

# RESUME

Aravind.R  
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No - 107, Chakkreswari Nagar,  
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## **Career objective**

To work and contribute to an organization to the best of my abilities, to acquire new working skills and hone exiting skills.

## **Working Experience**

S. No	Company Name	Designation	Duration
1	Retrofit Pvt Ltd	Technician	2013-2014
2	Quick Dell Logistics Pvt Ltd	Data Entry Operator	2014-2016
3	Aramex Logistics Pvt Ltd	Data Entry Operator	2016-2017
4	Rahaa Associate Pvt Ltd	Marketing Executive	2017- 2019
5	Forte management Services	Telecaller And Collection Executive	2020-2021

## **Academic Qualification**

Course	Name of Institution	Board/ University	Year of Passing	Percentage of Marks
DME	SA PT college	University	2013	59%
X Standard	Ambal matriculation school	Metric	2010	70%

## **Strength and capabilities**

- Excellent in working as a Team.
- Easily adaptable to any working conditions
- Excellent command over oral and written Tamil and English.
- Excellent leadership qualities well supported with adept communication skills

## **Additional qualification:**

- DCA course
- MS Office
- MS Word
- MS Excel

## **Personal information**

- Father s Name : Rajendran.T
- Mother s Name : Radha.R
- Nationality : Indian
- Date of Birth : 02/06/1995
- Marital Status : Single
- Languages known : Tamil and English

Date :

Signature

Place :

Aravind R