

# RESUME

**Address:**       **RAJESH L**  
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**Mobile :**        **8072185085.**

## Main Objective

To get a job in a learning and peaceful environment, and also grab the opportunity to enhance my knowledge and career along with the organizational growth.

## Skill Set

- ✓ Microsoft office
- ✓ MySQL, Basics in C++ and Java concepts.

## Working Experience

**Currently Working as MW material Coordinator at Qness Corp Limited for Jio project from Mar 2017 to till date**

- ✓ Responsible for the overall MW material movement and material recovery to and from the Warehouse.
- ✓ Coordinating all the Warehouse team and doing material audit on quarterly basis.
- ✓ Overall MIN, MRN and BTN Reports generation from SAP tool for Weekly and Monthly data preparation.
- ✓ Overall MIS and Reconciliation data preparation for Microwave project.
- ✓ Overall reports validation for the de-installation/ Recovery of MW Hop materials to WH.
- ✓ Responsible for the Site to site MW material movement coordination.
- ✓ Keeping track of all the stock transfer order (STO) details from State WH to Local WH.
- ✓ Updating all the material stock reports as per physical verification against the SAP stocks.
- ✓ Responsible for the DMTO preparation of the MW and MIMO material movement using macro.
- ✓ Coordination with Execution partner to complete the timely I&C and De-installation tasks.

**SAP Technical Support Engineer - Airtel project (From May 2016 – March 17) Worked Experience: 10 Months.**

- ✓ Handled the prepaid/Postpaid customer complaints.
- ✓ Experience in real time solution given to the customer for the internet connection problems through guiding internet settings.
- ✓ Worked in backend tools such as customer profile checking, data balance and add on packs checking, trace route tools and network resetting tools.
- ✓ Identifying the field team errors by using Google map and KML file & ICRM tool.
- ✓ Point of contact for 1st level technical escalations for all network related concerns.
- ✓ Maintaining the SLA & Escalating the SLA breached complaints to respective teams.
- ✓ Generating call reports using functions and formulas in Excel.
- ✓ Quality Analysis for the Customer Complaints

**Data Entry Officer - Swamy and Sons Private Limited (RIL DC Warehouse Management) From Nov 2015 to May 2016 worked experience: 6 Months.**

- ✓ Outbound process handled in SAP – Handling Unit and documentation process in SAP.
- ✓ Inbound process handled in SAP – GRN process, Indent creation for the interstate DC WH movement and STO movement from WH to Digital stores.
- ✓ Database Management system handled in WH.
- ✓ Involved in Physical inventory at the WH.
- ✓ Digital tracking experience.

**Hobbies**

- ✓ Playing Cricket..
- ✓ Listening to music, Exercising and Googling.

**Key Strength to my success**

- ✓ Dedication and Hard Worker...
- ✓ Positive Thinker.

**Academic Qualification**

Qualification	Board Of Study	Institution	Year of Passing	CGPA / Percentage
BE – Electronics and Communication Engineering	ANNA UNIVERSITY	R.M.K College Of Engineering And Technology	2015	77
HSC	STATE BOARD	National Lotus Matriculation HSS	2011	90.16
SSLC	MATRICULATION	National Lotus Matriculation HSS	2009	85.4

### Area Of Interest

- ✓ Interest in Web Developing and Coding.

### Certifications completed

- ✓ Business English Certificate –Vantage Level
- ✓ CCNA –Cisco Certified Network Associate
- ✓ MYSQL certification.

### Project completed

- ✓ Resource Conscious Secure Routing Protocol for Wireless Sensor Network.

### Training completed

- ✓ I have completed in-plant training at DOORDARSHAN KENDRA, CHENNAI.
- ✓ I have participated in LTE multi antenna techniques conducted by TIFAC CORE-VIT University.
- ✓ I have completed an Industrial visit at BSNL.

### Personal Details

- Father Name - Lingam S
- Date of Birth - 24-07-1994
- Sex - Male
- Nationality - Indian
- Languages known - Tamil, English.

**Declaration**

I do hereby declare that the particulars of information and facts stated herein above are true, correct and complete to the best of my knowledge and belief.

**Date** : 10/10/2022

**Place** : Chennai.

**Signature**

A handwritten signature in blue ink, appearing to be 'L. R. L.', is written on a light blue background.