15 Days)	III Sem	1
2	IV Semester BTech	04.05.2020 to 20.06.2020	Compulsory (45 Days)	V Sem	2.5
3	VI Semester BTech	04.05.2020 to 20.06.2020	Compulsory (45 Days)	VII Sem	2.5
4	II Semester MBA	04.05.2020 to 04.07.2020	Compulsory (60 Days)	-	100 Marks

The student may undergo with regular industrial training program if his/her circumstances allows. However, as per the prevailing lockdown conditions, it would be difficult for students to undergo regular industrial training. In light of the above fact, following are the guidelines for summer training for the B. Tech. and MBA students.

- A. Institute could allow student to undergo following in equivalent to stipulated industrial training.
- i. An online training/Internship program of the stipulated duration leading to a valid and verifiable certificate. The institute should ensure that student choose a industrial training program from standard agencies. Some of the companies offering online training/internships are Internshala, LetsINTERN, LinkedIN, Hello Intern, Twenty19, AngelList, OysterConnect, Indian Internship, Interlelo etc.
  - ii. Online certificate courses from websites leading to valid and verifiable certificate. The students from II semester may go for atleast one course while students from IV and VI semester have to complete at least two such courses. The duration of each course should be atleast 4 weeks. The institutes should encourage students to choose courses from standard websites. Some of the websites offering online courses are Lynda, Udemy, Khan Academy, Coursera, Alison, edX, Futurelearn, Udacity, Bloc, Code Academy, Skillshare, Open Culture, Tuts+, OpenLearn, Academic Earth, Stanford Online, Harvard Extension, Open Yale Courses, UC Berkeley Class Central, MIT Open Courseware, Carnegie Mellon Open Learning Initiative, Code, University of London, University of Oxford, SAP, Saylor, HubSpot, The Gymnasium, Channel9 MSDN, Google Digital Garage etc.
  - iii. A Startup build by not more than four students and certified by the Incubation Cell / Startup cell of the institute.
  - iv. In case institute fails to find a workable option for any student, the respective department may assign some workable project/assignment which the student can perform individually and which may be substantive that equals to duration and credit assigned. The project/ assignment will individually be monitored by a faculty member and final completion certificate may be issued by HOD of the respective department and endorsed by the TPO of the institute.
- B. The institute should guide and approve the student in choosing a right option before the students proceeds for the same.

- C. Student should choose an option which justifies the allotted credits as well as which will be acceptable to the prospective recruiter at the time of placements. Students are advised to choose an option relevant to their course of study, although students from II semester B. Tech. may take general topics of interest as well.
- D. After successful completion of internship, training, course etc. student will prepare a report as per the prescribed norms and submit it along with completion certificates to the institute.
- E. Institutes must send details in excel format to RTU ensuring each student Training/Internship (Name of Training program, Web link of Program, Paid/Free, and Starting Date, end date, duration/ title of training/ internship/course) on or before 16 May 2020. Marking scheme for the training/internship will be same as prescribed in the syllabus.

This bears the approval of Hon'ble Vice Chancellor.



25-4-2020  
(Prof. D. K. Palwalia)  
Dean, Academic Affairs

Copy to (By email):-

1. PS to HVC
2. DEAN (FOEA)
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6. Professor, Training and Placements, RTU
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